

**MARCUM-ILLINOIS UNION SCHOOL DISTRICT
REGULAR BOARD MEETING**

AGENDA

**Monday, August 15, 2022
6:00 pm Open Session
Library**

**2452 El Centro Blvd.
East Nicolaus, CA 95659**

Meeting facilities are accessible to persons with disabilities. Anyone who is planning to attend the board meeting and is visually or hearing impaired or has any disability that needs special assistance should call the Superintendent/Principal at the District Office at least 48 hours in advance of the meeting to make arrangements.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

2. ROLL CALL

Jeff Moore, President
Jill Bramhill, Clerk
Alan Menigoz
Keith Turner
Josh Wanner

Present	Absent
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

3. APPROVAL OF THE AGENDA

Occasionally an item requiring attention will arrive in the office after the agenda is posted. Items may be added to the agenda with 2/3-majority approval of the board. Items to be added will be made available to the public at the meeting.

Motion _____ Second _____ Vote _____

4. SOUTH SUTTER CHARTER SCHOOL

Cynthia Rachel will present the monthly report for South Sutter Charter School.

5. SUPERINTENDENT’S REPORT

6. CONSENT AGENDA

Any item on the Consent Agenda may be considered separately at the request of a board member.

- 6.1 Approval of Minutes: June 13, 2022**
- 6.2 Approval of Monthly Warrants: 6486, 6553, 6610, 6675, 6699, 6781, 6822, 6888, 6940, 6946**
- 6.3 Approval of New Hires:**
 - 1st Grade Olga Birko**
- 6.4 Williams Act: 0 Complaints**

6.5 Enrollment Report:

2022-2023 Prospective Marcum-Illinois Elementary School Enrollment

TK	K	First	Second	Third	Fourth	Fifth	Sixth	Seventh	Eighth	Total
10	20	17	18	21	20	23	23	20	22	194

2022-2023 Marcum-Illinois Preschool Enrollment

Full Time 16

Part Time 7

**As of 8-10-22*

Motion _____ Second _____ Vote _____

7. ITEMS PULLED FROM THE CONSENT AGENDA FOR DISCUSSION

Motion _____ Second _____ Vote _____

8. INFORMATION ITEMS

8.1 45 Day Budget Revision

Education Code 42127(h) requires a public review of budget revisions within 45 days of an enacted state budget.

9. ACTION ITEMS

9.1 Approval of Board Policy 6158.2 Independent Study

The Board is asked to approve the update of Board Policy 6158 Independent Study to reflect the requirements and Independent Study updates for the upcoming school year and the foreseeable future. It is recommended that the Board waive the typical Board Policy approval process of two reads to adhere to recommended timelines for this Board Policy update.

Motion _____ Second _____ Vote _____

Motion _____ Second _____ Vote _____

9.2 Approval of updated Comprehensive School Safety Plan

The Board is asked to approve the update of the Comprehensive School Safety Plan. The CSSP needs to be approved by March of each school year. It is recommended that we change the cycle so that the plan is updated, reviewed, and approved prior to the school year starting each year.

Motion _____ Second _____ Vote _____

9.3 Approval of updated Safe Return to In-Person Instruction and Continuity of Services Plan/ "Reopening Plan"

The Board is asked to approve the updated Safe Return to In-Person Instruction and Continuity of Services Plan/ "Reopening Plan". The district is required to update this plan at least every 6 months to address any changes.

Motion _____ Second _____ Vote _____

9.4 Approval of updated Covid-19 Prevention Program (CPP)

The Board is asked to approve the updated Covid-19 Prevention Program (CPP). The district is required to regularly update this plan to address any changes.

Motion _____ Second _____ Vote _____

9.5 Approval of Expanded Learning Opportunities Program (ELO-P) Plan

The Board is asked to approve the Expanded Learning Opportunities Program (ELO-P) Plan. This is a plan for the state funded program for after school days and intersession days to provide students with expanded learning opportunities. This plan will be reevaluated and updated at least every three years.

Motion _____ Second _____ Vote _____

10. COMMENTS FROM THE PUBLIC

"No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Marcum-Illinois Union Elementary School District Staff may briefly respond to statements made or questions posed. As the Board discusses agenda items, audience participation is permitted. The president will recognize those members of the audience who wish to speak. If necessary, each person wishing to speak will be asked to identify himself prior to speaking. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The president shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. Generally, the president will ask board members for their remarks prior to recognizing requests to speak from the audience. At the president's discretion, agenda items may be considered in other than numerical order." Board Policy (Bylaws) 9323

11. NEXT BOARD MEETING

- **September 12, 2022**

12. CLOSED SESSION

- *Government Code 54957 – Public Employee Discipline/Dismissal/Release/Complaint*

13. REPORT OUT FROM CLOSED SESSION

Motion _____ Second _____ Vote _____

14. ADJOURNMENT



**South Sutter Charter School and
 Marcum-Illinois Union Elementary School District
 Monthly Report to Authorizer- August 2022**

Month End Enrollment Information: July 31, 2022

Total Active Enrollment: 2265 Prospective Students: 210

K	158	7	187		Butte	168
1	186	8	175		Colusa	18
2	194	9	164		Placer	600
3	198	10	153		Sacramento	1137
4	189	11	154		Sutter	92
5	190	12	142		Yolo	116
6	175				Yuba	134

The total enrollment number, enrollment by grade, and enrollment by the county do not include the prospective student count.

News from IEM



All Staff Meeting

The previous "All-ES" annual meeting is now called the "All-Staff" meeting and includes our Special Education staff. South Sutter's All-Staff meeting will be at the Hilton Arden West in Sacramento on Monday, August 15, 2022 from

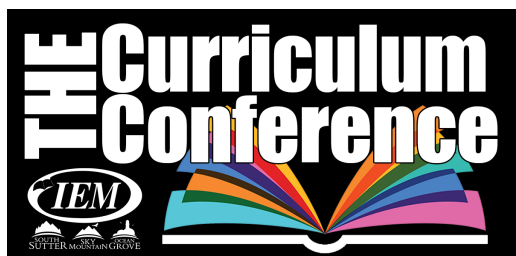
8:00-4:00pm. Our agenda features a keynote speaker, interactive sessions about online instruction, breakout groups to learn more about assessment, guidance, goal-writing, social emotional learning, and more. This is an important time for professional development and networking.

Enrollment trends/comments



We have processed almost all students from the waitlist and are open for additional students to enroll.

Educational Program Updates



The Curriculum Conference

On August 12th we will be having our second conference. This conference will be focusing on Science, History, the Arts, and SEL curriculum. Registration opened up on July 19th and we already have several families that have signed up to attend.

We have 13 vendors signed up to present at 24 different sessions for grades TK-12. Blair Lee, a scientist, and author of 14 books, will be our Keynote Speaker. She will be sharing with our parents some best practices on how to teach Science in the home when you are a not a scientist and how to make it engaging.

Federal/State Reporting and LCAP

- After reviewing effectiveness and evaluating student needs, we are excited to add three new school-sponsored OMLs to our intervention offerings in 22-23. ALEKS (math), iXL (math and ELA), and Moozoom (social-emotional learning platform) have been added to the offerings to support our at-risk learners.
- **Angie Covil** has joined IEM as the Federal Programs / Intervention Coordinator supporting the three IEM schools. She lives in the Sacramento area with her family and brings many years of experience working with federal programs in independent study charter schools. She is excited to join the IEM family of schools.

**MARCUM-ILLINOIS UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
AGENDA**

Monday, June 13, 2022

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Called to order at 6:07pm.

2. ROLL CALL

BOARD MEMBERS PRESENT: Jeff Moore (arrived at 6:35), Jill Bramhill, Alan Menigoz, Josh Wanner

BOARD MEMBERS ABSENT: Keith Turner

3. APPROVAL OF THE AGENDA

Occasionally an item requiring attention will arrive in the office after the agenda is posted. Items may be added to the agenda with 2/3-majority approval of the board. Items to be added will be made available to the public at the meeting.

Alan Menigoz motioned to approve the addition of action item 10.7, 22-23 Calendar Update. Josh Wanner seconded. Roll Call Vote 3-0. Absent – Jeff Moore.

4. WILDCAT CONTRIBUTOR- Kay Palmer

Alan Menigoz honored Kay Palmer with a plaque and read a letter detailing her many contributions to the Marcum community as our Resource Specialist over the last 6 years.

5. SOUTH SUTTER CHARTER SCHOOL

Cynthia Rachel shared that South Sutter Charter School is currently placing students from the waitlist. Eleven new teachers have been hired, allowing them to take on additional students. There was positive feedback on the helpfulness of the virtual job fair that was hosted.

IEM public board meeting was held last Friday in Santa Clara County and broadcasted to the various school-site locations. A leadership summit reviewing goals and brainstorming plans for potential substitute plan in their context was concurrently held on the same day as the board meeting.

South Sutter Charter hosted a curriculum conference in May. It was a very successful virtual event with 949 attendees, 647 of which attended live at some point during the day. Their goal is to host another curriculum conference in August for science, history, SEL, and arts.

Cynthia provided general information regarding South Sutter's completed Local Control Accountability Plan and current federal/state reporting. There was a significant increase

in the number of students utilizing provided intervention supports this year. Approximately 350 students participated in small group tutoring opportunities. South Sutter Charter School was recognized with the California Pivotal Practice Award.

Cynthia provided several graduate and student spotlights.

A new Executive Director of Academics has been hired, Karen Ames, who has 13 years of experience working with South Sutter Charter. The previous Director will remain an hourly consultant to continue supporting the role transition.

Cynthia and Maggie Irby will be going to doing the annual site visit on Thursday.

Graduation was a successful event. There were about 1,200 in attendance and 170 graduates. The venue was a good fit and will be considered for use again in the future.

The annual all staff meeting will occur this August in Sacramento. The day will include platform training to support weekly synchronous IEM LIVE opportunities and work time in addition to regular meetings and training.

6. SUPERINTENDENT'S REPORT

Maggie Irby shared that the new carpet installation began today. One classroom was completed today, and a second classroom is close to being finished. All classrooms in the multi-use wing are emptied and ready. The middle school wing will be next.

Marcum received a \$25,000 infrastructure grant for the purpose of purchasing kitchen materials, training, or food. We are planning to use the funds to purchase a new milk cooler and two additional freezers to accommodate the increased number of meals we are providing. A few things have been moved around in the kitchen to create more space, and the ice machine is being moved to the staff room.

Marcum is mailing out a summer reading incentive program. This program encourages students to read for 1,000 minutes over the summer. Students will receive a prize in the fall if they return the completed paper. Families are able to contact us to get books from library over summer as needed.

The charter site visit this Thursday, will be the first of an annual documents review. We have a positive working relationship and continuous communication with the charter school, this annual visit is simply to verify compliance. Maggie will be attending a charter oversight conference next week.

As of this morning we have two applicants for the open first grade teacher position. The application window closes this Wednesday at 5:00pm. Interviews will be set up for this Friday.

Various facility projects are occurring this summer. Maintenance staff will be replacing siding on the preschool and 5th grade portables, installing water bottle filling stations, and converting old drinking fountains on the field to hose bibs.

Marcum has applied to become a part of the California Junior Scholarship Federation, which will recognize 7th and 8th grade students for academic and service achievements. Courtney Brazil agreed to be the charter adviser, and recognition will allow students automatic federation entry in high school.

7. CONSENT AGENDA

Any item on the Consent Agenda may be considered separately at the request of a board member.

- 7.1 Approval of Minutes: June 6, 2022**
- 7.2 Approval of Monthly Warrants: 6277, 6335, 6391, 6427**
- 7.3 Enrollment Report:**

Projected Marcum-Illinois Elementary School Enrollment for 2022-2023

TK	K	First	Second	Third	Fourth	Fifth	Sixth	Seventh	Eighth	Total
10	17	15	19	22	21	23	23	21	21	192

Projected Marcum-Illinois Preschool Enrollment for 2022-2023

- Full Time 16**
- Part Time 8**

Jeff Moore motioned to approve the consent agenda. Jill Bramhill seconded. Roll Call Vote 3-0. Absent - Alan Menigoz.

8. ITEMS PULLED FROM THE CONSENT AGENDA FOR DISCUSSION

None.

9. INFORMATION ITEMS

9.1 South Sutter Charter School Local Control Accountability Plan (LCAP)

Maggie Irby shared that the South Sutter Charter School Board has approved their LCAP and are in compliance with the requirements set forth.

10. ACTION ITEMS

10.1 Approval of MIUSD Local Control Accountability Plan (LCAP)

Alan Menigoz motioned to approve 10.1 MIUSD Local Control Accountability Plan. Josh Wanner seconded. Roll Call Vote 4-0.

10.2 Approval of MIUSD Local Indicators

Jeff Moore motioned to approve 10.2 MIUSD Local Indicators. Alan Menigoz seconded. Roll Call Vote 4-0.

10.3 Approval of 2022-2023 MIUSD Preliminary Budget

Jeff Moore motioned to approve 10.3 MIUSD Preliminary Budget. Alan Menigoz seconded. Roll Call Vote 4-0.

10.4 Approval of MIUSD Universal Prekindergarten (UPK) Plan

Jeff Moore motioned to approve 10.4 MIUSD Universal Prekindergarten (UPK) Plan. Jill Bramhill seconded. Roll Call Vote 4-0.

10.5 Approval of Lozano Smith District Attorney Agreement for 2022-2023

Board discussion included that the agreement rates are on par with current industry standards and that the firm has performed well for us when needed in the past. Lozano Smith has lawyers that are involved with and knowledgeable with charter oversight.

Jeff Moore motioned to approve 10.5 Lozano Smith District Attorney Agreement for 2022-2023. Josh Wanner seconded. Roll Call Vote 4-0.

10.6 Approval of Declaration of Need for Fully Qualified Teachers

Maggie Irby presented the possibility for Marcum to have one teacher with an intern credential and confirmed that one teacher's credential is still waiting for CLAD authorization due to out of state credential transfer.

Jeff Moore motioned to approve 10.6 Declaration of Need for Fully Qualified Teachers. Alan Menigoz seconded. Roll Call Vote 4-0.

10.7 Approval of 22-23 Calendar Update

Maggie Irby proposed moving the May 31st professional development minimum day to the May 24th so that it does not occur during the last week of school.

Alan Menigoz motioned to approve 10.7 2022-2023 Calendar Update. Jill Bramhill seconded. Roll Call Vote 4-0.

11. COMMENTS FROM THE PUBLIC

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Paula Villareal shared that Sam Menigoz, a Marcum alum, just graduated from UC Davis and congratulated him on his achievements.

Jeff Moore shared that he thought the 8th grade graduation was wonderful. He enjoyed the speeches from past students. Alan Menigoz added that the Parents' Club Scholarship

recipient speeches are a great opportunity to encourage the graduates before entering high school with advice on involvement. Maggie Irby added that all of the speeches, graduates included, keep the focus on the kids. All our traditions are special and appreciated by many.

12. NEXT BOARD MEETING

- **August 8, 2022 6:00pm**

Jeff Moore motioned to amend the date of the next Board meeting to August 15, 2022. Jill Bramhill second. Roll Call Vote 4-0.

13. CLOSED SESSION

- *Government Code Section 54957*
 - *Superintendent's Evaluation-Conference with Labor Negotiators Agency Designated Representative – Board President*
Unrepresented Employee – Superintendent
 - *Conference with labor negotiator*
Agency Designated Representative: Superintendent, Maggie Irby
Unrepresented employees: Certificated Employees/Classified Employees
 - *Public Employee Discipline/Dismissal/Release/Complaint*

14. REPORT OUT FROM CLOSED SESSION

Maggie Irby, Superintendent/Principal received a positive evaluation for her 21/22 Annual Evaluation. The MIUSD School Board has added an additional year to her contract for the position of Superintendent/Principal.

15. ADJOURNMENT

The meeting adjourned at 9:10pm.

Approval Batch 006486							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Total Invoice Amount								851.54		
Direct Employee		BRAZIL, COURTNEY (170533)								
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Direct Vendor		JOHN COKER AG REPAIR (012604/1) 166 PLEASANT GROVE ROAD RIO OSO, CA 95674								
2021/22	05/31/22		BUS #1 45 DAY INSPECT/REPAIRS	016501 (885958)	06/06/22	Paid	Printed	592.75		592.75
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2021/22	05/31/22		BUS #2 45 DAY INSPECT/REPAIRS	016502 (885958)	06/06/22	Paid	Printed	165.00		165.00
Check #	00571889	2022 01-0000-0-5600-00-0000-3600-000-000-0000-00				Check Date 06/09/22	PO#		Register # 000190	
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ESCAPE ONLINE

Approval Batch 006486 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
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Check #	00571891					Check Date 06/09/22	PO#		Register # 000190		
Total Invoice Amount								11.52			
Direct Employee		O.S. BUTLER, SHANNON (170054) 1999B SCHEIBER ROAD NICOLAUS, CA 95659									
2021/22	06/01/22		WATER DAY SUPPLIES	EP22-00045 (885958)	06/06/22	Paid	Printed	24.13		24.13	
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Direct Vendor		PACE ANALYTICAL SERVICES LLC (000044/2) PO BOX 684056 CHICAGO, IL 60695-4056									
2021/22	05/26/22		WATER TESTING 5/25	2205325-28 (885958)	06/06/22	Paid	Printed	88.40		88.40	
		2022 01-0000-0-5800-00-0000-8100-000-000-0000-00									
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Selection Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 6/1/2022, Ending Check/Advice Date = 8/4/2022, Page Break by Check/Advice? = N, Zero? = Y)

ESCAPE ONLINE
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Approval Batch 006486 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
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Check #	2022 00571895	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00				Check Date	06/09/22	PO#		Register # 000190	
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2021/22	05/02/22		VAN FUEL	001810 (885958)	06/06/22	Paid	Printed	83.83		83.83	
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ESCAPE ONLINE

Approval Batch 006486 (continued)							Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
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2021/22	05/09/22		VAN FUEL	003686 (885958)	06/06/22	Paid	Printed	82.17		82.17	
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Check #	2022 13-5310-0-4700-00-0000-3700-000-000-0000-00	00571895				Check Date 06/09/22	PO#		Register # 000190		
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Check #	2022 13-5310-0-4300-00-0000-3700-000-000-0000-00	00571895				Check Date 06/09/22	PO#		Register # 000190		
2021/22	05/13/22		VAN FUEL	006530 (885958)	06/06/22	Paid	Printed	78.62		78.62	
Check #	2022 01-0000-0-4300-00-0000-3600-000-000-0000-00	00571895				Check Date 06/09/22	PO#		Register # 000190		
2021/22	05/18/22		VAN FUEL	003116 (885958)	06/06/22	Paid	Printed	58.17		58.17	
Check #	2022 01-0000-0-4300-00-0000-3600-000-000-0000-00	00571895				Check Date 06/09/22	PO#		Register # 000190		
2021/22	05/18/22		CUPS	005804 (885958)	06/06/22	Paid	Printed	83.53		83.53	
Check #	2022 01-0000-0-4300-00-0000-8100-000-000-0000-00	00571895				Check Date 06/09/22	PO#		Register # 000190		
Total Invoice Amount								1,227.97			
Direct Employee		SCHWALL, STACEY (170274) 1322 AMARANTH STREET PLUMAS LAKE, CA 95961									
2021/22	06/01/22		MOVING BLANKETS FOR GRAD.	EP22-00044 (885958)	06/06/22	Paid	Printed	67.10		67.10	
Check #	2022 01-0000-0-4300-00-0000-2700-000-000-0000-00	00571896				Check Date 06/09/22	PO#		Register # 000190		
Total Invoice Amount								67.10			

Approval Batch 006486 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		SIERRA WATER UTILITY (000005/1) 1380 EAST AVE, STE 124 #313 CHICO, CA 95926								
2021/22	06/01/22		OPERATOR SERVICE MAY 22	4744 (885958)	06/06/22	Paid	Printed	132.50		132.50
Check #	00571897	2022 01-0000-0-5800-00-0000-8100-000-000-0000-00				Check Date 06/09/22	PO#		Register # 000190	
Total Invoice Amount								132.50		
Direct Vendor		SOUTH SUTTER CHARTER SCHOOL (000215/1) P.O. BOX 1012 PLACERVILLE, CA 95667								
2021/22	06/06/22		PROPERTY TAX IN LIEU JUN 22	DP22-00153 (885958)	06/06/22	Paid	Printed	40,245.00		40,245.00
Check #	00571898	2022 01-0000-0-8096-00-0000-0000-000-000-0000-00				Check Date 06/09/22	PO#		Register # 000190	
Total Invoice Amount								40,245.00		
Direct Vendor		SYSCO FOOD SVCS OF SACRAMENTO (000043/2) PO BOX 138007 SACRAMENTO, CA 95813-8007								
2021/22	05/25/22		CAFETERIA SUPPLIES	3314734447-1 (885958)	06/06/22	Paid	Printed	66.13		66.13
Check #	00571899	2022 13-5310-0-4300-00-0000-3700-000-000-0000-00				Check Date 06/09/22	PO#		Register # 000190	
2021/22	05/25/22		CAFETERIA FOOD	331734447 (885958)	06/06/22	Paid	Printed	815.03		815.03
Check #	00571899	2022 13-5310-0-4700-00-0000-3700-000-000-0000-00				Check Date 06/09/22	PO#		Register # 000190	
2021/22	06/01/22		CAFETERIA FOOD	331746834 (885958)	06/06/22	Paid	Printed	178.77		178.77
Check #	00571899	2022 13-5310-0-4700-00-0000-3700-000-000-0000-00				Check Date 06/09/22	PO#		Register # 000190	
Total Invoice Amount								1,059.93		
Direct Vendor		THORNTON'S GAS (004577/1) 2041 WATT AVENUE EAST NICOLAUS, CA 95622								
2021/22	05/03/22		BUS PROPANE	129810 (885958)	06/06/22	Paid	Printed	174.88		174.88
Check #		2022 01-0000-0-4300-00-0000-3600-000-000-0000-00								

Selection Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 6/1/2022, Ending Check/Advice Date = 8/4/2022, Page Break by Check/Advice? = N, Zero? = Y)

Approval Batch 006486 (continued)							Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		THORNTON'S GAS (004577/1) (continued)									
2021/22	05/03/22		BUS PROPANE	129810 (885958)	06/06/22	Paid	Printed	(continued)			
Check #	00571900			(continued)		Check Date	06/09/22	PO#	Register #	000190	
2021/22	05/10/22		BUS PROPANE	129857 (885958)	06/06/22	Paid	Printed	137.46		137.46	
	2022	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00									
Check #	00571900					Check Date	06/09/22	PO#	Register #	000190	
2021/22	05/12/22		BUS PROPANE	129893 (885958)	06/06/22	Paid	Printed	75.36		75.36	
	2022	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00									
Check #	00571900					Check Date	06/09/22	PO#	Register #	000190	
2021/22	05/19/22		BUS PROPANE	129946 (885958)	06/06/22	Paid	Printed	150.46		150.46	
	2022	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00									
Check #	00571900					Check Date	06/09/22	PO#	Register #	000190	
2021/22	05/24/22		BUS PROPANE	129976 (885958)	06/06/22	Paid	Printed	120.52		120.52	
	2022	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00									
Check #	00571900					Check Date	06/09/22	PO#	Register #	000190	
2021/22	05/31/22		BUS PROPANE	130020 (885958)	06/06/22	Paid	Printed	115.17		115.17	
	2022	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00									
Check #	00571900					Check Date	06/09/22	PO#	Register #	000190	
Total Invoice Amount								773.85			

Approval Batch 006553 **Bank Account COUNTY - COUNTY**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount		
Direct Vendor			APPEAL-DEMOCRAT (000268/1) 1530 ELLIS LAKE DR MARYSVILLE, CA 95901									
2021/22	05/25/22		LEGAL AD-NOTICE OF HEARING	00280234 (889761)	06/13/22	Paid	Printed	157.50		157.50		
Check #			2022 01-0000-0-5800-00-0000-7100-000-000-0000-00				00572316		Check Date 06/16/22		PO#	Register # 000191
Total Invoice Amount								157.50				

Direct Vendor			DEPARTMENT OF JUSTICE ACCOUNT OFFICE CASHIERING UNIT (001366/1) P.O. BOX 944255 SACRAMENTO, CA 94244-2550									
2021/22	06/03/22		LIVESCAN MAY 22	583254 (889761)	06/13/22	Paid	Printed	192.00		192.00		
Check #			2022 01-0000-0-5804-00-0000-7200-000-000-0000-00				00572317		Check Date 06/16/22		PO#	Register # 000191
Total Invoice Amount								192.00				

Direct Vendor			DOMINO'S (000031/2) 1545 N TEXAS ST SUITE 306 FAIRFIELD, CA 94533									
2021/22	05/13/22		PIZZA LUNCH	137 (889761)	06/13/22	Paid	Printed	159.50		159.50		
Check #			2022 13-5310-0-5800-00-0000-3700-000-000-0000-00				00572318		Check Date 06/16/22		PO#	Register # 000191
2021/22	05/20/22		PIZZA LUNCH	141 (889761)	06/13/22	Paid	Printed	199.50		199.50		
Check #			2022 13-5310-0-5800-00-0000-3700-000-000-0000-00				00572318		Check Date 06/16/22		PO#	Register # 000191
2021/22	05/27/22		PIZZA LUNCH	145 (889761)	06/13/22	Paid	Printed	189.50		189.50		
Check #			2022 13-5310-0-5800-00-0000-3700-000-000-0000-00				00572318		Check Date 06/16/22		PO#	Register # 000191
2021/22	06/03/22		PIZZA LUNCH	150 (889761)	06/13/22	Paid	Printed	464.50		464.50		
Check #			2022 13-5310-0-5800-00-0000-3700-000-000-0000-00				00572318		Check Date 06/16/22		PO#	Register # 000191
Total Invoice Amount								1,013.00				

Direct Vendor			GOLD STAR FOODS (009670/1) P.O. BOX 4328 ONTARIO, CA 91761-1558							
2021/22	05/18/22		CAFETERIA FOOD	4996457 (889761)	06/13/22	Paid	Printed	810.56		810.56

Selection Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 6/1/2022, Ending Check/Advice Date = 8/4/2022, Page Break by Check/Advice? = N, Zero? = Y)

Approval Batch 006553 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		GOLD STAR FOODS (009670/1) (continued)									
2021/22	05/18/22		CAFETERIA FOOD	4996457 (889761)	06/13/22	Paid	Printed	(continued)			
		2022	13- 5310- 0- 4700- 00- 0000- 3700- 000- 000- 0000- 00								
Check #	00572319					Check Date	06/16/22	PO#		Register # 000191	
2021/22	05/18/22		CAFETERIA SUPPLIES	4996457-1 (889761)	06/13/22	Paid	Printed	14.73		14.73	
		2022	13- 5310- 0- 4300- 00- 0000- 3700- 000- 000- 0000- 00								
Check #	00572319					Check Date	06/16/22	PO#		Register # 000191	
Total Invoice Amount								825.29			
Direct Vendor		HOME DEPOT CREDIT SERVICES DEPT. 32 2001278484 (004490/1) P.O. BOX 9001030 LOUISVILLE, KY 40290-1030									
2021/22	05/19/22		CAUTION TAPE/DRAIN GRATE	8514523 (889761)	06/13/22	Paid	Printed	43.91		43.91	
		2022	01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00								
Check #	00572320					Check Date	06/16/22	PO#		Register # 000191	
2021/22	05/20/22		DRAIN GRATE RETURN CREDIT	7152055 (889761)	06/13/22	Paid	Printed	16.06-		16.06-	
		2022	01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00								
Check #	00572320					Check Date	06/16/22	PO#		Register # 000191	
2021/22	05/24/22		CLASS PACKING SUPPLIES-NEW CARPET	3515124 (889761)	06/13/22	Paid	Printed	74.39		74.39	
		2022	01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00								
Check #	00572320					Check Date	06/16/22	PO#		Register # 000191	
Total Invoice Amount								102.24			
Direct Vendor		OFFICE EQUIPMENT FINANCE SVCS. (000438/1) P.O. BOX 790448 ST. LOUIS, MO 63179-0448									
2021/22	06/02/22		NEW COPIER LEASE & ONE TIME FEES 5/20-6/20	473942506 (889924)	06/14/22	Paid	Printed	1,608.71		1,608.71	
		2022	01- 0000- 0- 5600- 00- 1110- 1000- 000- 000- 0000- 00								
Check #	00572321					Check Date	06/16/22	PO#		Register # 000191	

Selection Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 6/1/2022, Ending Check/Advice Date = 8/4/2022, Page Break by Check/Advice? = N, Zero? = Y)

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Approval Batch 006553 (continued) **Bank Account COUNTY - COUNTY**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Total Invoice Amount 1,608.71

Direct Vendor PACIFIC GAS & ELECTRIC (003433/1)
 PO BOX 997300
 SACRAMENTO, CA 95899-7300

2021/22	06/08/22		ELECTRICITY	DP22-00154	06/14/22	Paid	Printed	783.94		783.94
			5/6-6/6	(889924)						
Check #	2022 01- 0000- 0- 5502- 00- 0000- 8200- 000- 000- 0000- 00	00572322				Check Date 06/16/22	PO#		Register # 000191	

Total Invoice Amount 783.94

Direct Vendor PROPACIFIC FRESH (014752/1)
 P.O. BOX 1069
 DURHAM, CA 95938

2021/22	05/16/22		CAFETERIA MILK	6934295	(889761) 06/13/22	Paid	Printed	298.63		298.63
Check #	2022 13- 5310- 0- 4712- 00- 0000- 3700- 000- 000- 0000- 00	00572323				Check Date 06/16/22	PO#		Register # 000191	

2021/22	05/16/22		CAFETERIA FOOD	6934295-1	(889761) 06/13/22	Paid	Printed	954.80		954.80
Check #	2022 13- 5310- 0- 4700- 00- 0000- 3700- 000- 000- 0000- 00	00572323				Check Date 06/16/22	PO#		Register # 000191	

Total Invoice Amount 1,253.43

Direct Vendor RECOLOGY YUBA-SUTTER (005096/1)
 PO DRAWER G
 MARYSVILLE, CA 95901

2021/22	06/01/22		RECOLOGY JUNE	70930748	(889761) 06/13/22	Paid	Printed	505.35		505.35
Check #	2022 01- 0000- 0- 5506- 00- 0000- 8200- 000- 000- 0000- 00	00572324				Check Date 06/16/22	PO#		Register # 000191	

Total Invoice Amount 505.35

Direct Payment SANDERS PUMP AND IRRIGATION (SANDERS PUM)
 909A NO. GEORGE WASHINGTON
 YUBA CITY, CA 95993

2021/22	06/07/22		SPRINKLER	71148	(889761) 06/13/22	Paid	Printed	33.97		33.97
Check #	2022 01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00	00572325	SUPPLIES			Check Date 06/16/22	PO#		Register # 000191	

Approval Batch 006553 (continued)								Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
								Total Invoice Amount	33.97		
Direct Vendor VERIZON WIRELESS (009718/1) P.O. BOX 660108 DALLAS, TX 75266-0108											
2021/22	06/02/22		CELL 5/3-6/2	9907922394 (889924)	06/14/22	Paid	Printed	304.10		304.10	
Check #	2022 01-0000-0-5900-00-0000-2700-000-000-0000-00	00572326					Check Date 06/16/22	PO#	Register # 000191		
								Total Invoice Amount	304.10		

Approval Batch 006610							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		ALHAMBRA & SIERRA SPRINGS (009102/1) P.O. BOX 660579 DALLAS, TX 75266-0579								
2021/22	06/19/22		PREK WATER 5/24 & 6/7	15604920061922 (897109)	06/21/22	Paid	Printed	24.98		24.98
Check #	00572814	2022 12-6105-0-5800-00-0001-1000-000-000-0000-00				Check Date 06/23/22	PO#		Register # 000192	
2021/22	06/19/22		OFFICE/STAFF WATER 5/24 & 6/7	15604920061922-1 (897109)	06/21/22	Paid	Printed	141.33		141.33
Check #	00572814	2022 01-0000-0-5800-00-0000-2700-000-000-0000-00				Check Date 06/23/22	PO#		Register # 000192	
Total Invoice Amount								166.31		
Direct Vendor		AT&T (003812/1) PO BOX 5025 CAROL STREAM, IL 60197-5025								
2021/22	06/07/22		FIBER 6/7-7/6	DP22-00155 (897109)	06/21/22	Paid	Printed	325.88		325.88
Check #	00572815	2022 01-0000-0-5900-00-0000-2700-000-000-0000-00				Check Date 06/23/22	PO#		Register # 000192	
Total Invoice Amount								325.88		
Direct Employee		BROWN, LORI M (170044)								
2021/22	06/14/22		BUS CLASS REIMB.	EP22-00048 (897109)	06/21/22	Paid	Printed	75.00		75.00
Check #	00572816	2022 01-0000-0-5800-00-0000-3600-000-000-0000-00				Check Date 06/23/22	PO#		Register # 000192	
Total Invoice Amount								75.00		
Direct Vendor		CLARK PEST CONTROL OF STOCKTON (001045/1) PO BOX 1480 LODI, CA 95241								
2021/22	06/13/22		PEST SERVICE JUNE 22	31433967 (897109)	06/21/22	Paid	Printed	180.00		180.00
Check #	00572817	2022 01-0000-0-5507-00-0000-8200-000-000-0000-00				Check Date 06/23/22	PO#		Register # 000192	
Total Invoice Amount								180.00		

Selection Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 6/1/2022, Ending Check/Advice Date = 8/4/2022, Page Break by Check/Advice? = N, Zero? = Y)

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Approval Batch 006610 (continued) **Bank Account COUNTY - COUNTY**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor ENVOY PLAN SERVICES INC CO TSACONSULTING GROUP INC (004144/2) PO BOX 2799 FORT WALTON BEACH, FL 32549-2799										
2021/22	06/15/22		TPA FEES MAY 22	81577 (897109)	06/21/22	Paid	Printed	9.00		9.00
		2022 01- 0000- 0- 5800- 00- 0000- 2700- 000- 000- 0000- 00								
Check #	00572818					Check Date 06/23/22	PO#		Register # 000192	
Total Invoice Amount								9.00		
Direct Vendor ROCHELLE LAIRD (001788/1)										
2021/22	06/20/22		21-22 BUS DOCUMENTATION/R EPORTING	62022 (897109)	06/21/22	Paid	Printed	100.00		100.00
		2022 01- 0000- 0- 5800- 00- 0000- 3600- 000- 000- 0000- 00								
Check #	00572819					Check Date 06/23/22	PO#		Register # 000192	
Total Invoice Amount								100.00		
Direct Employee SCHWALL, STACEY (170274)										
2021/22	06/20/22		STAFF ROOM SUPPLIES	EP22-00047 (897109)	06/21/22	Paid	Printed	100.22		100.22
		2022 01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00								
Check #	00572820					Check Date 06/23/22	PO#		Register # 000192	
Total Invoice Amount								100.22		
Direct Vendor SUTTER BUTTES FIRE EXT CO (011680/1) 705 SUTTER STREET YUBA CITY, CA 95991										
2021/22	06/14/22		ANNUAL FIRE EXT. SERVICE 21-22	13323 (897109)	06/21/22	Paid	Printed	575.62		575.62
		2022 01- 0000- 0- 5800- 00- 0000- 8100- 000- 000- 0000- 00								
Check #	00572821					Check Date 06/23/22	PO#		Register # 000192	
Total Invoice Amount								575.62		
AP Vendor TWIN CITIES FLOOR COVERING INC (004656/1) 816 PLUMAS ST YUBA CITY, CA 95991										

Approval Batch 006610 (continued)							Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
AP Vendor		TWIN CITIES FLOOR COVERING INC (004656/1) (continued)									
2021/22	06/20/22	R22-00008	NEW CLASSROOM CARPET (TK,K,1,2,3,4,6,7,8)	TW004875 (897109)	06/21/22	Paid	Printed	30,292.15		30,292.15	
Check #	2022 01-8150-0-6200-00-0000-8500-000-000-0000-00	00572822					Check Date 06/23/22	PO# P22-00008	Register # 000192		
Total Invoice Amount								30,292.15			

Approval Batch 006675							Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		CENIOM (013011/1) P.O. BOX 340942 SACRAMENTO, CA 95834-0942									
2021/22	06/14/22		MONTHLY TECH JUN 22	13264 (902260)	06/27/22	Cancelled	Cancelled	1,200.00		1,200.00	
Check #		2022 01-0000-0-5800-00-0000-2420-000-000-0000-00				Check Date 06/30/22		PO#	Register # 000193		
								Total Invoice Amount	1,200.00		
Direct Vendor		DAVIS TRUCK PAINTING INC (000052/2) PO BOX 1834 WEST SACRAMENTO, CA 95691									
2021/22	06/14/22		BUS#1 HOOD PAINTING	24166 (902260)	06/27/22	Paid	Printed	2,673.88		2,673.88	
Check #		2022 01-0000-0-5800-00-0000-3600-000-000-0000-00				Check Date 06/30/22		PO#	Register # 000193		
								Total Invoice Amount	2,673.88		
Direct Vendor		PACE ANALYTICAL SERVICES LLC (000044/2) PO BOX 684056 CHICAGO, IL 60695-4056									
2021/22	06/23/22		WATER TESTING 6/22/22	2206281-28 (902260)	06/27/22	Paid	Printed	96.00		96.00	
Check #		2022 01-0000-0-5800-00-0000-8100-000-000-0000-00				Check Date 06/30/22		PO#	Register # 000193		
								Total Invoice Amount	96.00		
Direct Vendor		SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE (004329/1) 970 KLAMATH LANE YUBA CITY, CA 95993									
2021/22	06/22/22		21-22 SHADY CREEK FINAL	22-0159 (902260)	06/27/22	Paid	Printed	3,100.00		3,100.00	
Check #		2022 01-0000-0-5800-00-1110-1000-000-000-0000-00				Check Date 06/30/22		PO#	Register # 000193		
								Total Invoice Amount	3,100.00		
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1) PO BOX 790428 ST. LOUIS, MO 63179-0428									

Approval Batch 006675 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1) (continued)								
2021/22	05/12/22		PREK INK	26656 (902260)	06/27/22	Paid	Printed	156.93		156.93
Check #	2022 00573221	12- 6105- 0- 4300- 00- 0001- 1000- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/12/22		PREK BUTTERFLY GARDEN	32948 (902260)	06/27/22	Paid	Printed	46.11		46.11
Check #	2022 00573221	12- 6105- 0- 4300- 00- 0001- 1000- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/12/22		PREK CLAY	36849 (902260)	06/27/22	Paid	Printed	41.79		41.79
Check #	2022 00573221	12- 6105- 0- 4300- 00- 0001- 1000- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/12/22		BAND AIDS	72029 (902260)	06/27/22	Paid	Printed	63.84		63.84
Check #	2022 00573221	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/12/22		GRAD CORDS	79230 (902260)	06/27/22	Paid	Printed	89.55	6.49	96.04
Check #	2022 00573221	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/13/22		COPY PAPER	08322 (902260)	06/27/22	Paid	Printed	419.70		419.70
Check #	2022 00573221	01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/16/22		BUS DIESEL	62757 (902260)	06/27/22	Paid	Printed	2,040.79		2,040.79
Check #	2022 00573221	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/16/22		VAN MAGNETS	67170 (902260)	06/27/22	Paid	Printed	51.63		51.63
Check #	2022 00573221	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/17/22		8TH GRADE SKATE PARTY W/ PG & BROWNS	00047 (902260)	06/27/22	Paid	Printed	450.00		450.00
Check #	2022 00573221	01- 0000- 0- 5800- 00- 0000- 2700- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/17/22		2 MOBILE TV CARTS/EXTENSION CORD	32459 (902260)	06/27/22	Paid	Printed	289.55		289.55
Check #	2022 00573221	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/17/22		SOUND SYSTEM	90549 (902260)	06/27/22	Paid	Printed	686.39		686.39

Selection Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 6/1/2022, Ending Check/Advice Date = 8/4/2022, Page Break by Check/Advice? = N, Zero? = Y)

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Approval Batch 006675 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1)			(continued)	(continued)				
2021/22	05/17/22		SOUND SYSTEM	90549 (902260)	06/27/22	Paid	Printed	(continued)		
Check #	2022 01-0000-0-4300-00-0000-2700-000-000-0000-00	00573221		(continued)		Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/18/22		PREK PLAYZEUM FIELD TRIP	61143 (902260)	06/27/22	Paid	Printed	252.06		252.06
Check #	2022 12-6105-0-5800-00-0001-1000-000-000-0000-00	00573221				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/19/22		PREK PLAYZEUM PARENTS	05494 (902260)	06/27/22	Paid	Printed	37.02		37.02
Check #	2022 12-6105-0-5800-00-0001-1000-000-000-0000-00	00573221				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/19/22		PREK STEP LADDER	06284 (902260)	06/27/22	Paid	Printed	39.85		39.85
Check #	2022 12-6105-0-4300-00-0001-1000-000-000-0000-00	00573221				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/23/22		STAR TO STAR PHONES 5/19-6/18	51277 (902260)	06/27/22	Paid	Printed	641.51		641.51
Check #	2022 01-0000-0-5900-00-0000-2700-000-000-0000-00	00573221				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/23/22		DIPLOMA COVERS	53786 (902260)	06/27/22	Paid	Printed	31.09		31.09
Check #	2022 01-0000-0-4300-00-0000-2700-000-000-0000-00	00573221				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/25/22		HONOR ROLL TRIP LUNCH	10000 (902260)	06/27/22	Paid	Printed	94.56		94.56
Check #	2022 01-0000-0-4300-00-0000-2700-000-000-0000-00	00573221				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/25/22		HONOR ROLL TRIP DRINKS	54226 (902260)	06/27/22	Paid	Printed	56.00		56.00
Check #	2022 01-0000-0-4300-00-0000-2700-000-000-0000-00	00573221				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/25/22		OPEN HOUSE FAMILY DINNER	83419 (902260)	06/27/22	Paid	Printed	267.70		267.70
Check #	2022 01-0000-0-4300-00-0000-2700-000-000-0000-00	00573221				Check Date 06/30/22	PO#		Register # 000193	

Selection Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 6/1/2022, Ending Check/Advice Date = 8/4/2022, Page Break by Check/Advice? = N, Zero? = Y)

ESCAPE ONLINE

Approval Batch 006675 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1)			(continued)		(continued)			
2021/22	05/27/22		PREK PICNIC SANDWICHES	24311 (902260)	06/27/22	Paid	Printed	124.61		124.61
Check #	2022 00573221	12- 6105- 0- 4300- 00- 0001- 1000- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/30/22		5TH GRADE SCIENCE SUPPLY	84189 (902260)	06/27/22	Paid	Printed	29.84		29.84
Check #	2022 00573221	01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	05/31/22		EGGS	38769 (902260)	06/27/22	Paid	Printed	43.95		43.95
Check #	2022 00573221	13- 5310- 0- 4700- 00- 0000- 3700- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	06/01/22		WILDCAT CONTRIB AWARD	39405 (902260)	06/27/22	Paid	Printed	74.95	5.43	80.38
Check #	2022 00573221	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00				80.38 Check Date 06/30/22	PO#		Register # 000193	
2021/22	06/01/22		GRAD FLOWERS	53171 (902260)	06/27/22	Paid	Printed	94.96		94.96
Check #	2022 00573221	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	06/01/22		GRAD VASE	74364 (902260)	06/27/22	Paid	Printed	14.03		14.03
Check #	2022 00573221	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	06/02/22		GRAD CUPCAKES	45560 (902260)	06/27/22	Paid	Printed	92.96		92.96
Check #	2022 00573221	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	06/06/22		BOARD DINNER JUN 6	65533 (902260)	06/27/22	Paid	Printed	64.00		64.00
Check #	2022 00573221	01- 0000- 0- 4300- 00- 0000- 7100- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	06/07/22		FIELD LIDS	91177 (902260)	06/27/22	Paid	Printed	58.64		58.64
Check #	2022 00573221	01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	
2021/22	06/08/22		STUDENT RECORD SUPPLIES/ENVELO PES	07934 (902260)	06/27/22	Paid	Printed	167.17		167.17
Check #	2022 00573221	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00				Check Date 06/30/22	PO#		Register # 000193	

Selection Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 6/1/2022, Ending Check/Advice Date = 8/4/2022, Page Break by Check/Advice? = N, Zero? = Y)

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Approval Batch 006675 (continued)							Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1)			(continued)	(continued)					
2021/22	06/09/22		GLOBE VALVES	56911 (902260)	06/27/22	Paid	Printed	72.92		72.92	
Check #	2022 01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00	00573221				Check Date 06/30/22	PO#		Register # 000193		
!	2022/23	06/08/22	R23-00002	LH LWT WORKSHOP	00069 (902308)	06/27/22	Paid	Printed	369.00		369.00
Check #	2023 01- 6266- 0- 5200- 00- 1110- 1000- 000- 000- 0000- 00	00573221				254.26					
	2023 12- 6105- 0- 5200- 00- 0001- 1000- 000- 000- 0000- 00					114.74					
Check #	2023 12- 6105- 0- 5200- 00- 0001- 1000- 000- 000- 0000- 00	00573221				Check Date 06/30/22	PO# P23-00002		Register # 000193		
!	2022/23	06/08/22	R23-00002	CM LWT WORKSHOP	01448 (902308)	06/27/22	Paid	Printed	599.00		599.00
Check #	2023 01- 6266- 0- 5200- 00- 1110- 1000- 000- 000- 0000- 00	00573221				412.75					
	2023 12- 6105- 0- 5200- 00- 0001- 1000- 000- 000- 0000- 00					186.25					
Check #	2023 12- 6105- 0- 5200- 00- 0001- 1000- 000- 000- 0000- 00	00573221				Check Date 06/30/22	PO# P23-00002		Register # 000193		
!	2022/23	06/08/22	R23-00002	KS/MB LWT WORKSHOP	01492 (902308)	06/27/22	Paid	Printed	958.40		958.40
Check #	2023 01- 6266- 0- 5200- 00- 1110- 1000- 000- 000- 0000- 00	00573221				660.39					
	2023 12- 6105- 0- 5200- 00- 0001- 1000- 000- 000- 0000- 00					298.01					
Check #	2023 12- 6105- 0- 5200- 00- 0001- 1000- 000- 000- 0000- 00	00573221				Check Date 06/30/22	PO# P23-00002		Register # 000193		
Total Invoice Amount								8,520.50			

Approval Batch 006699 **Bank Account COUNTY - COUNTY**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor			ALMA TECHNOLOGIES INC (000014/1) 720 SW WASHINGTON ST., STE 315 PORTLAND, OR 97205							
2022/23	07/01/22		22-23 SIS FEES YEAR 3	FG012800 (905433)	06/30/22	Paid	Printed	3,779.52		3,779.52
		2023 01-0000-0-5800-00-1110-1000-000-0000-00						1,889.76		
		2023 01-0790-0-5800-00-1110-1000-000-0000-00						1,889.76		
Check #	00573647					Check Date 07/07/22	PO#			Register # 000194
Total Invoice Amount								3,779.52		
Direct Vendor			AT&T CALNET (003812/2) P.O. BOX 9011 CAROL STREAM, IL 60197-9011							
@	2021/22	06/24/22	BAN 702 5/24-6/23	000018379494 (905140)	06/30/22	Paid	Printed	25.60		25.60
		2022 01-0000-0-5900-00-0000-2700-000-0000-00								
Check #	00573648					Check Date 07/07/22	PO#			Register # 000194
Total Invoice Amount								25.60		
Direct Vendor			CALIFORNIA'S VALUED TRUST (010974/2) P.O BOX 26300 FRESNO, CA 93729-6300							
	2022/23	06/17/22	VISION/DENTAL JULY 22	DP23-00001 (905433)	06/30/22	Paid	Printed	3,667.71		3,667.71
		2023 01-0000-0-9514- - - - -								
Check #	00573649					Check Date 07/07/22	PO#			Register # 000194
Total Invoice Amount								3,667.71		
Direct Vendor			CLEAN PRO (035401/1) PO BOX 3523 YUBA CITY, CA 95992							
@	2021/22	06/30/22	21-22 ANNUAL CARPET/FLOOR CLEANING	00517 (905140)	06/30/22	Paid	Printed	5,912.40		5,912.40
		2022 01-8150-0-5800-00-0000-8100-000-0000-00								
Check #	00573650					Check Date 07/07/22	PO#			Register # 000194
Total Invoice Amount								5,912.40		

Approval Batch 006699 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		ILLUMINATE EDUCATION INC (009704/3) PO BOX 207833 DALLAS, TX 75320-7833									
2022/23	06/23/22		22-23 DNA	INV0000066827 (905433)	06/30/22	Paid	Printed	2,731.82		2,731.82	
Check #	00573651	2023 01-7425-0-5800-00-1110-1000-000-0000-00				Check Date 07/07/22	PO#		Register # 000194		
2022/23	06/23/22		22-23 INSPECT	INV0000066827-1 (905433)	06/30/22	Paid	Printed	416.25		416.25	
Check #	00573651	2023 01-7425-0-5800-00-1110-1000-000-0000-00				Check Date 07/07/22	PO#		Register # 000194		
Total Invoice Amount								3,148.07			
Direct Vendor		NORTH VALLEY SCHS INS GRP II CO KEENAN & ASSOCIATES-SETECH (000034/1) PO BOX 4328 TORRANCE, CA 90510									
2022/23	06/16/22		22-23 NVSIG MEMBER CONTRIB	274673 (905433)	06/30/22	Paid	Printed	24,667.00		24,667.00	
Check #	00573652	2023 01-0000-0-5400-00-0000-7200-000-0000-00				Check Date 07/07/22	PO#		Register # 000194		
Total Invoice Amount								24,667.00			
Direct Vendor		PACE ANALYTICAL SERVICES LLC (000044/2) PO BOX 684056 CHICAGO, IL 60695-4056									
@	2021/22	04/14/22	21-22 ANNUAL CCR	2203653-28 (905140)	06/30/22	Paid	Printed	125.00		125.00	
Check #	00573653	2022 01-0000-0-5800-00-0000-8100-000-0000-00				Check Date 07/07/22	PO#		Register # 000194		
Total Invoice Amount								125.00			
Direct Vendor		RENAISSANCE LEARNING INC. (006614/1) P.O. BOX 64910 ST. PAUL, MN 55164-0910									
2022/23	06/01/22		22-23 ACCELERATED READER	INV5248707 (905433)	06/30/22	Paid	Printed	1,962.75		1,962.75	
Check #	00573654	2023 01-0000-0-5800-00-1110-1000-000-0000-00				Check Date 07/07/22	PO#		Register # 000194		

Selection Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 6/1/2022, Ending Check/Advice Date = 8/4/2022, Page Break by Check/Advice? = N, Zero? = Y)

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Approval Batch 006699 (continued)								Bank Account COUNTY - COUNTY		
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
							Total Invoice Amount	1,962.75		

Direct Vendor		SAM'S CLUB (009139/1) P.O. BOX 530930 ATLANTA, GA 30353-0930								
@	2021/22	05/24/22	VAN FUEL	DP22-00156 (905140)	06/30/22	Paid	Printed	87.62		87.62
Check #	2022	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00								
		00573655				Check Date 07/07/22	PO#		Register # 000194	
@	2021/22	05/25/22	LUNCH JUICE	007000 (905140)	06/30/22	Paid	Printed	39.12		39.12
Check #	2022	13- 5310- 0- 4700- 00- 0000- 3700- 000- 000- 0000- 00								
		00573655				Check Date 07/07/22	PO#		Register # 000194	
@	2021/22	05/25/22	RANCH DRESSING	DP22-00157 (905140)	06/30/22	Paid	Printed	31.44		31.44
Check #	2022	13- 5310- 0- 4700- 00- 0000- 3700- 000- 000- 0000- 00								
		00573655				Check Date 07/07/22	PO#		Register # 000194	
@	2021/22	05/25/22	MI OFFICE SNACKS	DP22-00158 (905140)	06/30/22	Paid	Printed	116.40		116.40
Check #	2022	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00								
		00573655				Check Date 07/07/22	PO#		Register # 000194	
@	2021/22	05/25/22	WATER/PLATES FOR OPEN HOUSE	DP22-00161 (905140)	06/30/22	Paid	Printed	102.46		102.46
Check #	2022	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00								
		00573655				Check Date 07/07/22	PO#		Register # 000194	
@	2021/22	05/27/22	VAN FUEL	004420 (905140)	06/30/22	Paid	Printed	82.85		82.85
Check #	2022	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00								
		00573655				Check Date 07/07/22	PO#		Register # 000194	
@	2021/22	05/31/22	PREK PICNIC LUNCH	DP22-00159 (905140)	06/30/22	Paid	Printed	83.16		83.16
Check #	2022	12- 6105- 0- 4300- 00- 0001- 1000- 000- 000- 0000- 00								
		00573655				Check Date 07/07/22	PO#		Register # 000194	
@	2021/22	06/02/22	VAN FUEL	003824 (905140)	06/30/22	Paid	Printed	67.96		67.96
Check #	2022	01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00								
		00573655				Check Date 07/07/22	PO#		Register # 000194	
@	2021/22	06/02/22	GRAD FLOWERS	009208 (905140)	06/30/22	Paid	Printed	43.19		43.19
Check #	2022	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00								
		00573655				Check Date 07/07/22	PO#		Register # 000194	

Approval Batch 006699 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		SAM'S CLUB (009139/1) (continued)									(continued)
@	2021/22	06/09/22	VAN FUEL	009022 (905140)	06/30/22	Paid	Printed	82.15		82.15	
		2022 01-0000-0-4300-00-0000-3600-000-000-0000-00									
Check #	00573655					Check Date 07/07/22	PO#		Register # 000194		
@	2021/22	06/16/22	OPERATIONS SUPPLIES	DP22-00160 (905140)	06/30/22	Paid	Printed	209.07		209.07	
		2022 01-0000-0-4300-00-0000-8100-000-000-0000-00									
Check #	00573655					Check Date 07/07/22	PO#		Register # 000194		
Total Invoice Amount								945.42			
Direct Vendor		SIERRA WATER UTILITY (000005/1) 1380 EAST AVE, STE 124 #313 CHICO, CA 95926									
@	2021/22	07/01/22	OPERATOR SERVICE JUN 22	4816 (905140)	06/30/22	Paid	Printed	132.50		132.50	
		2022 01-0000-0-5800-00-0000-8100-000-000-0000-00									
Check #	00573656					Check Date 07/07/22	PO#		Register # 000194		
@	2021/22	07/01/22	#1 STENNER TUBE	4816-1 (905140)	06/30/22	Paid	Printed	43.53		43.53	
		2022 01-0000-0-4300-00-0000-8100-000-000-0000-00									
Check #	00573656					Check Date 07/07/22	PO#		Register # 000194		
Total Invoice Amount								176.03			
Direct Vendor		SUTTER BUTTES COMMUNICATION (004604/1) 445 PALORA AVE. YUBA CITY, CA 95991									
	2022/23	06/08/22	22-23 REPEATER FEE JULY, AUG, SEPT	004604 (905433)	06/30/22	Paid	Printed	46.50		46.50	
		2023 01-0000-0-5800-00-0000-8100-000-000-0000-00									
Check #	00573657					Check Date 07/07/22	PO#		Register # 000194		
Total Invoice Amount								46.50			

Approval Batch 006781 **Bank Account COUNTY - COUNTY**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Direct Vendor ANNETTE ALBERTI (005296/1)

@	2021/22	07/08/22	21/22 LCAP AND 22/23 ACTION TABLES/LCAP	2022-04 (910093)	07/12/22	Paid	Printed	1,977.50		1,977.50
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2022 01-0000-0-5800-00-0000-7100-000-000-0000-00
 Check # 00573935 Check Date 07/14/22 PO# Register # 000195

Total Invoice Amount 1,977.50

Direct Employee BIRKO, OLGA (170596)

	2022/23	07/05/22	LIVE SCAN REIMB	EP23-0001 (910222)	07/12/22	Paid	Printed	30.00		30.00
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2023 01-0000-0-5804-00-0000-7200-000-000-0000-00
 Check # 00573936 Check Date 07/14/22 PO# Register # 000195

Total Invoice Amount 30.00

Direct Vendor CENIOM (013011/1)
 P.O. BOX 340942
 SACRAMENTO, CA 95834-0942

@	2021/22	06/14/22	MONTHLY TECH JUNE 22 RE-ISSUE	13264-1 (910093)	07/12/22	Paid	Printed	1,200.00		1,200.00
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2022 01-0000-0-5800-00-0000-2420-000-000-0000-00
 Check # 00573937 Check Date 07/14/22 PO# Register # 000195

	2022/23	07/12/22	STOP PAYMENT FEE CK#573217	DP23-0004 (910222)	07/12/22	Paid	Printed	12.00		12.00
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2023 01-0000-0-5800-00-0000-2700-000-000-0000-00
 Check # 00573937 Check Date 07/14/22 PO# Register # 000195

Total Invoice Amount 1,212.00

Direct Vendor CLARK PEST CONTROL OF STOCKTON (001045/1)
 PO BOX 1480
 LODI, CA 95241

	2022/23	07/05/22	PEST SERVICE JULY 22	31433968 (910222)	07/12/22	Paid	Printed	180.00		180.00
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2023 01-0000-0-5507-00-0000-8200-000-000-0000-00
 Check # 00573938 Check Date 07/14/22 PO# Register # 000195

Approval Batch 006781 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
							Total Invoice Amount	180.00		
Direct Vendor FES (005368/2) PO BOX 82552 LINCOLN, NE 68501-2552										
2022/23	07/01/22		22-23 SOCS WEB HOSTING/LISTSERV	INV013103 (910222)	07/12/22	Paid	Printed	1,425.00		1,425.00
Check #	2023 01-0000-0-5800-00-0000-2700-000-000-0000-00	00573939			Check Date 07/14/22	PO#	Register # 000195			
							Total Invoice Amount	1,425.00		
Direct Vendor FLETCHERS PLUMBING & CONTRACTING INC (001777/1) 219 BURNS DR. YUBA CITY, CA 95991										
@	2021/22	06/30/22	WATER LINE LEAK REPAIR	174678 (910093)	07/12/22	Paid	Printed	3,125.00		3,125.00
Check #	2022 01-0000-0-5600-00-0000-8100-000-000-0000-00	00573940			Check Date 07/14/22	PO#	Register # 000195			
							Total Invoice Amount	3,125.00		
Direct Vendor GALT JOINT UNION ELEM SCH DIST ACCOUNTS RECEIVABLE (005837/2) 1018 C ST, SUITE 210 GALT, CA 95632										
@	2021/22	06/24/22	CANOE FIELD TRIP	220594 (910093)	07/12/22	Paid	Printed	1,820.00		1,820.00
Check #	2022 01-0000-0-5800-00-1110-1000-000-000-0000-00	00573941			Check Date 07/14/22	PO#	Register # 000195			
							Total Invoice Amount	1,820.00		
Direct Vendor HOME DEPOT CREDIT SERVICES DEPT. 32 2001278484 (004490/1) P.O. BOX 9001030 LOUISVILLE, KY 40290-1030										
@	2021/22	06/01/22	STAGE CLAMPS	5624362 (910093)	07/12/22	Paid	Printed	47.10		47.10
Check #	2022 01-0000-0-4300-00-0000-8100-000-000-0000-00	00573942			Check Date 07/14/22	PO#	Register # 000195			
@	2021/22	06/07/22	SPRINKLER SUPPLIES	9011642 (910093)	07/12/22	Paid	Printed	58.61		58.61
Check #	2022 01-0000-0-4300-00-0000-8100-000-000-0000-00	00573942			Check Date 07/14/22	PO#	Register # 000195			

Selection Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 6/1/2022, Ending Check/Advice Date = 8/4/2022, Page Break by Check/Advice? = N, Zero? = Y)

ESCAPE ONLINE

Approval Batch 006781 (continued)							Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		HOME DEPOT CREDIT SERVICES DEPT. 32 2001278484 (004490/1) (continued)							(continued)		
@	2021/22	06/08/22	MOVING BOXES	8522803 (910093)	07/12/22	Paid	Printed	32.07		32.07	
		2022 01-0000-0-4300-00-0000-8100-000-000-0000-00									
	Check #	00573942				Check Date	07/14/22	PO#		Register # 000195	
@	2021/22	06/13/22	1/2 DAY PREK BLINDS	3343857 (910093)	07/12/22	Paid	Printed	124.41		124.41	
		2022 01-0000-0-4300-00-0000-8100-000-000-0000-00									
	Check #	00573942				Check Date	07/14/22	PO#		Register # 000195	
@	2021/22	06/16/22	FULL DAY PREK BLINDS	442333 (910093)	07/12/22	Paid	Printed	285.26		285.26	
		2022 01-0000-0-4300-00-0000-8100-000-000-0000-00									
	Check #	00573942				Check Date	07/14/22	PO#		Register # 000195	
@	2021/22	06/21/22	PLYWOOD/NAILGUN /SUPPLIES FOR PREK AND 5TH	5013146 (910093)	07/12/22	Paid	Printed	965.10		965.10	
		2022 01-0000-0-4300-00-0000-8100-000-000-0000-00									
	Check #	00573942				Check Date	07/14/22	PO#		Register # 000195	
@	2021/22	06/22/22	GR 5 RAMP SUPPLIES	4362317 (910093)	07/12/22	Paid	Printed	107.06		107.06	
		2022 01-0000-0-4300-00-0000-8100-000-000-0000-00									
	Check #	00573942				Check Date	07/14/22	PO#		Register # 000195	
@	2021/22	06/22/22	SCREWS FOR DOORSTOPS	4512225 (910093)	07/12/22	Paid	Printed	4.12		4.12	
		2022 01-0000-0-4300-00-0000-8100-000-000-0000-00									
	Check #	00573942				Check Date	07/14/22	PO#		Register # 000195	
@	2021/22	06/23/22	NAILGUN/SUPPLY RETURN CREDIT	3153922 (910093)	07/12/22	Paid	Printed	576.88-		576.88-	
		2022 01-0000-0-4300-00-0000-8100-000-000-0000-00									
	Check #	00573942				Check Date	07/14/22	PO#		Register # 000195	
@	2021/22	06/23/22	NAILGUN/BATTERY/ SUPPLIES FOR PREK REPAIR	3362338 (910093)	07/12/22	Paid	Printed	757.23		757.23	
		2022 01-0000-0-4300-00-0000-8100-000-000-0000-00									
	Check #	00573942				Check Date	07/14/22	PO#		Register # 000195	
Total Invoice Amount								1,804.08			

Selection Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 6/1/2022, Ending Check/Advice Date = 8/4/2022, Page Break by Check/Advice? = N, Zero? = Y)

ESCAPE ONLINE

Approval Batch 006781 (continued)								Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor			MCCLELLAN AG REPAIR (000054/2) 166 PLEASANT GROVE RD RIO OSO, CA 95674								
@	2021/22	06/27/22	BUS #1	001004 (910093)	07/12/22	Paid	Printed	1,224.03		1,224.03	
		2022	01- 0000- 0- 5600- 00- 0000- 3600- 000- 000- 0000- 00								
Check #	00573943					Check Date	07/14/22	PO#		Register # 000195	
@	2021/22	06/27/22	BUS #3	001014 (910093)	07/12/22	Paid	Printed	1,165.13		1,165.13	
		2022	01- 0000- 0- 5600- 00- 0000- 3600- 000- 000- 0000- 00								
Check #	00573943					Check Date	07/14/22	PO#		Register # 000195	
@	2021/22	06/28/22	BUS #2	001009 (910093)	07/12/22	Paid	Printed	1,003.10		1,003.10	
		2022	01- 0000- 0- 5600- 00- 0000- 3600- 000- 000- 0000- 00								
Check #	00573943					Check Date	07/14/22	PO#		Register # 000195	
Total Invoice Amount								3,392.26			
Direct Vendor			OFFICE EQUIPMENT FINANCE SVCS. (000438/1) P.O. BOX 790448 ST. LOUIS, MO 63179-0448								
	2022/23	06/24/22	COPIER LEASE 6/20-7/20	475709606 (910222)	07/12/22	Paid	Printed	1,086.85		1,086.85	
		2023	01- 0000- 0- 5600- 00- 1110- 1000- 000- 000- 0000- 00								
Check #	00573944					Check Date	07/14/22	PO#		Register # 000195	
Total Invoice Amount								1,086.85			
Direct Vendor			SUPERIOR WELL SERVICE INC (000055/2) 2021 ELLA AVE OLIVEHURST, CA 95961								
	2022/23	07/05/22	NEW PUMP FOR WELL	DP23-00003 (910222)	07/12/22	Paid	Printed	6,229.46		6,229.46	
		2023	01- 0000- 0- 5600- 00- 0000- 8100- 000- 000- 0000- 00								
Check #	00573945					Check Date	07/14/22	PO#		Register # 000195	
Total Invoice Amount								6,229.46			
Direct Vendor			SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE (004329/1) 970 KLAMATH LANE YUBA CITY, CA 95993								
@	2021/22	06/30/22	AVT MATERIALS (SUPP ELA) LCAP GOAL 1	AR22-00545 (910093)	07/12/22	Paid	Printed	2,279.20		2,279.20	

Selection Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 6/1/2022, Ending Check/Advice Date = 8/4/2022, Page Break by Check/Advice? = N, Zero? = Y)

ESCAPE ONLINE

Approval Batch 006781 (continued)							Bank Account COUNTY - COUNTY			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor			SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE (004329/1) (continued)							
@	2021/22	06/30/22	AVT MATERIALS (SUPP ELA) LCAP GOAL 1	AR22-00545 (910093) (continued)	07/12/22	Paid	Printed	(continued)		
Check #	2022 01- 1100- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00					Check Date 07/14/22	PO#	Register # 000195		
Total Invoice Amount								2,279.20		
Direct Vendor			TCSIG (004372/2) 400 PLUMAS BLVD STE 210 YUBA CITY, CA 95991							
	2022/23	07/05/22	HEALTH JULY 22	DP23-00002 (910222)	07/12/22	Paid	Printed	18,203.00		18,203.00
Check #	2023 01- 0000- 0- 9514- - - - -					Check Date 07/14/22	PO#	Register # 000195		
Total Invoice Amount								18,203.00		
Direct Vendor			THORNTON'S GAS (004577/1) 2041 WATT AVENUE EAST NICOLAUS, CA 95622							
@	2021/22	06/30/22	BUS PROPANE 6/3/22	130065 (910093)	07/12/22	Paid	Printed	86.38		86.38
Check #	2022 01- 0000- 0- 4300- 00- 0000- 3600- 000- 000- 0000- 00					Check Date 07/14/22	PO#	Register # 000195		
Total Invoice Amount								86.38		
Direct Vendor			WAXIE'S ENTERPRISES INC (029397/1) PO BOX 748802 LOS ANGELES, CA 90074							
	2022/23	07/07/22	OPERATIONS SUPPLIES	81017383 (910222)	07/12/22	Paid	Printed	838.07		838.07
Check #	2023 01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00					Check Date 07/14/22	PO#	Register # 000195		
	2022/23	07/11/22	GLOVES	81026525 (910222)	07/12/22	Paid	Printed	205.04		205.04
Check #	2023 01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00					Check Date 07/14/22	PO#	Register # 000195		
Total Invoice Amount								1,043.11		

Selection Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 6/1/2022, Ending Check/Advice Date = 8/4/2022, Page Break by Check/Advice? = N, Zero? = Y)

ESCAPE ONLINE

Approval Batch 006781 (continued)							Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor			WING ELECTRICAL (000047/2) 2291 WATERBURY CT YUBA CITY, CA 95991								
2022/23	07/11/22		STAFF ROOM CIRCUIT, KITCHEN RECEPTACLE, CIRCUIT PANEL	83 (910222)	07/12/22	Paid	Printed	1,750.00		1,750.00	
Check #		2023 01-0000-0-5800-00-0000-8100-000-000-0000-00				Check Date 07/14/22		PO#	Register # 000195		
Total Invoice Amount								1,750.00			

Approval Batch 006822										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor											
CA DEPT OF TAX AND FEE ADMINISTRATION (004232/1) P O BOX 942879 SACRAMENTO, CA 94279-8056											
@	2021/22	07/15/22	21-22 USE TAX FUND 01	DP22-00162 (913257)	07/15/22	Paid	Printed	18.61		18.61	
Check #	2022	01-0000-0-9517-	- - -	- - -							
	00574097					Check Date 07/19/22	PO#		Register # 000196		
@	2021/22	07/15/22	21-22 USE TAX FUND 12	DP22-00163 (913257)	07/15/22	Paid	Printed	.06		.06	
Check #	2022	12-6105-0-9517-	- - -	- - -							
	00574097					Check Date 07/19/22	PO#		Register # 000196		
Total Invoice Amount								18.67			

Approval Batch 006888 **Bank Account COUNTY - COUNTY**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Direct Vendor		ALHAMBRA & SIERRA SPRINGS (009102/1) P.O. BOX 660579 DALLAS, TX 75266-0579								
2022/23	07/17/22		WATER 7/6/22	15604920071722 (917003)	07/26/22	Paid	Printed	33.00		33.00
Check #	2023 01-0000-0-5800-00-0000-2700-000-000-0000-00	00574614				Check Date 07/28/22	PO#		Register # 000197	

Total Invoice Amount 33.00

Direct Vendor		AT&T (003812/1) PO BOX 5025 CAROL STREAM, IL 60197-5025								
2022/23	07/07/22		22-23 FIBER 7/7-8/6	DP23-0006 (917003)	07/26/22	Paid	Printed	229.86		229.86
Check #	2023 01-0000-0-5900-00-0000-2700-000-000-0000-00	00574615				Check Date 07/28/22	PO#		Register # 000197	

Total Invoice Amount 229.86

Direct Employee		BRAZIL, COURTNEY (170533)								
2022/23	07/13/22		HOUSE CHAMP FLAG	EP23-0002 (917003)	07/26/22	Paid	Printed	28.36		28.36
Check #	2023 01-0000-0-4300-00-0000-2700-000-000-0000-00	00574616				Check Date 07/28/22	PO#		Register # 000197	

Total Invoice Amount 28.36

Direct Vendor		CALIFORNIA'S VALUED TRUST (010974/2) P.O BOX 26300 FRESNO, CA 93729-6300								
2022/23	07/18/22		VISION/DENTAL AUG 22	DP23-0005 (917003)	07/26/22	Paid	Printed	3,667.71		3,667.71
Check #	2023 01-0000-0-9514- - - - -	00574617				Check Date 07/28/22	PO#		Register # 000197	

Total Invoice Amount 3,667.71

Direct Vendor		CENIOM (013011/1) P.O. BOX 340942 SACRAMENTO, CA 95834-0942								
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Approval Batch 006888 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		CENIOM (013011/1)		(continued)							
2022/23	07/14/22		MONTHLY TECH JULY 22	13384 (917003)	07/26/22	Paid	Printed	1,200.00		1,200.00	
Check #	2023 01-0000-0-5800-00-0000-2420-000-000-0000-00	00574618				Check Date 07/28/22	PO#		Register # 000197		
Total Invoice Amount								1,200.00			
Direct Vendor		EAST NICOLAUS JOINT UHSD (001533/1) 2454 NICOLAUS AVE TROWBRIDGE, CA 95659									
@	2021/22	07/07/22	TRACTOR FUEL 2ND QUARTER	AR23-00001 (916973)	07/26/22	Paid	Printed	68.90		68.90	
Check #	2022 01-0000-0-4300-00-0000-8100-000-000-0000-00	00574619				Check Date 07/28/22	PO#		Register # 000197		
Total Invoice Amount								68.90			
Direct Vendor		ENVOY PLAN SERVICES INC CO TSACONSULTING GROUP INC (004144/2) PO BOX 2799 FORT WALTON BEACH, FL 32549-2799									
@	2021/22	07/15/22	TPA FEES JUNE 22	82927 (916973)	07/26/22	Paid	Printed	9.00		9.00	
Check #	2022 01-0000-0-5800-00-0000-2700-000-000-0000-00	00574620				Check Date 07/28/22	PO#		Register # 000197		
Total Invoice Amount								9.00			
Direct Vendor		FLETCHERS PLUMBING & CONTRACTING INC (001777/1) 219 BURNS DR. YUBA CITY, CA 95991									
	2022/23	07/16/22	22-23 SEPTIC/GREASE TRAP PUMPING	174788 (917003)	07/26/22	Paid	Printed	6,350.00		6,350.00	
Check #	2023 01-0000-0-5800-00-0000-8100-000-000-0000-00	00574621				Check Date 07/28/22	PO#		Register # 000197		
Total Invoice Amount								6,350.00			
Direct Vendor		J&J HEATING & AIR (002504/2) PO BOX 671 LIVE OAK, CA 95953									
	2022/23	07/12/22	PREK HVAC UNIT	07122022MARCUM (917003)	07/26/22	Paid	Printed	14,000.00		14,000.00	

Approval Batch 006888 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		J&J HEATING & AIR (002504/2) (continued)									
2022/23	07/12/22		PREK HVAC UNIT	07122022MARCUM (917003) (continued)	07/26/22	Paid	Printed	(continued)			
Check #	2023 01-0000-0-6400-00-0000-8500-000-000-0000-00	00574622				Check Date 07/28/22	PO#		Register # 000197		
Total Invoice Amount								14,000.00			
Direct Vendor		NWEA (012330/2) PO BOX 2745 PORTLAND, OR 97208-2745									
2022/23	08/01/22		22-23 MAP (LCAP 1.3)	77040 (917003)	07/26/22	Paid	Printed	2,730.00		2,730.00	
Check #	2023 01-7425-0-5800-00-1110-1000-000-000-0000-00	00574623				Check Date 07/28/22	PO#		Register # 000197		
Total Invoice Amount								2,730.00			
Direct Vendor		PACIFIC GAS & ELECTRIC (003433/1) PO BOX 997300 SACRAMENTO, CA 95899-7300									
@ 2021/22	07/08/22		ELECTRICITY	DP22-00164 (916973)	07/26/22	Paid	Printed	804.05		804.05	
Check #	2022 01-0000-0-5502-00-0000-8200-000-000-0000-00	00574624				Check Date 07/28/22	PO#		Register # 000197		
Total Invoice Amount								804.05			
Direct Vendor		RECOLOGY YUBA-SUTTER (005096/1) PO DRAWER G MARYSVILLE, CA 95901									
2022/23	07/01/22		RECOLOGY JULY 22	70979687 (917003)	07/26/22	Paid	Printed	505.35		505.35	
Check #	2023 01-0000-0-5506-00-0000-8200-000-000-0000-00	00574625				Check Date 07/28/22	PO#		Register # 000197		
Total Invoice Amount								505.35			
Direct Vendor		STAPLES ADVANTAGE DEPT LA (000322/1) P O BOX 83689 CHICAGO, IL 60696-3689									
2022/23	07/16/22		BACK TO SCHOOL SUPPLIES	3512911839 (917003)	07/26/22	Paid	Printed	57.63		57.63	
	2023 01-0000-0-4300-00-1110-1000-000-000-0000-00										

Approval Batch 006888 (continued) **Bank Account COUNTY - COUNTY**

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		STAPLES ADVANTAGE DEPT LA (000322/1)			(continued)					
Check #	00574626					Check Date 07/28/22	PO#		Register # 000197	
2022/23	07/16/22		BACK TO SCHOOL SUPPLIES	3512911840 (917003)	07/26/22	Paid	Printed	1,534.05		1,534.05
Check #	00574626	2023 01-0000-0-4300-00-1110-1000-000-0000-00				Check Date 07/28/22	PO#		Register # 000197	
2022/23	07/16/22		SS OFFICE TONER	3512911842 (917003)	07/26/22	Paid	Printed	355.76		355.76
Check #	00574626	2023 01-0000-0-4300-00-0000-2700-000-000-0000-00				Check Date 07/28/22	PO#		Register # 000197	
Total Invoice Amount								1,947.44		

Direct Vendor		THE SHERWIN-WILLIAMS CO (004245/1) 1191 BRIDGE ST YUBA CITY, CA 95991-3694								
2022/23	07/20/22		PAINT (PREK/5TH)	9386-0 (917003)	07/26/22	Paid	Printed	472.32		472.32
Check #	00574627	2023 01-0000-0-4300-00-0000-8100-000-000-0000-00				Check Date 07/28/22	PO#		Register # 000197	
Total Invoice Amount								472.32		

Direct Vendor		VERIZON WIRELESS (009718/1) P.O. BOX 660108 DALLAS, TX 75266-0108								
@	2021/22	07/02/22	CELL SERVICE	9910229900 (916973)	07/26/22	Paid	Printed	316.00		316.00
Check #	00574628	2022 01-0000-0-5900-00-0000-2700-000-000-0000-00	6/3-7/2			Check Date 07/28/22	PO#		Register # 000197	
Total Invoice Amount								316.00		

Approval Batch 006940							Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor AT&T CALNET (003812/2) P.O. BOX 9011 CAROL STREAM, IL 60197-9011											
2022/23	07/24/22		BAN#702 6/24-7/23	000018528176 (920477)	08/02/22	Paid	Printed	27.41		27.41	
Check #	00574902	2023 01-0000-0-5900-00-0000-2700-000-000-0000-00				Check Date 08/04/22	PO#		Register # 000198		
2022/23	07/24/22		BAN#040 6/24-7/23	000018529734 (920477)	08/02/22	Paid	Printed	4.42		4.42	
Check #	00574902	2023 01-0000-0-5900-00-0000-2700-000-000-0000-00				Check Date 08/04/22	PO#		Register # 000198		
Total Invoice Amount								31.83			
Direct Vendor CLARK PEST CONTROL OF STOCKTON (001045/1) PO BOX 1480 LODI, CA 95241											
2022/23	08/01/22		PEST SERVICE AUG 22	31433969 (920477)	08/02/22	Paid	Printed	180.00		180.00	
Check #	00574903	2023 01-0000-0-5507-00-0000-8200-000-000-0000-00				Check Date 08/04/22	PO#		Register # 000198		
Total Invoice Amount								180.00			
Direct Vendor FLETCHERS PLUMBING & CONTRACTING INC (001777/1) 219 BURNS DR. YUBA CITY, CA 95991											
2022/23	07/23/22		CALL OUT FOR BOTTLE FILLER QUOTE	174333 (920477)	08/02/22	Paid	Printed	49.50		49.50	
Check #	00574904	2023 01-0000-0-5800-00-0000-8100-000-000-0000-00				Check Date 08/04/22	PO#		Register # 000198		
Total Invoice Amount								49.50			
Direct Vendor J&J HEATING & AIR (002504/2) PO BOX 671 LIVE OAK, CA 95953											
2022/23	08/01/22		BI-ANNUAL HVAC MAINTENANCE	07292022MARCUM (920477)	08/02/22	Paid	Printed	1,685.00		1,685.00	
Check #	00574905	2023 01-0000-0-5800-00-0000-2700-000-000-0000-00				Check Date 08/04/22	PO#		Register # 000198		

Selection Sorted by Approval BatchId, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 6/1/2022, Ending Check/Advice Date = 8/4/2022, Page Break by Check/Advice? = N, Zero? = Y)

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Approval Batch 006940 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		J&J HEATING & AIR (002504/2)			(continued)		(continued)				
2022/23	08/01/22		BI-ANNUAL REFRIG. MAINTENANCE	07292022MARCUM-1 (920477)	08/02/22	Paid	Printed	225.00		225.00	
	2023	01- 0000- 0- 5800- 00- 0000- 2700- 000- 000- 0000- 00									
Check #	00574905					Check Date	08/04/22	PO#		Register #	000198
Total Invoice Amount								1,910.00			
Direct Vendor		RIDEOUT OCCUPATIONAL MEDICINE & DRUG TESTING SVCS (010731/1) PO BOX 3388 YUBA CITY, CA 95992									
@	2021/22	07/01/22	DRIVER PHYSICAL	0010277-00 (920381)	08/02/22	Paid	Printed	100.00		100.00	
	2022	01- 0000- 0- 5800- 00- 0000- 3600- 000- 000- 0000- 00									
Check #	00574906					Check Date	08/04/22	PO#		Register #	000198
@	2021/22	07/01/22	DRIVER QUARTERLY COMPLIANCE	0010277-00-1 (920381)	08/02/22	Paid	Printed	37.50		37.50	
	2022	01- 0000- 0- 5800- 00- 0000- 3600- 000- 000- 0000- 00									
Check #	00574906					Check Date	08/04/22	PO#		Register #	000198
Total Invoice Amount								137.50			
Direct Vendor		SAM'S CLUB (009139/1) P.O. BOX 530930 ATLANTA, GA 30353-0930									
@	2021/22	06/30/22	VAN FUEL	000264 (920381)	08/02/22	Paid	Printed	75.71		75.71	
	2022	01- 0000- 0- 4300- 00- 0000- 2700- 000- 000- 0000- 00									
Check #	00574907					Check Date	08/04/22	PO#		Register #	000198
Total Invoice Amount								75.71			
Direct Vendor		SAN JOAQUIN COUNTY OFFICE OF E (006536/1) P.O. BOX 213030 STOCKTON, CA 95213-9030									
	2022/23	07/21/22	22-23 EDJOIN	212281 (920477)	08/02/22	Paid	Printed	800.00		800.00	
	2023	01- 0000- 0- 5800- 00- 0000- 2700- 000- 000- 0000- 00									
Check #	00574908					Check Date	08/04/22	PO#		Register #	000198
Total Invoice Amount								800.00			

Approval Batch 006940 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor SAN MATEO-FOSTER CITY SD- SUPER CO-OP (000001/1) 1170 CHESS DRIVE FOSTER CITY, CA 94404											
2022/23	07/26/22		22-23 SUPER CO-OP MEMBERSHIP	SC230120 (920477)	08/02/22	Paid	Printed	24.80		24.80	
Check #		2023 13- 5310- 0- 5300- 00- 0000- 3700- 000- 000- 0000- 00				Check Date 08/04/22		PO#	Register # 000198		
Total Invoice Amount								24.80			
Direct Vendor SANDERS PUMP & IRRIGATION (000053/1) 909 N GEORGE WASHINGTON BLVD STE A YUBA CITY, CA 95993											
2022/23	07/29/22		SPRINKLER SUPPLIES	72199 (920477)	08/02/22	Paid	Printed	209.57		209.57	
Check #		2023 01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00				Check Date 08/04/22		PO#	Register # 000198		
Total Invoice Amount								209.57			
Direct Vendor SIERRA WATER UTILITY (000005/1) 1380 EAST AVE, STE 124 #313 CHICO, CA 95926											
2022/23	08/01/22		OPERATOR SERVICE JULY 22	4953 (920477)	08/02/22	Paid	Printed	132.50		132.50	
Check #		2023 01- 0000- 0- 5800- 00- 0000- 8100- 000- 000- 0000- 00				Check Date 08/04/22		PO#	Register # 000198		
Total Invoice Amount								132.50			
Direct Vendor STAPLES ADVANTAGE DEPT LA (000322/1) P O BOX 83689 CHICAGO, IL 60696-3689											
2022/23	07/23/22		BTS SUPPLIES	3513370146 (920477)	08/02/22	Paid	Printed	92.47		92.47	
Check #		2023 01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00				Check Date 08/04/22		PO#	Register # 000198		
2022/23	07/23/22		BTS SUPPLIES	3513370147 (920477)	08/02/22	Paid	Printed	201.07		201.07	
Check #		2023 01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00				Check Date 08/04/22		PO#	Register # 000198		

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Approval Batch 006940 (continued)								Bank Account COUNTY - COUNTY		
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		STAPLES ADVANTAGE DEPT LA (000322/1)			(continued)			(continued)		
2022/23	07/23/22		CLASS FLAGS	3513370148 (920477)	08/02/22	Paid	Printed	105.06		105.06
Check #		2023 01-0000-0-4300-00-1110-1000-000-0000-00			00574912		Check Date 08/04/22	PO#	Register # 000198	
Total Invoice Amount								398.60		
AP Vendor		SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE (004329/1) 970 KLAMATH LANE YUBA CITY, CA 95993								
2022/23	06/30/22	R22-00015	21-22 SPED EXCESS COST	AR22-00611 (920477)	08/02/22	Paid	Printed	37,638.00		37,638.00
Check #		2023 01-3310-0-7142-00-5001-9200-000-0000-00			2023 01-3310-0-9510- - - - -		37,638.00	Check Date 08/04/22	PO# P22-00015	Register # 000198
Total Invoice Amount								37,638.00		
Direct Vendor		TCSIG (004372/2) 400 PLUMAS BLVD STE 210 YUBA CITY, CA 95991								
2022/23	08/01/22		HEALTH AUG 22	DP23-00007 (920477)	08/02/22	Paid	Printed	18,203.00		18,203.00
Check #		2023 01-0000-0-9514- - - - -			00574914		Check Date 08/04/22	PO#	Register # 000198	
Total Invoice Amount								18,203.00		

Approval Batch 006946							Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor			US BANK CORP. PAYMENT SYSTEM (004687/1) PO BOX 790428 ST. LOUIS, MO 63179-0428								
@	2021/22	06/10/22	PREK DOOR CANOPY	49388 (920521)	08/02/22	Paid	Printed	63.17		63.17	
		2022 01-0000-0-4300-00-0000-2700-000-000-0000-00									
	Check #	00574915				Check Date	08/04/22	PO#		Register # 000199	
@	2021/22	06/10/22	ICE MACHINE DRAIN PAN	79917 (920521)	08/02/22	Paid	Printed	41.81		41.81	
		2022 01-0000-0-4300-00-0000-8100-000-000-0000-00									
	Check #	00574915				Check Date	08/04/22	PO#		Register # 000199	
@	2021/22	06/13/22	PLAQUES	13636 (920521)	08/02/22	Paid	Printed	8.04		8.04	
		2022 01-0000-0-4300-00-0000-2700-000-000-0000-00									
	Check #	00574915				Check Date	08/04/22	PO#		Register # 000199	
@	2021/22	06/13/22	BOARD DINNER 6/13	59608 (920521)	08/02/22	Paid	Printed	85.50		85.50	
		2022 01-0000-0-4300-00-0000-7100-000-000-0000-00									
	Check #	00574915				Check Date	08/04/22	PO#		Register # 000199	
@	2021/22	06/16/22	INS. INVOICE POSTAGE	83186 (920521)	08/02/22	Paid	Printed	4.68		4.68	
		2022 01-0000-0-5902-00-0000-2700-000-000-0000-00									
	Check #	00574915				Check Date	08/04/22	PO#		Register # 000199	
@	2021/22	06/16/22	ASES STORAGE CABINET	85782 (920521)	08/02/22	Paid	Printed	316.39		316.39	
		2022 01-0000-0-4300-00-1110-1000-000-000-0000-00									
	Check #	00574915				Check Date	08/04/22	PO#		Register # 000199	
@	2021/22	06/18/22	STAFF/CONF ROOM SUPPLIES	09630 (920521)	08/02/22	Paid	Printed	128.79		128.79	
		2022 01-0000-0-4300-00-0000-2700-000-000-0000-00									
	Check #	00574915				Check Date	08/04/22	PO#		Register # 000199	
@	2021/22	06/20/22	STAFF SPIRIT WEAR/BOTTLES/LA NYARDS	12836 (920521)	08/02/22	Paid	Printed	2,212.27	137.34	2,349.61	
		2022 01-0000-0-4300-00-0000-2700-000-000-0000-00				2,349.61					
	Check #	00574915				Check Date	08/04/22	PO#		Register # 000199	
@	2021/22	06/21/22	STAR TO STAR 6/19-7/18	49394 (920521)	08/02/22	Paid	Printed	641.51		641.51	
		2022 01-0000-0-5900-00-0000-2700-000-000-0000-00									

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Approval Batch 006946 (continued)										Bank Account COUNTY - COUNTY	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1)						(continued)			
Check #	00574915					Check Date	08/04/22	PO#	Register #	000199	
@	2021/22	06/29/22	STAFF FRIDGE (PC REIMBURSED)	31567 (920521)	08/02/22	Paid	Printed	1,446.80		1,446.80	
		2022	01- 0000- 0- 4400- 00- 0000- 2700- 000- 000- 0000- 00								
Check #	00574915					Check Date	08/04/22	PO#	Register #	000199	
	2022/23	07/01/22	KITCHEN/MOP ROOM DOOR	75974 (920597)	08/02/22	Paid	Printed	123.34		123.34	
		2023	01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00								
Check #	00574915					Check Date	08/04/22	PO#	Register #	000199	
	2022/23	07/07/22	BTS SUPPLIES	16123 (920597)	08/02/22	Paid	Printed	155.94		155.94	
		2023	01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00								
Check #	00574915					Check Date	08/04/22	PO#	Register #	000199	
	2022/23	07/07/22	K PENCIL BOXES	43994 (920597)	08/02/22	Paid	Printed	42.17		42.17	
		2023	01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00								
Check #	00574915					Check Date	08/04/22	PO#	Register #	000199	
@	2021/22	07/07/22	CONVECTION OVEN REPAIR MAY 22	94597 (920521)	08/02/22	Paid	Printed	530.92		530.92	
		2022	13- 5310- 0- 5600- 00- 0000- 3700- 000- 000- 0000- 00								
Check #	00574915					Check Date	08/04/22	PO#	Register #	000199	
	2022/23	07/08/22	TK PAINT	54351 (920597)	08/02/22	Paid	Printed	45.89		45.89	
		2023	01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00								
Check #	00574915					Check Date	08/04/22	PO#	Register #	000199	
	2022/23	07/08/22	C PREK SUPPLIES	6899564 (920597)	08/02/22	Paid	Printed	398.39		398.39	
		2023	12- 6105- 0- 4300- 00- 0001- 1000- 000- 000- 0000- 00								
Check #	00574915					Check Date	08/04/22	PO#	Register #	000199	
	2022/23	07/08/22	T/M PREK POSTERS	70101 (920597)	08/02/22	Paid	Printed	25.19		25.19	
		2023	12- 6105- 0- 4300- 00- 0001- 1000- 000- 000- 0000- 00								
Check #	00574915					Check Date	08/04/22	PO#	Register #	000199	
	2022/23	07/08/22	C PREK BINGO CHIPS	74856 (920597)	08/02/22	Paid	Printed	12.86		12.86	
		2023	12- 6105- 0- 4300- 00- 0001- 1000- 000- 000- 0000- 00								
Check #	00574915					Check Date	08/04/22	PO#	Register #	000199	
	2022/23	07/08/22	C PREK POSTERS	83171 (920597)	08/02/22	Paid	Printed	25.19		25.19	
		2023	12- 6105- 0- 4300- 00- 0001- 1000- 000- 000- 0000- 00								
Check #	00574915					Check Date	08/04/22	PO#	Register #	000199	

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Approval Batch 006946 (continued)							Bank Account COUNTY - COUNTY				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor		US BANK CORP. PAYMENT SYSTEM (004687/1)			(continued)						(continued)
2022/23	07/08/22		T/M PREK BTS SUPPLIES	899564 (920597)	08/02/22	Paid	Printed	112.43		112.43	
Check #	2023 00574915	12- 6105- 0- 4300- 00- 0001- 1000- 000- 000- 0000- 00				Check Date 08/04/22	PO#		Register # 000199		
2022/23	07/08/22		TK BTS SUPPLIES	99564 (920597)	08/02/22	Paid	Printed	178.95		178.95	
Check #	2023 00574915	01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00				Check Date 08/04/22	PO#		Register # 000199		
2022/23	07/10/22		TK CLEAR MAT	57624 (920597)	08/02/22	Paid	Printed	75.06		75.06	
Check #	2023 00574915	01- 0000- 0- 4300- 00- 1110- 1000- 000- 000- 0000- 00				Check Date 08/04/22	PO#		Register # 000199		
2022/23	07/10/22		T/M PREK SUPPLIES	62541 (920597)	08/02/22	Paid	Printed	95.30		95.30	
Check #	2023 00574915	12- 6105- 0- 4300- 00- 0001- 1000- 000- 000- 0000- 00				Check Date 08/04/22	PO#		Register # 000199		
2022/23	07/10/22		DOOR STOPS	73541 (920597)	08/02/22	Paid	Printed	21.42		21.42	
Check #	2023 00574915	01- 0000- 0- 4300- 00- 0000- 8100- 000- 000- 0000- 00				Check Date 08/04/22	PO#		Register # 000199		
2022/23	07/11/22		C PREK BTS SUPPLIES	38924 (920597)	08/02/22	Paid	Printed	186.59		186.59	
Check #	2023 00574915	12- 6105- 0- 4300- 00- 0001- 1000- 000- 000- 0000- 00				Check Date 08/04/22	PO#		Register # 000199		
Total Invoice Amount								6,978.60			

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
01	282,335.47	97,095.20-	379,430.67-
12	2,261.52	1,357.81-	3,619.33-
13	6,667.04	391.70	6,275.34-
Total	291,264.03		

Number of Payments	217	
Number of Checks	96	\$251,137.27
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$291,114.77	
Total Unpaid Sales Tax	\$149.26	
Total Expense Amount	\$291,264.03	
<hr/>		
CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99	22	
\$100 - \$499	22	
\$500 - \$999	10	
\$1,000 - \$4,999	30	
\$5,000 - \$9,999	5	
\$10,000 - \$14,999	1	
\$15,000 - \$99,999	6	
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		
<hr/>		
***** ITEMS OF INTEREST *****		
* Number of payments to a different vendor		
! Number of Prepaid payments	3	
@ Number of Liability payments	55	
& Number of Employee Also Vendors		
? denotes check name different than payment name		
F denotes Final Payment		

Report Totals - Payment Count 217 Check Count 96 ACH Count 0 vCard Count 0 Total Check/Advice Amount 291,114.77
 \$291,114.77

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Checks Dated 06/01/2022 through 08/04/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00571887	06/09/2022	AT&T CALNET	01-5900		851.54
00571888	06/09/2022	BRAZIL, COURTNEY	01-4300		51.80
00571889	06/09/2022	JOHN COKER AG REPAIR	01-5600		1,331.48
00571890	06/09/2022	LEWIS, ARRA K	01-4300		116.21
00571891	06/09/2022	LONG, CAROL	13-4700		11.52
00571892	06/09/2022	O.S. BUTLER, SHANNON	01-4300		24.13
00571893	06/09/2022	PACE ANALYTICAL SERVICES LLC	01-5800		88.40
00571894	06/09/2022	PROPACIFIC FRESH	13-4700	1,377.38	
			13-4712	311.76	1,689.14
00571895	06/09/2022	SAM'S CLUB	01-4300	1,083.47	
			13-4300	91.70	
			13-4700	52.80	1,227.97
00571896	06/09/2022	SCHWALL, STACEY	01-4300		67.10
00571897	06/09/2022	SIERRA WATER UTILITY	01-5800		132.50
00571898	06/09/2022	SOUTH SUTTER CHARTER SCHOOL	01-8096		40,245.00
00571899	06/09/2022	SYSCO FOOD SVCS OF SACRAMENTO	13-4300	66.13	
			13-4700	993.80	1,059.93
00571900	06/09/2022	THORNTON'S GAS	01-4300		773.85
00572316	06/16/2022	APPEAL-DEMOCRAT	01-5800		157.50
00572317	06/16/2022	DEPARTMENT OF JUSTICE ACCOUNT OFFICE CASHIERING UNIT	01-5804		192.00
00572318	06/16/2022	DOMINO'S	13-5800		1,013.00
00572319	06/16/2022	GOLD STAR FOODS	13-4300	14.73	
			13-4700	810.56	825.29
00572320	06/16/2022	HOME DEPOT CREDIT SERVICES DEPT. 32 2001278484	01-4300		102.24
00572321	06/16/2022	OFFICE EQUIPMENT FINANCE SVCS.	01-5600		1,608.71
00572322	06/16/2022	PACIFIC GAS & ELECTRIC	01-5502		783.94
00572323	06/16/2022	PROPACIFIC FRESH	13-4700	954.80	
			13-4712	298.63	1,253.43
00572324	06/16/2022	RECOLOGY YUBA-SUTTER	01-5506		505.35
00572325	06/16/2022	SANDERS PUMP AND IRRIGATION	01-4300		33.97
00572326	06/16/2022	VERIZON WIRELESS	01-5900		304.10
00572814	06/23/2022	ALHAMBRA & SIERRA SPRINGS	01-5800	141.33	
			12-5800	24.98	166.31
00572815	06/23/2022	AT&T	01-5900		325.88
00572816	06/23/2022	BROWN, LORI M	01-5800		75.00
00572817	06/23/2022	CLARK PEST CONTROL OF STOCKTON	01-5507		180.00
00572818	06/23/2022	ENVOY PLAN SERVICES INC CO TSA CONSULTING GROUP INC	01-5800		9.00
00572819	06/23/2022	ROCHELLE LAIRD	01-5800		100.00
00572820	06/23/2022	SCHWALL, STACEY	01-4300		100.22
00572821	06/23/2022	SUTTER BUTTES FIRE EXT CO	01-5800		575.62

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 06/01/2022 through 08/04/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00572822	06/23/2022	TWIN CITIES FLOOR COVERING INC	01-6200		30,292.15
00573217	06/30/2022	CENIOM	Cancelled		1,200.00 *
	Cancelled on 07/14/2022				
00573218	06/30/2022	DAVIS TRUCK PAINTING INC	01-5800		2,673.88
00573219	06/30/2022	PACE ANALYTICAL SERVICES LLC	01-5800		96.00
00573220	06/30/2022	SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE	01-5800		3,100.00
00573221	06/30/2022	US BANK CORP. PAYMENT SYSTEM	01-4300	4,772.19	
			01-5200	1,327.40	
			01-5800	450.00	
			01-5900	641.51	
			12-4300	409.29	
			12-5200	599.00	
			12-5800	289.08	
			13-4700	43.95	
			Unpaid Tax	11.92-	8,520.50
00573647	07/07/2022	ALMA TECHNOLOGIES INC	01-5800		3,779.52
00573648	07/07/2022	AT&T CALNET	01-5900		25.60
00573649	07/07/2022	CALIFORNIA'S VALUED TRUST	01-9514		3,667.71
00573650	07/07/2022	CLEAN PRO	01-5800		5,912.40
00573651	07/07/2022	ILLUMINATE EDUCATION INC	01-5800		3,148.07
00573652	07/07/2022	NORTH VALLEY SCHS INS GRP II CO KEENAN & ASSOCIATES-SETECH	01-5400		24,667.00
00573653	07/07/2022	PACE ANALYTICAL SERVICES LLC	01-5800		125.00
00573654	07/07/2022	RENAISSANCE LEARNING INC.	01-5800		1,962.75
00573655	07/07/2022	SAM'S CLUB	01-4300	791.70	
			12-4300	83.16	
			13-4700	70.56	945.42
00573656	07/07/2022	SIERRA WATER UTILITY	01-4300	43.53	
			01-5800	132.50	176.03
00573657	07/07/2022	SUTTER BUTTES COMMUNICATION	01-5800		46.50
00573935	07/14/2022	ANNETTE ALBERTI	01-5800		1,977.50
00573936	07/14/2022	BIRKO, OLGA	01-5804		30.00
00573937	07/14/2022	CENIOM	01-5800		1,212.00
00573938	07/14/2022	CLARK PEST CONTROL OF STOCKTON	01-5507		180.00
00573939	07/14/2022	FES	01-5800		1,425.00
00573940	07/14/2022	FLETCHERS PLUMBING & CONTRACTING INC	01-5600		3,125.00
00573941	07/14/2022	GALT JOINT UNION ELEM SCH DIST ACCOUNTS RECEIVABLE	01-5800		1,820.00
00573942	07/14/2022	HOME DEPOT CREDIT SERVICES DEPT. 32 2001278484	01-4300		1,804.08
00573943	07/14/2022	MCCLELLAN AG REPAIR	01-5600		3,392.26
00573944	07/14/2022	OFFICE EQUIPMENT FINANCE SVCS.	01-5600		1,086.85

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ESCAPE ONLINE

Checks Dated 06/01/2022 through 08/04/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00573945	07/14/2022	SUPERIOR WELL SERVICE INC	01-5600		6,229.46
00573946	07/14/2022	SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE	01-4300		2,279.20
00573947	07/14/2022	TCSIG	01-9514		18,203.00
00573948	07/14/2022	THORNTON'S GAS	01-4300		86.38
00573949	07/14/2022	WAXIE'S ENTERPRISES INC	01-4300		1,043.11
00573950	07/14/2022	WING ELECTRICAL	01-5800		1,750.00
00574097	07/19/2022	CA DEPT OF TAX AND FEE ADMINISTRATION	01-9517	18.61	
			12-9517	.06	18.67
00574614	07/28/2022	ALHAMBRA & SIERRA SPRINGS	01-5800		33.00
00574615	07/28/2022	AT&T	01-5900		229.86
00574616	07/28/2022	BRAZIL, COURTNEY	01-4300		28.36
00574617	07/28/2022	CALIFORNIA'S VALUED TRUST	01-9514		3,667.71
00574618	07/28/2022	CENIOM	01-5800		1,200.00
00574619	07/28/2022	EAST NICOLAUS JOINT UHSD	01-4300		68.90
00574620	07/28/2022	ENVOY PLAN SERVICES INC CO TSA CONSULTING GROUP INC	01-5800		9.00
00574621	07/28/2022	FLETCHERS PLUMBING & CONTRACTING INC	01-5800		6,350.00
00574622	07/28/2022	J&J HEATING & AIR	01-6400		14,000.00
00574623	07/28/2022	NWEA	01-5800		2,730.00
00574624	07/28/2022	PACIFIC GAS & ELECTRIC	01-5502		804.05
00574625	07/28/2022	RECOLOGY YUBA-SUTTER	01-5506		505.35
00574626	07/28/2022	STAPLES ADVANTAGE DEPT LA	01-4300		1,947.44
00574627	07/28/2022	THE SHERWIN-WILLIAMS CO	01-4300		472.32
00574628	07/28/2022	VERIZON WIRELESS	01-5900		316.00
00574902	08/04/2022	AT&T CALNET	01-5900		31.83
00574903	08/04/2022	CLARK PEST CONTROL OF STOCKTON	01-5507		180.00
00574904	08/04/2022	FLETCHERS PLUMBING & CONTRACTING INC	01-5800		49.50
00574905	08/04/2022	J&J HEATING & AIR	01-5800		1,910.00
00574906	08/04/2022	RIDEOUT OCCUPATIONAL MEDICINE & DRUG TESTING SVCS	01-5800		137.50
00574907	08/04/2022	SAM'S CLUB	01-4300		75.71
00574908	08/04/2022	SAN JOAQUIN COUNTY OFFICE OF E	01-5800		800.00
00574909	08/04/2022	SAN MATEO-FOSTER CITY SD- SUPE R CO-OP	13-5300		24.80
00574910	08/04/2022	SANDERS PUMP & IRRIGATION	01-4300		209.57
00574911	08/04/2022	SIERRA WATER UTILITY	01-5800		132.50
00574912	08/04/2022	STAPLES ADVANTAGE DEPT LA	01-4300		398.60
00574913	08/04/2022	SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE	01-9510		37,638.00
00574914	08/04/2022	TCSIG	01-9514		18,203.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 06/01/2022 through 08/04/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00574915	08/04/2022	US BANK CORP. PAYMENT SYSTEM	01-4300	3,636.08	
			01-4400	1,446.80	
			01-5900	641.51	
			01-5902	4.68	
			12-4300	855.95	
			13-5600	530.92	
			Unpaid Tax	137.34-	6,978.60
			Total Number of Checks	96	291,114.77

	Count	Amount
Cancel	1	1,200.00
Net Issue		289,914.77

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	88	281,135.47
12	CHILD DEVELOPMENT	5	2,261.52
13	CAFETERIA	11	6,667.04
Total Number of Checks		95	290,064.03
Less Unpaid Tax Liability			149.26-
Net (Check Amount)			289,914.77

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Marcum-Illinois Union Elementary School District

Education Code 42127(h) requires a public review of budget revisions within 45 days of an enacted state budget
Revisions as of August 5, 2022 and in accordance with the 2022/23 Enacted State Budget

	<u>2022/23 Original Budget</u>	<u>2022/23 Revised Budget</u>	<u>Difference</u>
LCFF Sources	1,931,002	2,120,056	189,054
Federal Revenue	60,437	60,437	-
Other State Revenue	246,690	635,930	389,240
Other Local Revenue	607,342	607,342	-
Total Revenues	<u>2,845,471</u>	<u>3,423,765</u>	<u>578,294</u>
Certificated Salaries	843,753	843,753	-
Classified Salaries	569,923	569,923	-
Employee Benefits	783,321	783,321	-
Books and Supplies	145,626	145,626	-
Services and Other Operating Expenditures	361,737	443,622	81,885
Capital Outlay	70,000	70,000	-
Other Outgo	98,972	98,972	-
Total Expenditures	<u>2,873,332</u>	<u>2,955,217</u>	<u>81,885</u>
Interfund Transfers In	-	-	-
Interfund Transfers Out	(58,223)	(58,223)	-
Other Sources	-	-	-
Other Uses	-	-	-
Total Other Sources/Uses	<u>(58,223)</u>	<u>(58,223)</u>	<u>-</u>
Net Increase/Decrease	(86,084)	410,325	496,409
Beginning Fund Balance	<u>1,255,827</u>	<u>1,255,827</u>	<u>-</u>
Ending Fund Balance	<u>1,169,743</u>	<u>1,666,152</u>	<u>496,409</u>

**Marcum-Illinois Union Elementary
Comprehensive School Safety Plan
2022-2023**



**Maggie Irby, Superintendent-Principal
2452 El Centro Blvd
(530) 656-2407
maggiei@sutter.k12.ca.us**

A meeting for public input was held on January 4, 2022

Plan Revised and Updated August 2022

~~Plan approved by Marcum-Illinois Union School District Governing
Board for review August 2022~~

This document is available for public inspection during regular business hours at the Marcum-Illinois Union Elementary School main office.

NOTE: Tactical information is excluded from the public inspection document. A "Public Inspection Log" will be used to record the name, address, phone number and method used for verifying the identity of all individuals requesting to inspect this plan. This document is not available for inspection on the internet.

**Marcum-Illinois
Comprehensive School Safety Plan - Signature Page
2022-2023**

The undersigned members of the Marcum- Illinois School-Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

(name), Principal (or Designee) Date

(name), (Teacher's Association Representative) Date

(name), Parent Date

(name), (Classified Employee Association Representative) Date

(name), (Student - Optional) Date

(name), (Law Enforcement Agency) Date

(name), (Other) Date

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1. School Crime Assessment

Attendance Rates:

The average attendance rate for the 2020-2021 school year was 96.2%. The 2020-2021 school year occurred partially in a virtual format and partially in-person.

Behavior Incidents/Referrals:

The following table displays the number of behavior incidents that were recorded in the student information system over the past several years. A * indicates a school year impacted by school closure and/or virtual instruction due to the Covid-19 pandemic.

Incident Reports	2018-2019	2019-2020*	2020-2021*
Minor	281	113	11
Major	1	1	0

Suspension/Expulsion:

The following table displays the number of suspensions and expulsions over the past several years. A * indicates a school year impacted by school closure and/or virtual instruction due to the Covid-19 pandemic.

	2018-2019	2019-2020*	2020-2021*	2021-2022*
Suspensions	0	1	0	0
Expulsions	0	0	0	0

Property Damage

There have been no instances of property damage on the school site within the last 3 years.

California Healthy Kids Survey, Spring 2021

The tables below summarize the key indicators of school climate, substance use, student well-being, remote learning, and emotional health. This Survey was administered to 7th grade students in the spring of the 2020-2021 school year.

Table A2.1
Key Indicators of School Climate and Substance Use

	Grade 7 %	Grade 9 %	Grade 11 %	NT %	Table
School Engagement and Supports					
School connectedness ¹ ®	87	–	–	–	A6.7
Academic motivation ¹	72	–	–	–	A6.7
Monthly Absences (3 or more) ⁶	20	–	–	–	A6.2
Maintaining focus on schoolwork ¹	53	–	–	–	A6.13
Caring adult relationships ²	78	–	–	–	A6.7
High expectations-adults in school ¹	90	–	–	–	A6.7
Meaningful participation ¹ ®	35	–	–	–	A6.7
Facilities upkeep ¹ ®	87	–	–	–	A6.16
Promotion of parent involvement in school ¹	84	–	–	–	A6.7
School Safety					
School perceived as very safe or safe ⁶	93	–	–	–	A8.1
Experienced any harassment or bullying ¹ ®	7	–	–	–	A8.2
Had mean rumors or lies spread about you ¹ ®	14	–	–	–	A8.3
Been afraid of being beaten up ¹ ®	0	–	–	–	A8.3
Been in a physical fight ¹ ®	7	–	–	–	A8.4
Seen a weapon on campus ¹ ®	0	–	–	–	A8.6
Substance Use					
Current alcohol or drug use ⁴	7	–	–	–	A9.5
Current marijuana use ⁴	0	–	–	–	A9.5
Current binge drinking ⁴	0	–	–	–	A9.5
Very drunk or "high" 7 or more times, ever	7	–	–	–	A9.7
Been drunk or "high" on drugs at school, ever	0	–	–	–	A9.9
Current cigarette smoking ⁴	0	–	–	–	A10.3
Current vaping ⁴	7	–	–	–	A10.3

Notes: Cells are empty if there are less than 10 respondents.

¹Average percent of respondents reporting "Agree" or "Strongly agree."

²Average percent of respondents reporting "Pretty much true" or "Very much true."

³Past 12 months.

⁴Past 30 days.

⁶In-School and Hybrid Models only.

Table A2.2
Key Indicators of Student Well-Being, Remote Learning, and Social and Emotional Health

	Grade 7 %	Grade 9 %	Grade 11 %	NT %	Table
Routines					
Eating of breakfast ¹	73	–	–	–	A11.2
Bedtime (before 11 pm)	93	–	–	–	A4.1
Sleep deprivation (less than 8 hours)	7	–	–	–	A4.1
Physical exercise (meets standards) ¹	100	–	–	–	A4.4
Learning from Home					
Average days worked on schoolwork (≥ 5) ⁴	–	–	–	–	A5.1
Synchronous instruction (4 days or more) ³	–	–	–	–	A5.1
Interest in schoolwork done from home ⁶	–	–	–	–	A5.3
Meaningful opportunities ¹	–	–	–	–	A5.2
Adult and Peer Relationships					
Adult supports ¹	81	–	–	–	A7.7
Peer supports ¹	60	–	–	–	A7.6
Virtual peer interactions (4 days or more) ¹	47	–	–	–	A4.3
Cyberbullying ³	7	–	–	–	A8.3
Social and Emotional Health					
Social emotional distress ¹	9	–	–	–	A7.10
Experienced chronic sadness/hopelessness ³	21	–	–	–	A7.1
Considered suicide ³	7	–	–	–	A7.2
Self-Efficacy ¹	71	–	–	–	A7.3
Self-Awareness ¹	76	–	–	–	A7.4
Problem Solving ¹	43	–	–	–	A7.5
Optimism ¹	64	–	–	–	A7.8
Gratitude ¹	74	–	–	–	A7.9

Notes: Cells are empty if there are less than 10 respondents.

Aerobic physical fitness standards—at least 150 minutes of moderate-intensity or 75 minutes of vigorous-intensity physical activity per week.

¹Today.

³Past 7 days.

⁴Past 30 days.

⁶Remote and Hybrid Models only.

¹Average percent of respondents reporting "Pretty much true" or "Very much true."

³Past 12 months.

Conclusions:

Upon review of this data, the council considers the current school safety status to be generally positive. There was interest in obtaining pre-pandemic records of the California Healthy Kids Survey to compare the well-being of our students before and after their recent experiences with distance learning, school closure, and the Covid-19 pandemic.

2. Safety Strategies & Programs

A. Child Abuse Reporting Procedures

Duty to Report

In conformance with the requirements of the Penal Code, any district employee who has knowledge of or observes a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been a victim of child abuse shall report the known or suspected instance of child abuse to the Sheriff and/or child protective agency immediately or as soon as practically possible by telephone and shall prepare and send a written report thereof within 36 hours of receiving the information concerning the incident. The reporting duties are individual and cannot be delegated to another individual except under circumstances set forth in Penal Code 11166.

For the purposes of this reporting procedure and the Penal Code, "reasonable suspicion" means that it is objectively reasonable for a person to entertain such a suspicion, based upon facts that could cause a reasonable person in a like situation, drawing when appropriate on his or her training and experience, to suspect child abuse.

Definitions

1. "Child Abuse" includes the following:
 - a. A physical injury inflicted by other than accidental means on a child by another person.
 - b. Sexual abuse of a child.
 - c. Willful cruelty or unjustifiable punishment of a child, or willfully inflicting unjustifiable physical pain or mental suffering, or failure to safeguard a child from these injuries when the child is under a person's care or custody.
 - d. Unlawful corporal punishment or injury resulting in a traumatic condition.
 - e. Neglect of a child or abuse in out-of-home care.
2. "Mandated Reporters" include virtually all school employees. The following school personnel are required to report: teachers, administrators, supervisors of child welfare and attendance, certificated pupil personnel employees, school psychologists, licensed nurses, counselors, and those instructional aides or other classified employees trained in child abuse reporting.

3. "Child Protective Agencies" are those law enforcement and child protective services responsible for investigating child abuse reports, including the local police or sheriff department, county welfare or juvenile probation. Employees reporting child abuse to a child protective agency are encouraged, but not required, to notify the site administrator or designee as soon as possible after the initial verbal report by telephone.

Contact Information

1. Sutter County Department of Children and Family Services: (530) 822-7227

(24 hours per day-7 days per week).

2. Sutter County Sheriff's Department, Non-Emergency (530) 822-7307

Within 36 hours, a written report must be sent, faxed, or submitted electronically. The written report should be completed on a state form called 8572.

CHILD ABUSE TRAINING REQUIREMENT

- All district employees must annually complete the Keenan Mandated Reporter Training Course by the beginning of each school year. Employees hired after the October 15th date are required to complete the training course within six weeks of employment.
- This course is fully compliant with California Assembly Bill 1432 and is available online through Keenan Safe Schools, the firm's online training and tracking system designed specifically for education agency employees.
- The Keenan Safe Schools learning management system will generate the required reports for proof of completion. Employees should retain a copy of the training certificate and provide a copy to their principal/site-administrator.
- The online training course is available at <http://www.keenan.com/abusepreventioncenter>

SUSPECTED CHILD ABUSE REPORT

To Be Completed by **Mandated Child Abuse Reporters**
Pursuant to Penal Code Section 11166

CASE NAME: _____

PLEASE PRINT OR TYPE

CASE NUMBER: _____

A. REPORTING PARTY	NAME OF MANDATED REPORTER		TITLE		MANDATED REPORTER CATEGORY					
	REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS			Street	City	Zip	DID MANDATED REPORTER WITNESS THE INCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO			
	REPORTER'S TELEPHONE (DAYTIME) ()		SIGNATURE		TODAY'S DATE					
B. REPORT NOTIFICATION	<input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION		AGENCY							
	<input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)									
	ADDRESS			Street	City	Zip	DATE/TIME OF PHONE CALL			
OFFICIAL CONTACTED - TITLE					TELEPHONE ()					
C. VICTIM <small>One report per victim</small>	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY			
	ADDRESS			Street	City	Zip	TELEPHONE ()			
	PRESENT LOCATION OF VICTIM			SCHOOL		CLASS	GRADE			
	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	OTHER DISABILITY (SPECIFY)		PRIMARY LANGUAGE SPOKEN IN HOME					
	<input type="checkbox"/> YES <input type="checkbox"/> NO	IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE: <input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND <input type="checkbox"/> GROUP HOME OR INSTITUTION <input type="checkbox"/> RELATIVE'S HOME			TYPE OF ABUSE (CHECK ONE OR MORE) <input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT <input type="checkbox"/> OTHER (SPECIFY)					
	RELATIONSHIP TO SUSPECT			PHOTOS TAKEN? <input type="checkbox"/> YES <input type="checkbox"/> NO		DID THE INCIDENT RESULT IN THIS VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNK				
D. INVOLVED PARTIES	VICTIM'S SIBLINGS									
	NAME		BIRTHDATE	SEX	ETHNICITY	NAME		BIRTHDATE	SEX	ETHNICITY
	1. _____				3. _____					
	2. _____				4. _____					
	VICTIM'S PARENTS/GUARDIANS	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY		
		ADDRESS			Street	City	Zip	HOME PHONE ()	BUSINESS PHONE ()	
		NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY		
		ADDRESS			Street	City	Zip	HOME PHONE ()	BUSINESS PHONE ()	
	SUSPECT	SUSPECT'S NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY		
		ADDRESS			Street	City	Zip	TELEPHONE ()		
OTHER RELEVANT INFORMATION										
E. INCIDENT INFORMATION	IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER: _____									
	DATE / TIME OF INCIDENT				PLACE OF INCIDENT					
	NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect)									

DEFINITIONS AND INSTRUCTIONS ON REVERSE

SS 8572 (Rev. 12/02)

DO NOT submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS 8583 if (1) an active investigation was conducted and (2) the incident was not determined to be unfounded.

WHITE COPY-Police or Sheriff's Department; BLUE COPY-County Welfare or Probation; GREEN COPY- District Attorney's Office; YELLOW COPY-Reporting Party

DEFINITIONS AND GENERAL INSTRUCTIONS FOR COMPLETION OF FORM SS 8572

All Penal Code (PC) references are located in Article 2.5 of the PC. This article is known as the Child Abuse and Neglect Reporting Act, also known as CANRA. The Internet site is: <http://www.leginfo.ca.gov/calaw.html> (specify Penal Code and search for Sections 11164-11174.3). A mandated reporter must complete and submit the form SS 8572 even if some information is not known. (PC Section 11167(a).)

I. MANDATED CHILD ABUSE REPORTERS

- Mandated child abuse reporters include all those individuals and entities as defined in PC Section 11165.7.

II. TO WHOM REPORTS ARE TO BE MADE (DESIGNATED AGENCIES)

- Reports of suspected child abuse or neglect shall be made by mandated reporters to any police department or sheriff's department (not including a school district police or security department), county probation department (if designated by the county to receive mandated reports) or the county welfare department. (PC Section 11165.9.)

III. REPORTING RESPONSIBILITIES

- Any mandated reporter who has knowledge of or observes a child, in his or her professional capacity or within the scope of his or her employment, whom he or she knows or reasonably suspects has been the victim of child abuse or neglect shall report such suspected instance of abuse or neglect to a designated agency immediately or as soon as practically possible by telephone and shall prepare and send a written report thereof *within 36 hours* of receiving the information concerning the incident. (PC Section 11166(a).)
- No mandated reporter who reports a suspected instance of child abuse or neglect shall be held civilly or criminally liable for any report required or authorized by the CANRA. Any other person reporting a known or suspected instance of child abuse or neglect shall not incur civil or criminal liability as a result of any report authorized by the CANRA unless it can be proven the report was false and the person knew it was false or make the report with reckless disregard of its truth or falsity. (PC Section 11172(a).)

IV. INSTRUCTIONS

- SECTION A - REPORTING PARTY:** Enter the mandated reporter's name, title, category (from PC Section 11165.7), business (agency) name and address, telephone number, a signature and today's date. Also check yes-no whether you (the mandated reporter) witnessed the incident. The signature area is for either the mandated report or the person taking as telephoned report.

ETHNICITY CODES

1 Alaskan Native	6 Caribbean	11 Guamanian	16 Korean	22 Polynesian	27 White-Armenian
2 American Indian	7 Central American	12 Hawaiian	17 Laotian	23 Samoan	28 White-Central American
3 Asian Indian	8 Chinese	13 Hispanic	18 Mexican	24 South American	29 White-European
4 Black	9 Ethiopian	14 Hmong	19 Other Asian	25 Vietnamese	30 White-Middle Eastern
5 Cambodian	10 Filipino	15 Japanese	21 Other Pac Islndr	26 White	31 White-Romanian

IV. INSTRUCTIONS (Continued)

- SECTION B - REPORT NOTIFICATION:** Complete the name and address of the designated agency notified, date of the written report, date/time of the phone call and the name, title and telephone number of the official contacted.
 - SECTION C - VICTIM** (One Report per Family, siblings must have same parents/guardians): Enter the victim's name, address, telephone number, birth date or approximate age, sex, ethnicity, present location, and where applicable enter the school, class (indicate the teacher's name or room number), and grade. List the primary language spoken in the victim's home. Check the appropriate yes-no box for: developmentally disabled?, physically disabled? and specify the victim's other disability. To determine if the victim has a disability, ask the victim's parent or care giver. Also check the appropriate yes-no box for in foster care?, indicate type of care if the victim was in out-of-home care, indicate the type of abuse. List the victim's relationship to the suspect, check the appropriate yes-no box for photos taken?, indicate whether the incident resulted in this victim's death.
 - SECTION D - INVOLVED PARTIES:** Enter the requested information for: Victim's Siblings, Victim's Parents/Guardians and the Suspect.
 - SECTION E - INCIDENT INFORMATION:** If multiple victims, enter the number. Enter date/time and place of the incident. Provide a narrative of the incident. Attach extra sheets if needed.
- ### V. DISTRIBUTION
- Reporting Party:** After completing Form SS 8572, retain the yellow copy for your records and submit the top three copies to the designated agency.
 - Designated Agency:** *Within 36 hours* of receipt of Form SS 8572, send **white copy** to police or sheriff, **blue copy** to county welfare or probation, and **green copy** to district attorney.

B. Disaster Response Procedures

In order to ensure the safety of all staff, students, and parents at Marcum-Illinois School, this Disaster Plan contains instructions and procedures for dealing with various emergencies. The response procedures are intended primarily as a ready reference for all staff to be studied and practiced prior to the occurrence of an emergency. Disaster Plan tests will be recorded and kept in a file by the Superintendent or designee.

EMERGENCY CONTACTS / PHONE LIST

COMMUNICATION PLANS / CRISIS TOOLBOX CHECKLIST

EMERGENCY PROCEDURES FOR STUDENTS WITH SPECIAL NEEDS

EMERGENCY ACTIONS

- All Clear
- Emergency Damage Assessment
- Lockdown.....
- Secure Campus
- Shelter in Place
- Duck, Cover and Hold On
- Evacuation
- Off-site Evacuation
- Structured Reunification

EMERGENCY RESPONSES (Alphabetical Index)

- Aircraft Crash
- Air Pollution Alert
- Animal Disturbance
- Bomb Threat
- Chemical Accident/Hazardous Materials
- Drive By Shooting
- Earthquake
- Explosion
- Fire
- Flood
- Gas/Fumes
- Hostage Situation
- Intruder (Active Shooter – See Section J).....
- Tornado/Severe Weather.....
- Utility Failure

OATH / USE OF FACILITIES

EVACULATION MAPS

LOCAL EMERGENCY TELEPHONE NUMBERS

EMERGENCY		911
LAW ENFORCEMENT		Phone
Sutter County Sheriff		(530) 822-7307
FIRE		Phone
East Nicolaus Fire Department		(530) 656-2261
Pleasant Grove Fire Department		(916) 655-3937
HOSPITALS	Address	Phone
Adventist Health and Rideout	726 4 th Street, Marysville, CA 95901	(530) 749-4300
OTHER SERVICES		
Animal Control		(530) 822-7375
Poison Control		800-222-1222
Sutter County Environmental Health		(530) 822-7400
Sutter County Public Health and Human Services		(530) 822-7327
Sutter County Superintendent of Schools		(530) 822-2900
Sutter County Office of Emergency Services		(530) 749-7520
Thorntons Gas		(530) 656-2485
Fletchers Plumbing		(530) 673-2489
Superior Well		(530) 534-1949

EMERGENCY RESPONSE TEAM MEMBERS

Name	Phone #	Role
Maggie Irby	925-595-8358	Superintendent/Press Liaison
Courtney Brazil	916-521-0283	Designee
Shasta Ford	530-933-3825	Admin Assistant
Stacey Schwall	530-412-2747	Fiscal Admin
Paula Villarreal	530-681-6120	Operations
Lori Brown	530-713-7643	Transportation
Jordan Garcia	530-933-4909	Operations
Jorge Arias	530-701-6078	Safety

STAFF PHONE LIST: (530) 656-2407 (landline) / (530) 933-0746 (cell)		Ext.
Superintendent/Principal	Mrs. Maggie Irby	Ext. 14
Assistant Principal/Director of Student Services	Mrs. Courtney Brazil	Ext. 34
Administrative Assistant/Program Specialist	Ms. Shasta Ford	Ext. 10
Attendance/Enrollment/Fiscal Admin Assistant II	Ms. Stacey Schwall	Ext. 11
Director of Operations	Ms. Paula Villarreal	Ext. 28
Director of Transportation	Ms. Lori Brown	Ext. 28
Food Services Director	Ms. Carol Long	Ext. 20
Preschool Teacher	Ms. Tiffany DeAlba	Ext. 16
Preschool Teacher/Classroom Aide	Ms. Margarita Barajas	Ext. 16
Preschool Teacher	Mrs. Christina McIntosh	Ext. 17
Transitional Kindergarten Teacher	Mrs. Kristen Strong	Ext. 23
Kindergarten Teacher	Mrs. Lakeyshia Holman	Ext. 26
1st Grade Teacher	Ms. Staci Emmitt	Ext. 25
2nd Grade Teacher	Mrs. Anne Hill	Ext. 24
3rd Grade Teacher	Ms. Kimi Henry	Ext. 21
4th Grade Teacher	Mr. Cha Xiong	Ext. 22
5th Grade Teacher	Mrs. Robin Kyle	Ext. 30
6th Grade Teacher, 6th-8th Science	Mrs. Kris Schuler	Ext.31
7th Grade Teacher, 6th-8th History	Ms. Sarah Lego	Ext. 32
8th Grade Teacher, 6th-8th Math	Mrs. Tami Ortega	Ext. 33
Transportation/Grounds/Maintenance/ Custodial	Mr. Jordan Garcia	Ext. 28
Grounds/Maintenance/ Custodial/Aide/Den Staff	Mr. Jorge Arias	Ext. 22
Transportation/Aide/Custodial	Mrs. Karem Garcia	Ext. 21
Aide/Administrative Assistant	Mrs. Shannon Butler	Ext. 18
Aide/Den Staff	Ms. Michelle Gonzales	Ext. 30
Aide/Den Staff	Mrs. Debbie Scott	Ext. 24
Aide/Den Staff	Mrs. Lisa Vasquez	Ext. 25
Resource Specialist	Mrs. Kay Palmer	Ext. 19
Special Education Aide/Classroom Aide/ Food Services	Mrs. Melissa Davis	Ext. 19
School Psychologist (Wed.)	Mr. Monty Martin	Ext. 27
Speech Pathologist (Tues./Thurs.)	Mrs. Suzanne Myers	Ext. 27

SITUATIONAL COMMUNICATION PLANS

In the event of any emergency situation during school hours, what communication procedures are in place on your site? Develop a clear plan for the following aspects of emergency response.

<p>911 Calls</p>	<ul style="list-style-type: none"> • When placing a 911 call: give your name, school name, and school address • Give specific location of shooter, intruder, fire, hazardous material or other emergency • Indicate location of incident command post
<p>Mass Notification to Parents</p>	<p><u>During an emergency:</u></p> <p>Parents will be contacted via the school's all-call system when deemed safe to do so.</p>
	<p><u>After an emergency:</u></p> <p>Parents will be contacted via the school's all-call system when deemed safe to do so.</p>

CRISIS TOOLBOX CHECKLIST

Determine specific needs and ensure that all of the contents are in the appropriate box/pack and are current.

- Map/Diagram of campus with evacuation sites marked
- Student/Staff emergency cards/roster
- Appropriate facility keys
- Latex gloves in Ziplock bag
- Flashlight with batteries bagged separately
- Whistle
- Large marker
- Notebook/Legal Pad
- Scissors and/or utility tool
- Post it notes
- Assorted band-aids
- Lifesavers or other hard candy
- Other items as needed

SITE EMERGENCY PROCEDURES FOR SPECIAL NEEDS STUDENTS

1. Procedures for special needs students may need to be implemented in emergency situations such as fire, earthquake, bomb threats, etc.
2. At the beginning of each school year, an Individual Emergency Procedures Plan must be completed to accommodate each student who requires additional assistance due to a disability. This includes students with physical impairments who may require:
 - a wheelchair on a daily basis
 - specialized equipment
 - physical assistance to evacuate in a timely manner
3. Each plan requires that support staff be designated as specialized assistants during times of emergency.
4. Use the format below to complete an Individual Emergency Procedures Plan for each special needs student. Place a copy of the plans in the Site Emergency Operations Plan and with the individual classroom teacher's emergency materials. (class roster, etc.)

Individual Student Emergency Procedures Plan		
Student:	Room #:	Teacher:
Designated Specialized Assistants: <i>(Identify two staff in this area)</i>		
Required Equipment or Physical Assistance Needed to Evacuate in a Timely Manner <i>(complete below)</i>		

GENERAL EMERGENCY ACTIONS

Type	Definition
STATUS	ALL CLEAR will be signaled by the ringing of 3 short bells . This signal communicates to students and staff that the emergency is over and normal school operations can resume.
	EMERGENCY DAMAGE ASSESSMENT is the inspection process used immediately following an emergency (typically students and staff are under an EVACUATION order) to determine if it is safe to resume occupancy of school facilities. An EMERGENCY DAMAGE ASSESSMENT should be performed following any event with the potential to cause damage school facilities or equipment.
RESTRICTED MOVEMENT & ACCESS	<p>LOCKDOWN is initiated to isolate students and school staff from danger on or near the campus when movement within the school and within rooms on the campus might put students and staff in jeopardy. LOCKDOWN is used to prevent intruders from entering occupied areas of the buildings.</p> <ul style="list-style-type: none"> • Lock the doors • Close and lock windows, and close blinds or cover windows • Turn off lights • Silence all electronic devices • Remain silent • Use strategies to silently communicate with first responders, if possible • Hide along the wall closest to the exit but out of the view from the hallway (allowing for an ambush of the intruder and for possible escape if the intruder enters the room) • Remain in place until the release from lockdown by school administration or evacuated by law enforcement.
	SECURE CAMPUS is implemented as a precautionary measure to ensure the safety of students and staff when there is danger in the surrounding community, or a bomb threat is made against the school. SECURE CAMPUS requires that all students and staff take shelter in school buildings and lock all exterior doors. Classroom instruction and/or activity may continue as long as all classroom and office doors are locked, and all students and staff remain inside through the duration of that event. The school perimeter should be secured.
	SHELTER IN PLACE is implemented when there is a need to isolate students and staff from the outdoor environment to prevent exposure to airborne contaminants. The procedures include closing and sealing doors, windows, and vents; shutting down the classroom/building heating, ventilation, and air conditioning systems to prevent exposure to the outside air; and turning off pilot lights. SHELTER IN PLACE allows for the free movement of staff and students within the building, although one should not leave the room until further instructions are received. Those in buildings with exterior passageways must remain in the classroom while SHELTER IN PLACE is instituted. It is appropriate for, but not limited to, gas leaks, external chemical release, bombs, and hazardous material spills.
	<p>DUCK, COVER AND HOLD ON is the action taken during an earthquake, explosion, or severe weather to protect students and staff from flying and falling debris. All students and staff should:</p> <ul style="list-style-type: none"> ✓ Face the wall with backs to the windows ✓ Crouch down on knees and elbows, taking cover under sturdy furniture if able ✓ Hands covering the back of their head/neck <p>Immediate EVACUATION will be signaled by sounding the alarm and an EMERGENCY DAMAGE ASSESSMENT must be performed prior to re-occupancy of any of the site's buildings, following any event prompting the use of DUCK, COVER AND HOLD ON.</p>

EVACUATION	EVACUATION is implemented when conditions make it unsafe to remain inside the building(s). This action provides for the orderly movement of students and staff along prescribed routes from inside school buildings to a designated outside area of safety.
	OFF-SITE EVACUATION is implemented when it is unsafe to remain on the school campus, and evacuation to an off-site assembly area is required. This action provides for the orderly movement of students and staff along prescribed routes from inside school buildings to a designated area of safety off campus. In some situations, OFF-SITE EVACUATION may require the use of busing. STRUCTURED REUNIFICATION should be used following any OFF-SITE EVACUATION.
	EARLY RELEASE Certain situations may require releasing students from school at a time when parents expect their children to be at the school site. EARLY RELEASE may be implemented when circumstances make keeping students at school inadvisable. EARLY RELEASE must be authorized by the district superintendent or designee. During an EARLY RELEASE, students follow normal dismissal procedures.
REUNIFICATION	<p>STRUCTURED REUNIFICATION is the process used to reunify children with their parents, guardians or caregivers, following a school emergency. Regular dismissal procedures are not followed. STRUCTURED REUNIFICATION requires:</p> <ul style="list-style-type: none"> • Maintaining accurate information on the location of each child. • Preventing unauthorized individuals from having access to or removing children. • Verifying the identity of individuals coming to take custody of children. • Verifying each individual has the legal right to take custody the child for which they have asked. • Keeping record of who each student is released to, the method used to verify their identity and the time of the pick-up.

EMERGENCY RESPONSE

AIRCRAFT CRASH

It is important that staff and students understand the procedures if an aircraft falls within the perimeter of the Marcum- Illinois Union School grounds. The warning, if any, may come in the form of a sound of a crash, an explosion, or through observation. Emergency response will depend on the size of the aircraft, nature of the crash, and proximity to the school.

STAFF ACTIONS:

- θ Notify Principal/Designee
- θ Move students away from the immediate vicinity of the crash.
- θ Crash Inside Building: Staff will initiate **DUCK, COVER, HOLD ON** action. Principal/Designee will determine if students are to remain inside or **EVACUATE**.
- θ Crash Outside: Move students away from immediate vicinity of the crash. Principal will determine if students are to return to classrooms or assemble outside.
 - θ Take roll, and report to the principal/designee
 - θ Remain in decided upon location with students unless subsequent explosions or fire endanger the area.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Notify police and fire department (call 911).
- θ Initiate **SHELTER IN PLACE**, if warranted.
- θ Initiate **DUCK, COVER, HOLD ON** for students and staff outside or direct them to designated area until further instructions are received.
- θ Ensure that students and staff remain at a safe distance from the crash.
- θ Contact the Sutter County Office of Emergency Services.
- θ Account for all building occupants and determine extent of injuries.
- θ Fire department officials will secure area to prevent unauthorized access. Do not enter affected areas until the appropriate authorities provide clearance to do so.

EMERGENCY RESPONSE**AIR POLLUTION ALERT**

Severe air pollution may affect students and staff who are susceptible to respiratory problems. These are persons with chronic lung disease or asthma, the elderly, the chronically ill and exercising children and adults.

Activities will be restricted when air quality reached stage two (Unhealthy for Sensitive Groups) on the Air Quality Index, or when the media announces a Spare the Air Day (126 AQI threshold).

STAFF ACTIONS:

- θ Remain indoors with students whenever possible.
- θ Minimize strenuous physical activity.
- θ Keep windows and doors closed.
- θ Resume normal activities after the **ALL CLEAR** signal is given.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Develop and maintain a file of students and staff who have or are susceptible to respiratory problems.
- θ Communicate alternate programs or locations available to sensitive persons during an air pollution episode with teachers and support staff.
- θ When notified by the district office or news media of a smog advisory, inform all staff to stay indoors and minimize strenuous physical activity.
- θ Cancel all outdoor athletic competitions and practices and any other activities that require strenuous physical activity.

EMERGENCY RESPONSE**ANIMAL DISTURBANCE**

If there is a rabid or uncontrollable animal on campus, implement this procedure when any wild animal threatens the safety of the students and staff.

STAFF/TEACHER ACTIONS:

- θ If the animal is outside, keep students inside. Lock doors and keep students away from the windows.
- θ If the animal is inside, **EVACUATE** students to a sheltered area away from the animal.
- θ Notify the principal and report any injuries.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Isolate the students from the animal. Close doors or use available barricades to isolate the animal if possible.
- θ If the animal is outside, keep students inside and institute **SECURE CAMPUS**.
- θ If the animal is inside, initiate an **EVACUATION** outside to a protected area away from the animal
- θ Contact Sutter County Animal Control at (530) 822-7375 for assistance in removing the animal.
- θ If the animal injures anyone, seek medical assistance from the office.
- θ Notify parent/guardian and recommended health advisor.

EMERGENCY RESPONSE

BOMB THREAT

If the school receives a bomb threat by telephone, follow the Bomb Threat Checklist on the **next page** to document information about the threat. Keep the caller on the telephone as long as possible and listen carefully to all information the caller provides. Make a note of any voice characteristics, accents, or background noises and complete the Bomb Threat Report as soon as possible.

PERSON RECEIVING THREAT BY TELEPHONE:

- θ Listen. Do not interrupt caller.
- θ Keep the caller on the line with statements such as *"I am sorry, I did not understand you. What did you say?"*
- θ If possible, alert someone else to notify the telephone company to trace the call while the caller is on the line.
- θ Notify site administrator immediately after completing the call. Office to call 911.
- θ Complete the Bomb Threat Checklist on following page.

PERSON RECEIVING THREAT BY MAIL:

- θ Note the manner in which the threat was delivered, where it was found and who found it.
- θ Limit handling of item by immediately placing it in an envelope so that fingerprints may be detected. Written threats should be turned over to law enforcement.
- θ Caution students against picking up or touching any strange objects or packages.
- θ Notify principal or site administrator.

STAFF ACTIONS:

- θ If ordered **EVACUATE** students as quickly as possible, using primary or alternate routes.
- θ Leave the room unlocked and turn off the lights as you leave.
- θ While evacuating, visually scan for anything suspicious or out of place. Immediately report findings to principal/designee.
- θ Do not return to the building until emergency response officials determine it is safe.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Call 911.
- θ If the caller is still on the phone, contact the phone company to trace the call. Tell the telephone operator the name of school, name of caller, phone number on which the bomb threat came in. This must be done quickly since the call cannot be traced once the caller has hung up.
- θ Instruct staff and students and staff to turn off any cell phones or two-way radios. Do not use those devices during this threat since explosive devices can be triggered by radio frequencies.
- θ Determine whether to **EVACUATE** the threatened building and adjoining buildings. If the suspected bomb is in a corridor, modify evacuation routes to bypass the corridor.
- θ Use the intercom, personal notification by designated persons, or the PA system to evacuate the threatened rooms.
- θ If it is necessary to **EVACUATE** the entire school, use the fire alarm.
- θ Direct a search team to look for suspicious packages, boxes or foreign objects.
- θ Do not return to the school building until it has been inspected and determined safe by proper authorities.
- θ Avoid publicizing the threat any more than necessary.

EMERGENCY RESPONSE

BOMB THREAT CHECKLIST

BOMB THREAT CALL PROCEDURES

Most bomb threats are received by phone. Bomb threats are serious until proven otherwise. Act quickly, but remain calm and obtain information with the checklist on the reverse of this card.

If a bomb threat is received by phone:

1. Remain calm. Keep the caller on the line for as long as possible. **DO NOT HANG UP**, even if the caller does.
2. Listen carefully. Be polite and show interest.
3. Try to keep the caller talking to learn more information.
4. If possible, write a note to a colleague to call the authorities or, as soon as the caller hangs up, immediately notify them yourself.
5. If your phone has a display, copy the number and/or letters on the window display.
6. Complete the Bomb Threat Checklist (reverse side) immediately. Write down as much detail as you can remember. Try to get exact words.
7. Immediately upon termination of the call, do not hang up, but from a different phone, contact FPS immediately with information and await instructions.

If a bomb threat is received by handwritten note:

- Call _____
- Handle note as minimally as possible.

If a bomb threat is received by email:

- Call _____
- Do not delete the message.

Signs of a suspicious package:

- No return address
- Excessive postage
- Stains
- Strange odor
- Strange sounds
- Unexpected delivery
- Poorly handwritten
- Misspelled words
- Incorrect titles
- Foreign postage
- Restrictive notes

DO NOT:

- Use two-way radios or cellular phone; radio signals have the potential to detonate a bomb.
- Evacuate the building until police arrive and evaluate the threat.
- Activate the fire alarm.
- Touch or move a suspicious package.

WHO TO CONTACT (select one)

- Follow your local guidelines
- Federal Protective Service (FPS) Police
1-877-4-FPS-411 (1-877-437-7411)
- 911

BOMB THREAT CHECKLIST

Date: Time:

Time Caller Hung Up: Phone Number Where Call Received:

Ask Caller:

- Where is the bomb located?
(Building, Floor, Room, etc.) _____
- When will it go off? _____
- What does it look like? _____
- What kind of bomb is it? _____
- What will make it explode? _____
- Did you place the bomb? Yes No _____
- Why? _____
- What is your name? _____

Exact Words of Threat:

Information About Caller:

- Where is the caller located? (Background and level of noise) _____
- Estimated age: _____
- Is voice familiar? If so, who does it sound like? _____
- Other points: _____

Caller's Voice

- Accent
- Angry
- Calm
- Clearing throat
- Coughing
- Cracking voice
- Crying
- Deep
- Deep breathing
- Disguised
- Distinct
- Excited
- Female
- Laughter
- Lisp
- Loud
- Male
- Nasal
- Normal
- Ragged
- Rapid
- Raspy
- Slow
- Slurred
- Soft
- Stutter

Background Sounds:

- Animal Noises
- House Noises
- Kitchen Noises
- Street Noises
- Booth
- PA system
- Conversation
- Music
- Motor
- Clear
- Static
- Office machinery
- Factory machinery
- Local
- Long distance

Threat Language:

- Incoherent
- Message read
- Taped
- Irrational
- Profane
- Well-spoken

Other Information:



Homeland
Security

EMERGENCY RESPONSE

CHEMICAL ACCIDENT

Warning of a chemical accident is usually received from the fire or police departments when such an accident occurs sufficiently near the school to be a threat to the safety of the students. The school is alert to exposure to safety hazards, such as toxins from nearby spraying of farm crops. The Agricultural Commissioner's Office will be notified when sprayers get too close to the school during times that students are present.

PERSON DISCOVERING SPILL:

- θ Alert others in immediate area to leave the area.
- θ Close doors and restrict access to affected area.
- θ Notify principal/designee.

STAFF ACTIONS:

- θ If chemical accident is off-site, **SHELTER-IN-PLACE**. Close all doors and windows, shut off ventilation, and monitor the radio/phones. If necessary, use tape, rags, clothing, or any other available material of seal air leaks.
- θ If you believe that gas is entering the building, protect everyone with a wet cloth or towel over the mouth and nose. Have everyone breathe in short, quick shallow breaths.
- θ If chemical accident is on-site, **EVACUATION** is implemented. Direct all students to report to nearest designated building or assembly area.
- θ Upon arrival at safe site, take attendance to be sure all students have been evacuated and accounted for. Notify principal/site administrator of any missing students.
- θ Prepare for potential **OFF-SITE EVACUATION**.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Notify Fire Department and the Department of Public Health. Provide the following information:
 - School name and address, including nearest cross street(s)
 - Location of the spill and/or materials released
 - Characteristics of spill (color, smell, visible gases)
 - Name of substance, if known
 - Injuries, if any
- θ Notify Maintenance/Building and Grounds Manager to shut off mechanical ventilating systems.
- θ Determine whether to implement **SHELTER IN PLACE, EVACUATION** (upwind from the accident), and/or student release.
- θ Post a notice on the school office door stating location of alternate school site.

EMERGENCY RESPONSE**DRIVE BY SHOOTING**

With the availability of weapons and the increase in gang activity, it is possible that a drive-by shooting could occur at or near a school site. The immediate concern is the safety of students and staff.

STAFF ACTIONS:

- θ If it is suspected that gunshots may be fired from a passing vehicle, have students and other staff members lie flat on the ground and keep as low as possible.
- θ If safe, look at the vehicle and attempt to identify
 - License plate number
 - Type of vehicle
 - Occupants
 - Weapons
- θ Notify main office.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Call 911.
- θ Activate **SECURE CAMPUS**. Students should move quickly and safely to classrooms.
- θ Assess injuries. If possible, move injured to a safe location. Do not move severely injured unless imminent danger exists.
- θ Direct media to the Superintendent.

EMERGENCY RESPONSE

EARTHQUAKE

Earthquakes strike without warning. The effect of an earthquake from one building to another will vary: Freestanding bookshelves may topple, wall-mounted objects may loosen and fall, ceiling components may fall, door frames may be bent by moving walls and may jam doors shut, moving walls may bend window frames, causing glass to shatter, sending dangerous shards into the room, the accompanying noise may cause considerable stress. The major shock is usually followed by numerous aftershocks, which may last for weeks.

The major threat of injury during an earthquake is from falling objects, glass shards and debris. Many injuries are sustained while entering or leaving buildings. Therefore, it is important to quickly move away from windows, free-standing partitions and shelves and take the best available cover under a sturdy desk or table, in a doorway or against an inside wall. All other actions must wait until the shaking stops. If persons are protected from falling objects, the rolling motion of the earth may be frightening but not necessarily dangerous.

STAFF ACTIONS:

- θ If inside a building, give **DROP, COVER and HOLD ON** command. Instruct students to move away from windows, bookshelves and heavy suspended light fixtures. Get under tables, desks, or other sturdy furniture with back to windows.
- θ If outside, move students away from buildings, trees, overhead wires, and poles. Get under a stable structure (such as the playground). Otherwise, drop to knees, clasp both hands behind neck, bury face in arms, make body as small as possible, close eyes, and cover ears with forearms. If notebooks or jackets are handy, hold over head for added protection. Maintain this position until shaking stops.
- θ After shaking stops, check for injuries and render First Aid.
- θ After shaking stops, **EVACUATE** to designated location. Do not return to the building. Avoid evacuation routes with heavy architectural ornaments over the entrances. Bring attendance roster and emergency backpack.
- θ Check attendance at the assembly area. Report any missing students to principal/site administrator.
- θ Warn students to avoid touching electrical wires and keep a safe distance from any downed power lines.
- θ Stay alert for aftershocks.
- θ Do NOT re-enter building until it is determined to be safe, and **ALL CLEAR** is given.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Once shaking stops, initiate **EVACUATION**. Direct Secretary to call 911.
- θ Determine if situation warrants forming a search and rescue team to find missing students.
- θ Direct custodians to evaluate overall campus condition and take any precautionary actions with gas, electricity, etc. Report building damage and suspected breaks in utility lines or pipes to fire department responders.
- θ Do NOT give **ALL CLEAR** to re-enter building until it is determined to be safe by appropriate facilities inspector.
- θ Determine whether to close school. If school must be closed, notify staff members, students, and parents.

During non-school hours

- θ Inspect school buildings with Maintenance team to assess damage and determine corrective actions.
- θ Determine the advisability of closing the school.
- θ Notify fire department and utility company of suspected breaks in utility lines or pipes.
- θ If school must be closed, notify staff members, students and parents.

EMERGENCY RESPONSE

EXPLOSION

Emergency response will depend on the type of explosion (smoke bomb, chemical lab incident, etc.) and proximity to the school. All students should be kept away from the explosion and under supervision.

STAFF ACTIONS:

- θ Initiate **DROP, COVER AND HOLD ON**.
- θ If explosion occurred inside the school building, **EVACUATE** to outdoor assembly area. Keep students and staff at a safe distance from the building(s).
- θ Render first aid as necessary.
- θ Do not return to the building until the emergency response personnel determine it is safe to do so.
- θ If explosion occurred in the surrounding area, initiate **SHELTER IN PLACE**. Keep students at a safe distance from site of the explosion.

PRINCIPAL/SITE ADMINISTRATOR:

- θ Determine whether site evacuation should be implemented. If so, sound fire alarm. This will automatically implement action to **EVACUATE** the building. **EVACUATION** may be warranted in some buildings, but others may be used for **SHELTER IN PLACE**.
- θ Notify Fire Department (call 911). Provide school name, address, exact location within the building, your name and phone number and nature of the emergency.
- θ Secure area to prevent unauthorized access until the Fire Department arrives.
- θ Notify emergency response personnel of any missing students.
- θ Notify utility company of breaks or suspected breaks in utility lines or pipes. Provide school name, address, location within building, your name and phone.
- θ Direct a systematic, rapid and thorough approach to search the building and surrounding areas. Check classrooms and work areas, public areas (foyers, offices, bathrooms and stairwells), unlocked closets, exterior areas (shrubbery, trash cans, debris boxes) and power sources (computer rooms, gas valves, electric panels, telephone panels).
- θ Determine if Student Release should be implemented. If so, notify staff, students, and parents.

EMERGENCY RESPONSE

FIRE

Should any fire endanger the students or staff, it is important to act quickly and decisively to prevent injuries and contain the spread of the fire. All doors leading to the fire should be closed. Do not re-enter the area for belongings. If the area is full of smoke, students and employees should be instructed to crawl along the floor, close to walls, which will make breathing easier and provide direction. Before opening any door, place a hand an inch from the door near the top to see if it is hot. Be prepared to close the door quickly at the first sign of fire. All fires, regardless of their size, which are extinguished by school personnel, require a call to the Fire Department.

STAFF ACTIONS:

- θ If directed, or alarm sounds, **EVACUATE** students from the building using primary or alternate fire routes. Take emergency folder. Maintain control of the students a safe distance from the fire and firefighting equipment.
- θ Take attendance. Report missing students to the principal/designee and emergency response personnel.
- θ Maintain supervision of students until the Fire Department determines it is safe to return to the school building and **ALL CLEAR** is given.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Sound the fire alarm to implement **EVACUATION** of the building.
- θ Immediately **EVACUATE** the school using the primary or alternate fire routes.
- θ Notify the Fire Department (call 911).
- θ Direct search and rescue team to be sure all students and personnel have left the building.
- θ Ensure that access roads are kept open for emergency vehicles.
- θ Notify appropriate utility company of suspected breaks in utility lines or pipes.
- θ If needed, initiate **OFF-SITE EVACUATION** with transportation team.
- θ Do not allow staff and students to return to the building until the Fire Department declares that it is safe to do so.

Fire Off-Site/Near the School

- θ Notify the Fire Department (call 911). The Fire Marshall will direct operations once on site.
- θ Determine the need to implement an **EVACUATION**. If the fire threatens the school, execute the actions above. If not, continue with school routine.

EMERGENCY RESPONSE

FLOOD

Flooding could threaten the safety of students and staff whenever storm water or other sources of water threaten to inundate school grounds or buildings. Flooding may occur if a water pipe breaks, or prolonged rainfall causes urban streams to rise. Flooding may also occur because of damage to water distribution systems such as failure of a dam or levee. If weather-related, an alert message will be broadcast over the weather radio station.

The extent of the flood and estimated time before it may arrive will dictate the course of action to be taken. The Superintendent will sound the appropriate warning signal.

STAFF ACTIONS:

- θ If warranted, **EVACUATE** students using evacuation plan. If **OFF-SITE EVACUATION** is ordered, take attendance before leaving the campus.
- θ Remain with students throughout the evacuation process.
- θ Upon arrival at the safe site, take attendance. Report any missing students to principal/designee and emergency response personnel.
- θ Do not return to school building until it has been inspected and determined safe by property authorities, and **ALL CLEAR** has been issued.

BUS DRIVER ACTIONS:

- θ If **OFF-SITE EVACUATION** is by bus, DO NOT drive through flooded streets and/or roads. DO NOT attempt to cross bridges, overpasses or tunnels that may be damaged by flooding.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Monitor Radio Station KFBK 1530 AM and/or Television Station KCRA Channel 3.
- θ Instruct staff to stand by while it is determined if evacuation is required.
- θ Notify local police department of intent to **OFF-SITE EVACUATE**, the location of the safe evacuation site and the route to be taken to that site.
- θ Delegate a search team to assure that all students have been evacuated.
- θ Issue **OFF-SITE EVACUATION** instruction if students will be evacuated to a safer location by means of buses and cars.
- θ Post a notice on the office door stating where the school has relocated.
- θ Do not allow staff and students to return to the building until proper authorities have determined that it is safe to do so and **ALL CLEAR** has been issued.

EMERGENCY RESPONSE**GAS/FUMES**

All school personnel, including cafeteria managers and custodians, shall immediately report any gas odor or suspected gas leak to the principal/designee. If an odor is detected outside the building, it may not be necessary to evacuate.

STAFF ACTIONS:

- θ Notify principal/designee.
- θ Move students from immediate vicinity of danger.
- θ Do not turn on any electrical devices such as lights, computers, fans, etc.
- θ If odor is severe, **EVACUATE** the area immediately.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ If gas leak is internal, **EVACUATE** the building immediately.
- θ Call 911.
- θ Notify utility company.
- θ Determine whether to move to alternate building location or implement **OFF-SITE EVACUATION**.
- θ Do not return to the building until it has been inspected and determined safe by proper authorities and **ALL CLEAR** has been issued.

EMERGENCY RESPONSE

HOSTAGE SITUATION

Hostage situations may unfold rapidly in a variety of ways. Events may range from a single perpetrator with a single hostage to several perpetrators with many hostages. Specific actions by school staff will be limited pending arrival of law enforcement officers. It is their responsibility to bring the situation to a successful conclusion. When as much of the school has been evacuated as can be accomplished, school staff should focus on providing support as needed to the police department, communicating with parents, and providing counseling for students.

HOSTAGE ACTIONS:

- θ Obey captor's orders, being courteous and polite. Do not become antagonistic.
- θ Do not debate, argue, or discuss political issues with captors or other hostages.
- θ Talk in a normal voice. Avoid whispering when talking to hostages and avoid raising your voice when talking to captors.
- θ Avoid abrupt movements. Keep movement to a minimum and in view.
- θ Locate yourself and any students away from windows/doors and as far away from the terrorist as possible.
- θ Answer all questions unless your position may pose a threat to terrorist captors or to their ideologies.
- θ Inform captors of any medical conditions or special disabilities of all hostages.
- θ Do not discuss possible actions to be taken by other agencies, school district, colleagues, media, or parents.
- θ STAY CALM.

STAFF ACTIONS:

- θ All students and staff who are on site but not in imminent danger should implement **LOCKDOWN** procedures.
- θ Alert the principal/site administrator.
- θ Account for all students.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS

- θ Call 911. Provide all known essential details of the situation:
 - Number of hostage takers and description
 - Type of weapons being used
 - Number and names of hostages
 - Any demands or instructions the hostage taker has given
 - Description of the area

- θ Identify an assembly area for responding officers away from the hostage situation. Have school liaison wait at assembly area for police to arrive.
- θ Protect building occupants before help arrives by initiating a **LOCKDOWN** or **EVACUATION** (or combination of both) for all, or parts, of the building.
- θ Secure exterior doors from outside access.
- θ When police arrive, assist them in a quiet, orderly evacuation away from the hostage situation.
- θ Gather information on students and/or staff involved and provide the information to the police. If the parent of a student is involved, gather information about the child.
- θ Identify media staging area, if appropriate. Implement a hotline for parents.
- θ Account for students as they are evacuated.
- θ Provide recovery counseling for students and staff.

EMERGENCY RESPONSE

INTRUDER

SEE SECTION J FOR ACTIVE SHOOTER/ARMED ASSAILANT TACTICAL PROCEDURES

To prevent intruders on campus, keep doors secure, use sign-in sheets for visitors and cameras and staff to monitor entryways.

STAFF ACTIONS:

- θ Notify the principal/site administrator. Provide description and location of the intruder. Visually inspect the intruder for indications of a weapon.
- θ Keep intruder in view until police or law enforcement arrives. Stay calm. Do not indicate any threat to the intruder.
- θ Isolate intruder from students. Initiate **LOCKDOWN** procedures until **ALL CLEAR** instruction is announced.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ Initiate **LOCKDOWN**.
- θ Request intruder to leave campus. Remain calm. Be courteous and confident. Keep distance from the intruder. Speak in soft, non-threatening manner. Avoid hostile-type actions, except in cases when necessary to safeguard person or property. Listen to the intruder. Give him or her an opportunity to vent. Attempt to be helpful. When talking to the intruder, use phrases such as:
 - “What can we do to make this better?”*
 - “I understand the problem, and I am concerned.”*
 - “We need to work together on this problem.”*
- θ As soon as the conversation or actions of the individual become threatening or violent, call 911 immediately. Provide description and location of intruder.
- θ Keep subject in view until police or law enforcement arrives.
- θ Take measures to keep subject away from students and building.
- θ Designate an administrator or staff member to coordinate with public safety at their command post; provide a site map and keys to public safety personnel.
- θ When scheduling a meeting with an individual known to be aggressive, arrange for another staff member to be present.
- θ Be available to deal with the media and bystanders and keep site clear of visitors.

EMERGENCY RESPONSE TORNADO/SEVERE WEATHER

Tornados are relatively short-lived local storms. They are composed of violently rotating columns of air that descend in a funnel shape from thunderstorm cloud systems and usually develop during severe thunderstorms. Tornados occur most frequently in the months of April, May, and June.

The national weather service will issue a warning over the emergency broadcast system in event of severe weather conditions.

Tornado Watch: When weather conditions are favorable to their formation, an eye should be kept on the weather. At the first sign of any indications of a possible tornado, shelter should be taken.

Tornado Warning: When a tornado funnel is sighted or indicated by radar, shelter should be taken immediately.

STAFF ACTIONS:

- θ Follow **SECURE CAMPUS** procedures.
- θ If a funnel cloud is sighted, or you are directed, follow **DUCK, COVER, HOLD ON** procedures, **with the addition that students must place themselves along the innermost walls of the building.**
- θ **EVACUATE** after the initial danger if instructed to do so.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- θ If warning is received from weather service, initiate **SECURE CAMPUS**.
- θ If a funnel cloud is sighted, initiate **DUCK, COVER, HOLD ON**. **Students must place themselves along the innermost walls of the building.**
- θ Initiate fire alarm to signal **EVACUATION** after the initial danger, if necessary.

EMERGENCY RESPONSE
UTILITY FAILURE

Failure of any of the utilities (electricity, gas, water) during school hours constitutes a condition that must be dealt with on a situational basis. Advance notice may be received from a utility company regarding loss of service. In many cases, such loss of service will be of short duration and require no special action other than notifying staff of the temporary interruption of service.

PRINCIPAL/SITE ADMINISTRATOR:

- θ Notify utility company. Provide the following information:
 - Affected areas of the school site
 - Type of problem or outage
 - Expected duration of the outage, if known
- θ Determine length of time service will be interrupted.
- θ Determine desired action, which may include relocation of students and staff, notification of parents, and alternate food service.
- θ If disruption in service will severely hamper school operation, notify students and staff by appropriate means.
- θ Use messengers with oral or written word as an alternate means of faculty notification.
- θ Implement plan to provide services without utilities or with alternate utilities.

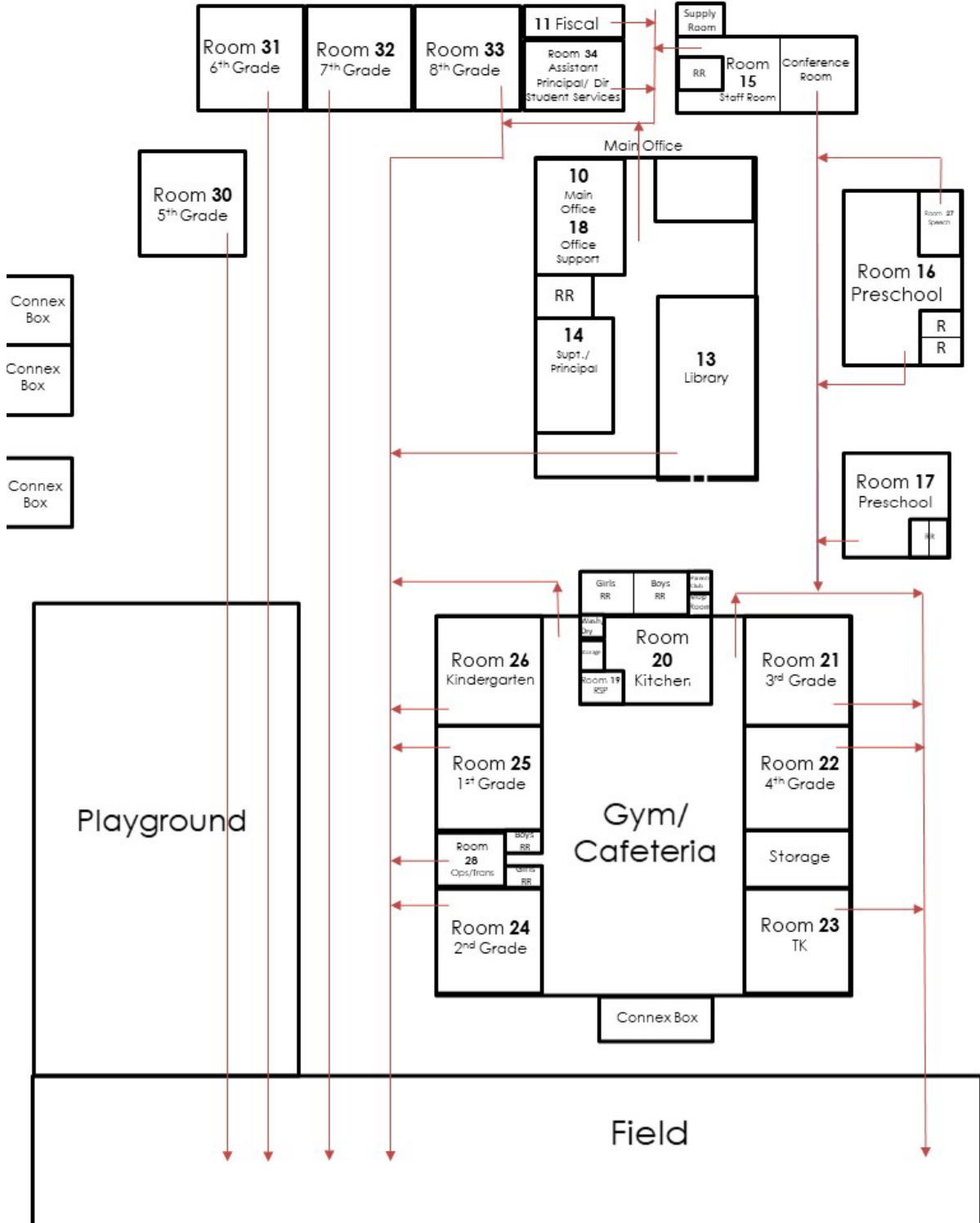
Plan for Loss of Water, Electricity, or Gas

If water, electricity, or gas is temporarily unavailable on campus, short-term solutions may be considered until services resume. If there is an extended loss of water, campus will be closed at the discretion of the Superintendent or designee.

On-Site Evacuation Map

Marcum-Illinois School Map

2452 El Centro Blvd., East Nicolaus, CA 95659



Off-Site Evacuation Maps

Evacuation by Foot: SSRA Hall

2430 Palm Ave, East Nicolaus, CA 95659 / (530)656-2485



Evacuation by Bus: East Nicolaus High School

2454 Nicolaus Ave, Nicolaus, CA 95659 / (530)656-2255



OATH OF AFFIRMATION

Marcum-Illinois Union Elementary School District – Administrative Regulation 4112.3

All public employees are disaster service workers. As such, before beginning employment with the District, employees must take the oath or affirmation required by law. In the event of natural, manmade or war-caused emergencies which result in conditions of disaster or extreme peril to life, property and resources, all District employees are subject to disaster service activities as assigned to them by their supervisors.

Government Code – 3100

It is hereby declared that the protection of the health and safety and preservation of the lives and property of the people of the state from the effects of natural, manmade, or war-caused emergencies which result in conditions of disaster or in extreme peril to life, property, and resources is of paramount state importance requiring the responsible efforts of public and private agencies and individual citizens. In furtherance of the exercise of the police power of the state in protection of its citizens and resources, all public employees are hereby declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their supervisors or by law.
(Amended by Stats. 1971, Ch. 38.)

USE OF SCHOOL FACILITIES

Marcum-Illinois Union Elementary School District - Board Policy 3516

The Board shall grant the use of school buildings, grounds, and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The Board shall cooperate with such agencies in furnishing and maintaining whatever services it deems necessary to meet the community's needs.

C. Suspension & Expulsion Policies

The Education Code clearly identifies the student actions that are grounds for suspension and expulsion. Students may be suspended or expelled from Marcum-Illinois Union Elementary School depending upon the behavior. Grounds for suspension and expulsion include but are not limited to:

- Attempts, threats or actions that causes physical injury to another.
- Unauthorized possession of a dangerous object (or imitation) or substance (i.e., knife, firearm, explosive material).
- Use, sale or possession of a prohibited substance (i.e., alcohol, drug, or nicotine product).
- Commits or attempts to commit robbery or extortion or knowingly receives stolen property.
- Cause or attempts to cause damage to school or private property.
- Commits an obscene act or habitual vulgarity or profanity.
- Committed or attempted sexual assault/sexual battery
- Harassment of other students.
- Terrorist or hate threats against school officials or school property.

Students who are referred for suspension or expulsion are reported to administration. In non-emergency situations, an informal conference will be held to clarify the reason for the disciplinary action and to clarify the events or evidence. At the time of the suspension, a staff member will contact the student's parent/guardian regarding the suspension and notify the parent/guardian of the suspension in writing. The school may request to meet with the parent/guardian about the suspension. Under state law (Education Code 48914) the parent is then obligated to meet with school staff without delay. Suspensions are effective immediately. Suspended students are not allowed to be on school property, participate in school activities, or attend DEN during the period of the suspension. Suspended students are responsible for contacting their teacher to make up missed assignments.

A student will not be suspended from school for more than five days unless the student is recommended for an expulsion. When the Board is considering a suspension or disciplinary action (except expulsion) a closed hearing will be held to avoid violating a student's right to privacy (Education Code 49073-49079).

Students who are suspended for more minor offenses may participate in an in-school suspension program if that program is available. Major offenses are grounds for expulsion.

Note: This is a brief summary of a long and detailed policy and process. For specific steps and processes, see the Board Policy and Administrative Regulations. These may be requested through the school.

References: Board Policy 5144.1 (a-e) and Administrative Regulations 5144.1 (a-u), 5144.2 (a-i)

D. Procedures for Notifying Teachers of Dangerous Pupils

*In order to fulfill the requirements made by Education Code 49079 and Welfare and Institutions Code 827 that state teachers must be notified of the reason(s) a student has been suspended, Marcum-Illinois Union Elementary School will promptly and confidentially communicate reason for current or past student suspensions as necessary. The information will be provided to the student's current teachers only. All information regarding suspension and expulsion is **CONFIDENTIAL** and will not to be shared with any student(s) or parent(s).*

E. Discrimination & Harassment Policy

Marcum-Illinois Union Elementary School desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities. Discrimination or harassment based on ethnicity, gender, race, social class, religion, disability, nationality, sexual orientation, physical appearance, or some other factor is strictly prohibited. Our school strives to convey the attitude that all children can achieve academically and behave appropriately, while at the same time appreciating and accepting individual differences. Marcum-Illinois Union Elementary School endeavors to communicate to students and the greater community that all students are valued and respected.

In order to maximize the successful education of all students and help them become productive citizens and lifelong learners in a diverse society, all individuals including student, parents, staff and community members:

- Shall be treated with dignity, respect, and fairness.
- Shall be encouraged to maintain high expectations.
- Shall strive to model an appreciation for socio-economic, cultural, ethnic, gender and religious diversity.
- Shall aspire to contribute to an environment of mutual respect, caring and cooperation.

Students who engage in discrimination, harassment, intimidation, bullying, or retaliation shall be subject to appropriate discipline, up to and including counseling, suspension, and/or expulsion. Any employee who permits or engages in prohibited discrimination, harassment, intimidation, bullying, or retaliation shall be subject to disciplinary action, up to and including dismissal.

References: Board Policy 5145.3

F. School-wide Dress Code Prohibiting Gang Attire

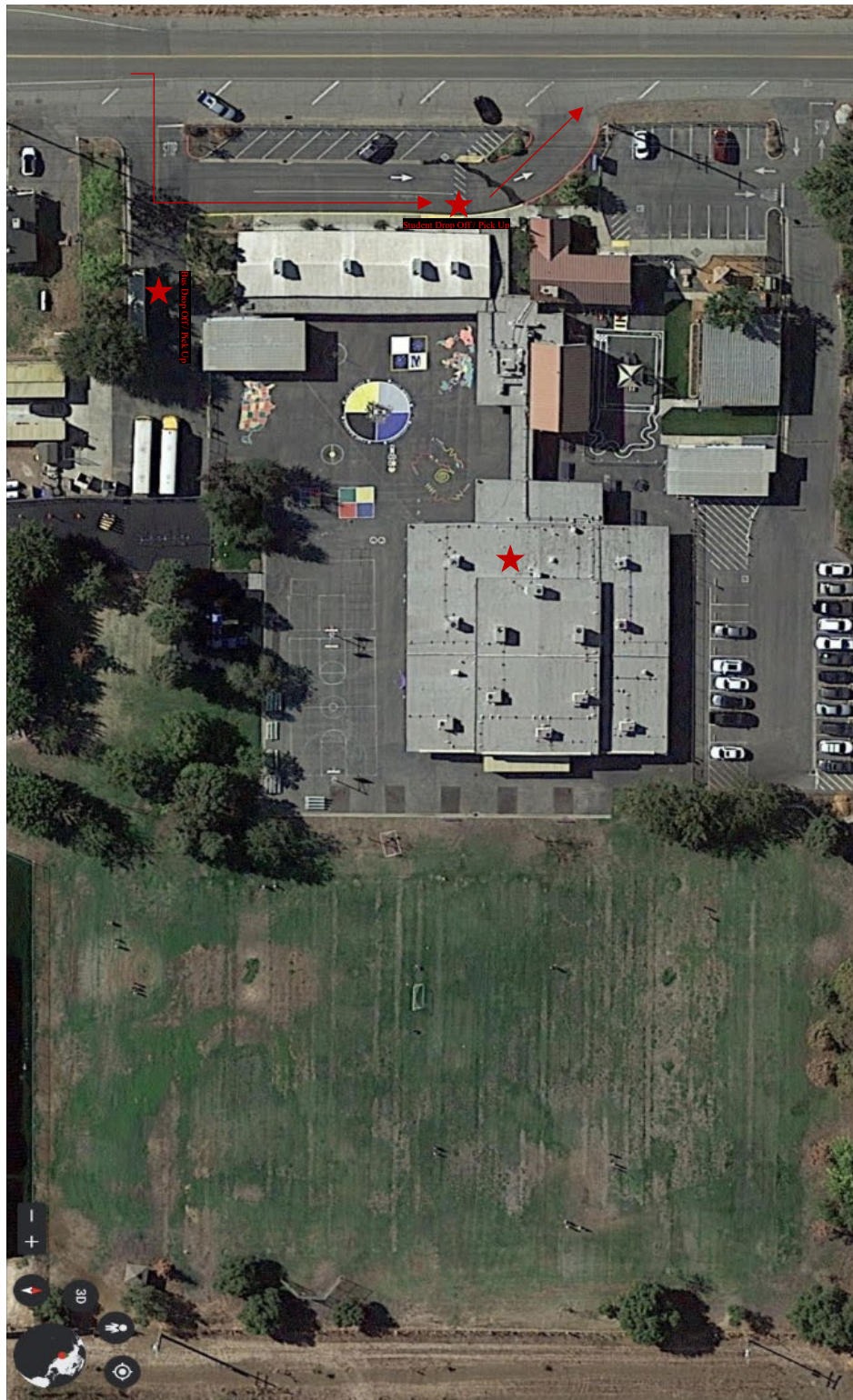
The Marcum-Illinois Union Elementary Dress Code intends to maintain a safe and productive learning environment for all students.

1. Shoes will be worn at all times. All shoes must close around the ankle and have a hard sole. No flip flops, slides, or slippers.
2. Extremely brief garments that are a distraction to the educational environment are not appropriate. Clothing shall be sufficient to conceal undergarments at all times. Tank top straps must be at least 2-fingers wide. Shorts, skirts, dresses, rompers, etc. must extend to fist length. Holes in pants/jeans or shorts must be below fist length or have patches to cover skin.
3. Clothing or accessories shall be free of writing, pictures, or any other insignia which are crude, violent, obscene, or sexually suggestive or which advocate racial, ethnic, religious, or other prejudice, or the use of tobacco, drugs or alcohol.
4. Earrings, jewelry, or accessories, which present a safety hazard to the wearer or others, are not suitable for school wear.
5. Only prescription sunglasses may be worn in class. Other types of sunglasses may be worn on campus outside of class.
6. Identified gang attire such as bandanas, haircuts or hair rollers, or any gang paraphernalia are prohibited.
7. Students are allowed to wear sun protective clothing, including hats, while outdoors during the school day.

References: Board Policy 5132

G. Safe Ingress and Egress

The following map and materials outline the procedures for safe ingress and egress from Marcum-Illinois Union Elementary School. Items marked with an * are considered to be “tactical information” that will be withheld from the public view version of this plan.



→ Drop Off/Pick Up Traffic Flow

★ *Arrival/Dismissal Supervision Post (7-8:30am, 2:45-3:10pm)

Campus Access Procedures:
When school is in session, all visitors must go directly to the school office to register and obtain a *signed* identification badge before going into instructional areas.
(Penal Code 627.6)

H. Safe and Orderly Environment

School Mission Statement:

The mission of the Marcum-Illinois Union Elementary School District is to provide a high-quality education for every student in the district.

School Vision Statement:

All stakeholders of Marcum-Illinois Union Elementary School District commit to act in collaboration and to openly support our district's students in their pursuit of a quality education.

Policies & Procedures on Positive School Climate

To maintain a positive school climate, behavior expectations are detailed in our ROAR Behavior Matrix below. Students are expected to follow the positive behaviors detailed in this matrix any time they are on school property and during any school fieldtrip. The four main expectations for positive school behavior include:

1. Be Respectful
2. Be Organized
3. Be Accepting of self/others
4. Be Responsible

I. Rules and Procedures on School Discipline

Marcum-Illinois Union School District is dedicated to ensuring that our campus is safe for everyone. Therefore, students are expected to follow the positive behaviors detailed in the ROAR behavior matrix and may be recommended for a referral, detention, suspension, or expulsion based on the severity of the infraction.

Rules and Consequences

The Marcum-Illinois School Rules are:

1. Be Respectful
2. Be Organized
3. Be Accepting of self/others
4. Be Responsible

If a student chooses to break a rule, the following consequences may be applied at the discretion of the teacher:

1. Warning
2. Appropriate "time out"/consequence
3. Parents contacted by phone or note
4. Conference between parent, teacher and/or principal, and possibly the student

REFERRALS:

Classroom Referrals: Teachers may refer a student to the principal for classroom behavior that is impacting the student or others learning. Outdoor Referrals: Yard Duty Supervisors will refer students to the principal for outside behavior.

A student may be referred to the office immediately for any behavior that should result in a home suspension or expulsion. These behaviors include:

1. Caused, attempted to cause, or threatened to cause physical injury to another person.
2. Caught stealing or trying to steal.
3. Caught damaging or attempting to damage school or another's personal property.
4. Committing an obscene act or habitual profanity.
5. Willfully and habitually defying school authority.
6. In possession of a gun, knife, explosive, drugs, paraphernalia, or replicas of any of the listed items.
7. Sexual harassment.

Administrative Consequences

When a student is referred to the office for a serious offense, parents will be notified. Consequences for office referrals include detention, loss of school privileges, suspension from school, parent conference, or other administrative action as deemed appropriate. Habitual misbehavior from any student may result in suspension and/or the implementation of a behavior contract between school and home.

Loss of Privileges/Loss of Recess/Time Outs

While serving a loss of recess, time out, or loss of privilege, students are expected to follow all directions from the supervising adult, sit quietly during the period or recess and complete any assignments without any assistance from others. Students who arrive late or are uncooperative will be asked to serve additional time as well as the remainder of the original assigned time.

A student may receive a "Time Out" in another classroom. The purpose of "Time Out" is to allow the student the opportunity to think about their behavior, and to think about ways to improve behavior before returning to the classroom.

J. Active Shooter/Armed Assailants: Tactical Response

PURPOSE:

This policy is intended to provide guidance in the event an individual is actively shooting persons at the school site and to comply with the applicable regulations of the Occupational Safety and Health Administration (OSHA).

POLICY:

It is the policy of MARCUM-ILLINOIS to provide an active shooter emergency response plan to alert employees that an active shooter appears to be actively engaged in killing or attempting to kill people at the school site. Our active shooter response plan is based on giving employees authority to make crucial decisions that will save lives. School shootings typically end within just a few minutes before law enforcement arrives.

DEFINITIONS:

For purposes of this policy: An **active shooter** is defined as a person or persons who appear to be actively engaged in killing or attempting to kill people on MARCUM-ILLINOIS's grounds. In most cases active shooters use firearm(s) and display no pattern or method for selection of their victims. In some cases, active shooters use other weapons and/or improvised explosive devices to cause additional victims and act as an impediment to police and emergency responders. These devices may detonate immediately, have delayed detonation fuses, or detonate on contact.

A **LOCKDOWN** may be a component of any emergency but is not an automatic response to an active shooter killing students and staff on campus. Instead, it is recommended you **RUN, HIDE, or FIGHT**.

PROCEDURES

1. The first employee to identify an active shooter situation will **ALERT** others at the site. Use the loudest, most wide-ranging form of communication available. The Phone Intercom system will be utilized to alert there is an active shooter on campus.

-Speak in plain language, using the words **ACTIVE SHOOTER**.

-Location of the incident.

-Physical description of the shooter(s).

-Type of weapon (if known).

2. Any employee who is at a location distant and out of immediate threat from the active shooter will immediately call 911 to **INFORM** them of all details available.

3. The phone call to 911 (from the area where the caller is safely concealed) should provide the following information to the 911 operator:

a. Description of shooter(s) and possible location.

b. Number and types of weapons.

c. Shooter's direction of travel.

d. Location and condition of any victims.

POTENTIAL RESPONSES

In response to an active shooter event there will be three potential courses of action. Employees are granted the authority to choose the course of action that they feel will result in the best outcome for them and their students.

You can choose to RUN, HIDE, or if necessary, FIGHT.

ACTIVE SHOOTER EMERGENCY RESPONSE POLICY

RUN

If there is an accessible escape path, attempt to evacuate the premises, following these recommendations:

1. Have an escape route and plan in mind that will get you and your students out of danger.
2. Assist children or others who cannot run to the best of your ability.
3. Leave your belongings behind.
4. If not in charge of students, evacuate regardless of whether others agree to follow.
5. Prevent others from entering an area where the active shooter may be.
6. Keep your hands visible.
7. Follow the instructions of any Police Officers/First Responders.
8. Do not attempt to move wounded people.
9. Call 911 when you are safe.
10. Go to the pre-arranged site(s) agreed upon for your site.

HIDE

If evacuation is not possible, find a secure place to hide where the active shooter is less likely to find you or be able to directly engage you. Follow these recommendations:

IF AN ACTIVE SHOOTER IS NEARBY

1. Lock the door and barricade with all heavy furniture and equipment in the room.
2. Silence cell phones and keep students quiet. Dial 911 so the operator can listen to what is going on, even if you cannot talk.
3. Turn off any source of noise: Radios/TV/Learning devices.
4. USE COVER (anything that will protect you from bullets): Full bookcase, masonry wall, heavy desk, etc. and stay low.
5. USE CONCEALMENT (anything that will protect you from being seen): darkness, desks, chairs, doors. Stay away from doorways and windows that can be seen through.
6. Have a plan for an alternate means of escape if possible (through a window, adjoining room, etc.). Use your escape route as soon as you determine it will enhance your survivability. See RUN above.

IF AN ACTIVE SHOOTER IS VERY CLOSE

Lock the door if possible but do not make noise moving items in the room to barricade the door. Follow all the other recommendations above. Get ready to RUN or FIGHT if the shooter gains access.

FIGHT

If it is not possible to Run or Hide and you are confronted face-to-face with an active shooter then you may choose to distract or incapacitate the shooter long enough to increase survivability for yourself and your students. Follow these recommendations:

1. Act as aggressively as possible against the shooter.
2. Yell, create confusion, and distract the shooter in any way possible.
3. Throw items at the shooter.
4. Use improvised weapons (spray with a fire extinguisher, hit with objects, trip, block or hit with chairs and desks).
5. Help others when possible if you see them attempting to incapacitate the shooter.
6. Ensure students are evacuating as rapidly as possible from the active engagement area.
7. Once started, commit yourself to the defensive physical actions.

ACTIVE SHOOTER EMERGENCY RESPONSE POLICY

LAW ENFORCEMENT RESPONSE

Law enforcement personnel will arrive to respond to the emergency. Follow these recommendations:

1. Comply with all police instructions. The first responding officers will be focused on stopping the active shooter and that is all. As others arrive, they will be clearing areas for follow-on emergency and medical teams.
2. Remain calm, do what you are told without arguing or second-guessing. If you have information about additional shooters or hazards inform them clearly.
3. Put down any items in your hands, raise your hands when coming in contact with officers.
4. Keep your hands visible at all times.
5. Avoid making quick movements toward officers. Do not try to hold on to them or get close to them for safety.
6. Avoid pointing, screaming, yelling.
7. If you find a weapon or have taken a weapon from an active shooter DO NOT carry it out in your hands. If safe, leave it where it is. If it is not safe to leave it where it is, then attempt to put it in a safe location, or bring out in a small container such as an office trash can. Put it down as soon as you see law enforcement and tell them what it is.
8. When evacuating, go the direction the officers are coming from. Do not ask for directions or help.

When appropriate, be able to provide information that you know:

1. Number of shooters.
2. Identity and description.
3. Number of victims you saw and location.
4. Type of problem that caused the situation.
5. Type and number of weapons possibly in the possession of the shooter.
6. Number and location of individuals still in the building or in danger.
7. Keys, codes, or access information to all areas.

POST-INCIDENT ACTION

When the police have determined that the active shooter emergency is under control, an "ALL CLEAR" will be given. You may not be allowed back into the school.

- 1. Medical Assistance:**
 - a. Ensure first aid is applied as soon as possible, when in a safe area.
 - b. Treat severe bleeding and life-threatening wounds first.
 - c. Enlist all available help to prevent loss of blood, shock, and other trauma conditions.
 - d. Report all injuries to medical authorities on site as soon as possible.
 - e. For non-emergency employee injuries, contact Company Nurse 1-877-518-6702 for treatment instructions. In emergency medical situations, call the number as soon as you can following treatment to ensure your Workers Compensation Benefits are engaged.
- 2. Accountability:**
 - a. If in charge of students, attempt to gain accountability as soon as possible.
 - b. Communicate your status and the accountability of your students.

K. Bullying Prevention Policies & Procedures

Marcum-Illinois Union Elementary School recognizes the harmful effects that discrimination, harassment, intimidation, and bullying have on student learning and school attendance, and works to provide a safe school environment that protects students from physical and emotional harm. No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyber bully, cause bodily injury to, or commit hate violence against any other student or school personnel. This includes acts of discrimination, harassment, intimidation, and bullying related to school activity.

The State of California defines bullying as:

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Both kids who are bullied and who bully others may have serious, lasting problems.

Prevention & Intervention

School staff will receive annual training via Keenan Safe Schools which includes information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies.

Students are encouraged to notify school staff when they are being discriminated, harassed, intimidated, or bullied or suspect that another student is being victimized. In addition, the principal or designee will develop means for students to report threats or incidents confidentially and anonymously. School members who witness an act of discrimination, harassment, intimidation, and bullying shall take immediate steps to immediately intervene to stop the incident when it is safe to do so. As appropriate, the parents/guardians of victims and perpetrators will be notified. The principal or designee also may involve school counselors, mental health counselors, and/or law enforcement.

References: Board Policy 5131.2

I. Working with the Media During a Crisis

Tips on Working with the Media (Superintendent/designee)

- Consider the issue of the public's right to know and the media's right to access information within the context of professional, ethical, and moral behavior, and stand your ground firmly. Educate the media.
- Enlist media support to quiet rumors, to provide factual information, and to educate the public.
- KEEP THE MEDIA OFF THE SCHOOL CAMPUS.
- The Superintendent is to deal with the media.
- Schedule a press conference as soon as possible away from your school sites. Write and issue press releases.
- Appoint a person or committee to screen media coverage to keep current on what is being reported.
- Stress UNITY. Recognize the collective efforts of the group, rather than individuals.

Checklist for Speaking with the Media (Superintendent/designee)

1. **Express Sympathy** - When a crisis has resulted in deaths or injuries begin by expressing your sympathy and concern for the victims and their families.
2. **Avoid Saying "No Comment"** - This suggests that you have something to hide. Instead say that you don't have enough information to comment and that you will get back to the reporter once you have it. Be sure you do.
3. **Avoid Speculation** - If you don't know something, admit it. Be careful not to speculate on the cause of the crisis, the extent of the damage or injury.
4. **Blame No One** - This speaks for itself!
5. **Be Straightforward When Answering Questions** - If you attempt to mislead a reporter, your deception will certainly surface. Your credibility will suffer.
6. **Consider Nothing "Off the Record" and Avoid Ad-Lib Comments** - If you don't want to be quoted on a particular subject, don't say anything about it.
7. **Emphasize the Positive** - If precautions were taken to avoid the crisis, point them out.
8. **Eliminate Negative Questions or Misleading Words** - If you include them in your response, they may be attributed to you.
9. **Correct Inaccuracies** - If incorrect information has appeared in the news media, be sure you point it out.
10. **Never Argue with a Reporter, Even When Provoked** - You will invariably end up "looking bad" in print, on camera, or on TV.

Safe Return to In-Person Instruction and Continuity of Services Plan ("Reopening Plan")

As Marcum-Illinois School returns to being fully open, protocols and information have been updated. These protocols, address CDC and California Department of Public Health (CDPH) recommendations and will be revisited every 6 months to address any changes.

Maintaining Health and Safety

Masks

CDPH strongly recommends that all individuals wear masks in K-12 indoor settings, however masks are not required. MIUSD will provide a mask to any person requesting one. No person will be prevented from wearing a mask at school.

Healthy Hygiene Practices

Staff and parents will teach and reinforce [washing hands](#), avoiding [contact with one's eyes](#), nose, and mouth, and [covering coughs and sneezes](#) following CDPH and CDC recommendations. Teachers will develop routines enabling students and staff to regularly wash their hands. All classrooms, offices, and meeting rooms are equipped with adequate hand washing facilities and hand sanitizer.

Cleaning and Disinfection

Marcum-Illinois School has established routine schedules and ensures there are adequate supplies to clean and disinfect common surfaces and objects in the workplace. The process of disinfecting includes providing disinfecting products that are EPA approved for use against the virus that causes COVID-19 and following the manufacturer's instructions for all cleaning and disinfection products (e.g., safety requirements, PPE, concentration, contact time). Each classroom, office, bathroom, and staff area shall be cleaned daily. Should there be a COVID-19 case in the workplace, the district will clean and disinfect all areas used by the sick person, such as offices, bathrooms, common areas, shared equipment.

Ventilation

For indoor locations, the district has evaluated how to maximize the quantity of outdoor air and whether it is possible to increase filtration efficiency to the highest level compatible with the existing ventilation system. Marcum-Illinois School services the ventilation systems regularly replacing all filters and servicing any needed repairs.

Campus Management & Access

Volunteers may be permitted indoors on campus and/or be permitted to attend field trips if they are symptom free. All volunteers/visitors must check into the office before entering the campus and may have other requirements including, but not limited to, fingerprinting and background clearance as required by the district.

Staying Home When Sick

Staying home when sick can lower the risk of spreading infectious diseases, including COVID-19 to other people. Anyone who expresses symptoms related to Covid-19 are expected to stay home and follow CDC, CDPH and Sutter County Public Health Guidelines. Students will not be penalized for poor attendance due to health-related absences. Parents are asked to refrain from giving their child fever reducing medicine and then sending them to school. If they have symptoms, they should stay home, for their health and the health of others.

- Symptoms at School: The district has identified an isolation area to separate anyone who exhibits 1 or more symptoms of COVID-19 while at school.
- Return to School After Exclusion for Symptoms: Staff members and students with symptoms of COVID-19 infection are advised not to return for in-person instruction until they have met the most current CDPH and Sutter County Public Health criteria to discontinue home isolation.

Identification and Tracing of COVID-19 Cases

Staff members and parents of students shall contact Mrs. Irby to report a confirmed positive and/or suspected case of Covid-19. Reporting of confirmed positive and suspected cases in students and staff will follow CDPH guidance and Sutter County Public Health guidelines. The school will communicate with staff/families in the case of a student or staff member with a positive test for COVID-19, in accordance with the privacy requirements of FERPA/HIPPA and the communication guidance as required from County Public Health.

Tracing

Marcum-Illinois has a designated COVID-19 liaison, Superintendent/Principal, Maggie Irby, to act as the communication point for all COVID-19 concerns. This individual's responsibility may include:

- Managing and supporting contact tracing
- Notifying exposed persons, as required
- Creating and maintaining a database of exposed students and staff, as required
- Reporting to Sutter County Public Health escalating COVID-19 outbreaks, including but not limited to when there are more than 10% of the student cohort population absent.

Testing of Students and Staff

If testing supplies are available, MIUSD may have rapid antigen tests available to give to families to test at home. In addition, if testing supplies are available, MIUSD may provide testing to students with parent consent.

Staff members who are not fully vaccinated will participate in weekly COVID-19 testing provided by the district to ensure negative Covid status.

Quarantine and Isolation

The district will follow the most current California Department of Public Health (CDPH) guidance regarding quarantine and isolation for people with COVID-19.

Efforts to Provide Vaccinations to the School Community and Vaccination Verification

Marcum-Illinois will direct those interested in getting a vaccination to the Sutter County Health Department and will adhere to the CDC vaccine verification recommendations.

Appropriate Accommodations for Children with Disabilities (Health and Safety)

The recommended procedures will be applied to all classroom settings, including special education services locations when possible and appropriate. Individual student needs will be addressed on a case-by-case basis.

Coordination with State and Local Health Officials

The district will continue to follow recommendations from the California Department of Public Health (CDPH) and the Sutter County Health Department.

Communication Plan

Marcum-Illinois will maintain communication systems that allow staff and families to self-report COVID-19 symptoms and receive immediate notifications of exposures and closures. Communication will maintain confidentiality as required by FERPA and state law related to privacy of educational records and other privacy laws.

The administration and teachers will communicate clearly, consistently, and often with stakeholder groups (students, parents/guardians, staff and community) with the most up to date information available through a variety of platforms (i.e. email, website posts, newsletter, text messages, phone calls). This Reopening Plan will be posted on the district's website and reviewed every six months for possible revisions.

Continuity of Services

The LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health and other needs, which may include student health and food services. Describe how the LEA will ensure continuity of services in case isolation, quarantine, or future school closures are required, including how the LEA will meet the needs of students with disabilities and English learners.

Our goal is to provide in-person learning to all students, addressing their academic, social, emotional, and mental health via the many programs in place within our school. Services in place include intervention to support students' academic needs, staff to support students' well-being, food services, and transportation.

Broad disruptions to in-person learning, such as temporary school or classroom closures, due to COVID-19 will be a last resort and considered only after all available resources have been exhausted, and only after conferring with local health officials. If classroom/school closure is deemed necessary, staff and students will revert to Independent Study for a temporary period. During this period, MIUSD will continue use of the same standards aligned, currently adopted curriculum as used during classroom-based instruction. This alignment supports expedient transition between independent study and classroom-based instruction. The district has invested in the technology and staff training to support independent study should it become necessary.

Stakeholder Engagement

The LEA sought public comments in the development of its plan and took those comments into account in the development of its plan. Describe the LEA's policy or practice that provided the public with an opportunity to provide comments and feedback and the collection process. Describe how any feedback was incorporated into the development of the plan.

This Reopening Plan reflects current mandates and recommendations. Staff, parents, and community members were provided opportunities to provide input. The draft Reopening Plan was presented at the August 9, 2021 meeting of the Board of Trustees for discussion. The plan was posted on our website and stakeholders were informed of the opportunity to provide feedback. Feedback received was considered in development of the final draft. The plan was approved at the September 12, 2021 board meeting.

Revisions: February 14, 2022, March 14, 2022, August 10, 2022

Date of next review: February 2023

COVID-19 PREVENTION PROGRAM (CPP)

MARCUM-ILLINOIS UNION SCHOOL DISTRICT

Maggie Irby, Superintendent

Updated, September 2021, February 2022, August 2022

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Introduction

The COVID-19 Prevention Program (CPP) addendum to the Injury and Illness Prevention Program (IIPP) has been developed and implemented pursuant to Emergency Temporary Standard in place for COVID-19 (California Code of Regulations (CCR), Title 8, section [3205\(c\)](#)) updated May 6, 2022. This CPP is designed to control exposures to the SARS-CoV-2 virus that may occur in the workplace.

Authority and Responsibility

The Marcum-Illinois Union Elementary School District Superintendent has overall authority and responsibility for implementing the provisions of this CPP in our workplace. In addition, all managers and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring employees receive answers to questions about the program in a language they understand.

All employees are responsible for using safe work practices, following all directives, policies and procedures, and assisting in maintaining a safe work environment.

System for Communicating

It is the district's goal to have effective two-way communication with employees, in a form they can readily understand. All employees of the district are to, without fear of reprisal, report to the Superintendent or designee any of the following:

Personal Symptoms or Exposure:

- To Whom: Employees are to report personal symptoms, exposures, and positive COVID-19 tests to Maggie Irby, Contact Tracer.
- How: Employees should report this information immediately by email or phone call.
- When: Immediately

Possible COVID-19 hazards at the workplace:

- To Whom: Hazards should be reported to the Superintendent or designee.
- How: Hazards can be reported in person, by email, or phone call.
- When: Immediately

Employees who are at a higher risk for complications as a result of COVID-19, can request a meeting with the Superintendent.

Employees wishing to access COVID-19 testing, where testing is not required, will be offered a self-test, be tested onsite, or will be directed to their health care provider or county health department. In the event the district is required to provide testing because of a workplace exposure or outbreak, the district will communicate the plan for providing testing and inform affected employees of the reason for the testing and the possible consequences of a positive test.

The district will follow the procedures in Section, *Identification and Evaluation of COVID-19 Hazards*, to identify and evaluate COVID-19 hazards. Employees will be notified of potential hazards, what is being done to control those hazards, and the district's COVID-19 policies and procedures through training and this CPP.

Identification and Evaluation of COVID-19 Hazards

The following procedures will be put in place to identify and evaluate COVID-19 hazards:

- Conduct workplace-specific evaluations using the *Appendix A: Identification of COVID-19 Hazards* form.
- In accordance with the state health order, all staff must be vaccinated or they will need weekly COVID-19 testing.
- Document the vaccination status of our employees using *Appendix E: Documentation of Employee COVID-19 Vaccination Status*, which is maintained as a confidential medical record.
- Evaluate employees' potential workplace exposures to all persons at, or who may enter, this workplace.
- Develop COVID-19 policies and procedures to respond effectively and immediately to individuals at the

- workplace who are a COVID-19 case to prevent or reduce the risk of transmission in the workplace.
- Review applicable orders and general and industry-specific guidance from the State of California, Cal/OSHA, and the local health department related to COVID-19 hazards and prevention.
- Evaluate existing COVID-19 prevention controls and the need for different or additional controls.
- Conduct periodic inspections using the *Appendix B: COVID-19 Inspections form* as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with COVID-19 policies and procedures.

The district will monitor and review applicable orders and guidance from the State of California and the local health department related to COVID-19 hazards and prevention. Maggie Irby, Superintendent, receives updates on COVID cases, trends, updates to guidance, and other COVID-19 health impacts to schools.

Employee Participation

Employees and their authorized employees' representatives are encouraged to participate in the identification and evaluation of COVID-19 hazards by notifying the Superintendent of any concerns of potential hazards so they can be addressed.

Employee Screening

We screen our employees by requiring them to self-screen each day before entering campus according to CDPH guidelines.

Correction of COVID-19 Hazards

Unsafe or unhealthy work conditions, practices or procedures will be documented on the *Appendix B: COVID-19 Inspections form* and corrected in a timely manner based on the severity of the hazards, as follows: The Superintendent will ensure that hazards identified on the inspection forms are addressed within one business day.

Control of COVID-19 Hazards

Engineering Controls

The district will evaluate whether it is necessary to implement barriers during an outbreak (3 or more cases in an exposed group of employees). The district will implement barriers during a major outbreak (20 or more cases in an exposed group of employees).

For indoor locations, the district has evaluated how to maximize the quantity of outdoor air and whether it is possible to increase filtration efficiency to the highest level compatible with the existing ventilation system. Marcum-Illinois offers air purifying machines for workspaces and classrooms and maintains the ventilation systems by regularly replacing all filters and servicing any needed repairs.

Face Coverings

The district provides clean, undamaged face coverings and ensures they are properly worn over the nose and mouth when required by orders from the California Department of Public Health (CDPH) or local health department. COVID-19 testing cannot be used as an alternative to face coverings when face coverings are otherwise required. The district ensures the face coverings used in the workplace meet the section 3205(b)(8) "face covering" definition and requirements. Information will be provided to staff on proper use, removal, and washing of cloth face coverings.

The district will not prevent any employee from wearing a face covering when not required, unless it would create a safety hazard, such as interfering with the safe operation of equipment. The district will not retaliate against employees for wearing face coverings.

Hand Sanitizing

In order to implement effective hand sanitizing procedures, we:

- Evaluated handwashing facilities.
- Added additional handwashing facilities.
- Encourage and allow time for employee handwashing.
- Provide employees with an effective hand sanitizer, and prohibit hand sanitizers that contain methanol (i.e., methyl alcohol).
- Encourage employees to wash their hands for at least 20 seconds each time.

Personal Protective Equipment (PPE) Used to Control Employees' Exposure to COVID-19

The district will evaluate the need for PPE (such as glove, goggles, and face shields) as required by section 3380, and provide and ensure use of such PPE as needed. If the district identifies COVID-19 as a workplace hazard, it will select and provide exposed employees with properly fitting PPE that will effectively protect employees.

Employees will be provided approved respirators ("*respirator*" means a respiratory protection device approved by the National Institute for Occupational Safety and Health (NIOSH) to protect the wearer from particulate matter, such as an N95 mask) for voluntary use when working indoors or in a vehicle with others upon request to the superintendent. If there is a major outbreak, the district will provide any employee in the exposed group with approved respirators for voluntary use. Once requested, respirators will be provided as soon as possible and will be the appropriate size. We provide and ensure use of respirators in compliance with section 5144 when deemed necessary by Cal/OSHA.

Investigating and Responding to COVID-19 Cases

Procedure to investigate COVID-19 cases in the workplace:

- The contact tracer will:
 - Determine the day and time the COVID-19 case was last present and, to the extent possible, the date of the positive COVID-19 test(s), diagnosis, and/or the date the onset of COVID-19 symptoms, if any were experienced.
 - Evaluate the activities of the COVID-19 case and all locations at the workplace which may have been visited during the high-risk exposure period, to determine potential exposures.
 - Receive information regarding COVID-19 test results and identify and record COVID-19 cases

Response to a COVID-19 case in the workplace:

- Maggie Irby, Superintendent, conducts interviews and completes required reporting.
- The district gives written notice of the potential COVID-19 exposure, within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case, to the following:
 - All employees who may have had COVID-19 exposure and when appropriate, their authorized representatives.
 - Independent contractors and other employers present at the workplace during the high-risk exposure period.
- The district offers COVID-19 testing at no cost to employees during their working hours to:
 - Symptomatic employees, regardless of whether there is a known exposure
 - All employees, regardless of vaccination status, who have had close contact with a COVID-19 case, except for recently recovered employees.
 - All employees except for recently recovered employees, regardless of vaccination status, in an outbreak (weekly) or a major outbreak (twice a week).

- After each incident, the leadership team, investigates whether any workplace conditions could have contributed to the risk of COVID-19 exposure and what could be done to reduce exposure to COVID-19 hazards.

All personally identifying information regarding COVID-19 cases or persons with COVID-19 symptoms shall be kept confidential. All COVID-19 testing, or related medical services provided by the employer shall be provided in a manner that ensures the confidentiality of employees. All Employee medical records are kept confidential and are not disclosed or reported without the employee's express written consent to any person within or outside the workplace.

Exclusion of COVID-19 Cases and Employees who had a Close Contact

The district will follow the latest CDPH, Sutter County Public Health, and Cal/OSHA guidance. At the time of exclusion, the district shall provide the employee with information on available benefits.

Return-to-Work Criteria

The district will follow the latest CDPH, Sutter County Public Health, and Cal/OSHA guidance.

Close Contact:

The district will follow CDPH, Sutter County Public Health, and Cal/OSHA guidance.

Reporting, Recordkeeping, and Access

It is district policy to:

- Report information about COVID-19 cases at the workplace to the local health department whenever required by law, and provide any related information requested by the local health department.
- Report immediately to Cal/OSHA any COVID-19-related serious illnesses or death, as defined under CCR Title 8 section 330(h), of an employee occurring in our place of employment or in connection with any employment.
- Maintain records of the steps taken to implement our written COVID-19 Prevention Program in accordance with CCR Title 8 section 3203(b).
- Make the written COVID-19 Prevention Program available at the workplace to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.
- Keep a record of and track all COVID-19 cases. The information will be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed.

Training and Instruction

The district training may consist of reviewing written documentation, online video trainings and/or acknowledge receipt of the District's COVID-19 Prevention Plan (CPP). Training and instruction will include:

- The district's COVID-19 policies and procedures to protect employees from COVID-19 hazards, and how to participate in the identification and evaluation of COVID-19 hazards.
- Information regarding COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws.
- The fact that:
 - COVID-19 is an infectious disease that can be spread through the air.
 - COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
 - An infectious person may have no symptoms.
- The right of employees to request a respirator (N95) for voluntary use, without fear of retaliation, and our policies for providing the respirators. Employees voluntarily using respirators will be trained according to section 5144(c)(2) requirements:
 - How to properly wear them.

- How to perform a seal check according to the manufacturer's instructions each time a respirator is worn, and the fact that facial hair can interfere with a seal.
- The importance of frequent hand washing with soap and water for at least 20 seconds and using hand sanitizer when employees do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.
- Proper use of face coverings and the fact that face coverings are not respiratory protective equipment.
 - The conditions where face coverings must be worn at the workplace.
 - Employees can request face coverings and can wear them at work regardless of vaccination status and without fear of retaliation.
- COVID-19 symptoms, and the importance of obtaining a COVID-19 test and not coming to work if the employee has COVID-19 symptoms.
- Information on our COVID-19 policies and how to access COVID-19 testing and vaccination, and the fact that vaccination is effective at preventing COVID-19, protecting against both transmission and serious illness or death.

Appendix D: COVID-19 Training Roster will be used to document this training.

Maggie Irby, Superintendent/Principal

Date

Appendix A: Identification of COVID-19 Hazards

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, employees of other entities, members of the public, customers or clients, and independent contractors. We will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

Person conducting the evaluation: _____

Date: _____

Name(s) of employee and authorized employee representative that participated: _____

Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation

Make copies as needed

Appendix B: COVID-19 Inspections

Date: _____ Work location evaluated: _____

Name of person conducting the inspection: _____

Exposure Controls	Status	Notes	Person Assigned to Correct	Date Corrected
Engineering				
Barriers/partitions				
Ventilation (amount of fresh air and filtration maximized)				
Administrative				
Physical distancing				
Surface cleaning and disinfection (frequently enough and adequate supplies)				
Hand washing facilities (adequate numbers and supplies)				
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions				
Face coverings (cleaned sufficiently often)				
Gloves				
Face shields/goggles				

Make copies as needed

Appendix C: Investigating COVID-19 Cases

All personal identifying information of COVID-19 cases or symptoms will be kept confidential. All COVID-19 testing or related medical services provided by us will be provided in a manner that ensures the confidentiality of employees, with the exception of unredacted information on COVID-19 cases that will be provided immediately upon request to the local health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH), or as otherwise required by law.

All employees' medical records will also be kept confidential and not disclosed or reported without the employee's express written consent to any person within or outside the workplace, with the following exceptions: (1) Unredacted medical records provided to the local health department, CDPH, Cal/OSHA, NIOSH, or as otherwise required by law immediately upon request; and (2) Records that do not contain individually identifiable medical information or from which individually identifiable medical information has been removed.

Staff involved in investigation:		Date investigation initiated:	
Employee name:		Was COVID-19 test offered?	
Date of the positive or negative test and/or diagnosis:		Occupation/Location employee worked:	
Date and time the COVID-19 case was last present in the workplace:		Workplace locations that may have been visited by the COVID-19 case during the high-risk exposure period	
Who may have been exposed			

Notice given (within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case) of the potential COVID-19 exposure to:			
All employees who may have had COVID-19 exposure and their authorized representatives.	Date:		
	Names of employees that were notified:		
Independent contractors and other employers present at the workplace during the high-risk exposure period.	Date:		
	Names of individuals that were notified:		
What were the workplace conditions that could have contributed to the risk of COVID-19 exposure?		What could be done to reduce exposure to COVID-19?	
Was local health department notified?		Date:	

Appendix D: COVID-19 Training Roster

Date: _____

Person that conducted the training: _____

Employee Name	Signature

Appendix F: Multiple COVID-19 Infections and COVID-19 Outbreaks

Appendix E applies only if the workplace is identified by a local health department as the location of a COVID-19 outbreak, or there are three or more COVID-19 cases in the workplace within a 14-day period (see [3205.1](#) for details).

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

COVID-19 Testing

The district will follow all CDPH and Cal/OSHA guidelines regarding testing, masking, and physical distancing.

Exclusion of COVID-19 Cases

Marcum-Illinois will ensure COVID-19 cases and employees who had COVID-19 exposure are excluded from the workplace in accordance with CDPH guidelines and local health officer orders if applicable.

Investigation of Workplace COVID-19 illness

The district will immediately investigate and determine possible workplace-related factors that contributed to the COVID-19 outbreak in accordance with our CPP *Investigating and Responding to COVID-19 Cases*.

COVID-19 Investigation, Review, and Hazard Correction

In addition to our CPP *Identification and Evaluation of COVID-19 Hazards and Correction of COVID-19 Hazards*, we will immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review will be documented and include:

- Investigation of new or unabated COVID-19 hazards including:
 - Leave policies and practices and whether employees are discouraged from remaining home when sick.
 - COVID-19 testing policies.
 - Insufficient outdoor air.
 - Insufficient air filtration.
 - Lack of physical distancing.
- Updating the review:
 - Every thirty days that the outbreak continues.
 - In response to new information or to new or previously unrecognized COVID-19 hazards.
 - When otherwise necessary.
- Implementing changes to reduce the transmission of COVID-19 based on the investigation and review. We will consider:
 - Moving indoor tasks outdoors or having them performed remotely.
 - Increasing outdoor air supply when work is done indoors.
 - Improving air filtration.
 - Increasing physical distancing as much as possible.
 - Requiring respiratory protection in compliance with section 5144..

Buildings or Structures with Mechanical Ventilation

The district will filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters, if compatible with the ventilation system. If MERV-13 or higher filters are not compatible, filters with the highest compatible filtering efficiency will be used. We will also evaluate whether portable or mounted High Efficiency Particulate Air (HEPA) filtration units or other air cleaning systems would reduce the risk of transmission and, if so, implement their use to the degree feasible.

Notifications to the Local Health Department

Immediately, but no longer than 48 hours after learning of three or more COVID-19 cases in the workplace, the district's contract tracer will contact the local health department for guidance on preventing the further spread of COVID-19 within the workplace.

The district will provide to the local health department the total number of COVID-19 cases and for each COVID-19 case, the name, contact information, occupation, workplace location, business address, the hospitalization and/or fatality status, and North American Industry Classification System code of the workplace of the COVID-19 case, and any other information requested by the local health department. We will continue to give notice to the local health department of any subsequent COVID-19 cases at our workplace.

EXPANDED LEARNING OPPORTUNITIES PROGRAM PLAN

Prepared by:

SCSOS ELOP Consortium

Sutter County Superintendent of Schools
970A Klamath Lane
Yuba City, CA 95993
(530)822-2900



**MARCUM-ILLINOIS UNION
ELEMENTARY SCHOOL DISTRICT**

**This Program Plan Template Guide is required by California *Education Code (EC)*
Section 46120(b)(2)**

Presented at August 2022 MIUSD Board Meeting

Expanded Learning Opportunities Program Plan

Name of Local Educational Agency and Expanded Learning Opportunities Program Site(s)

Local Educational Agency (LEA) Name: Marcum-Illinois Union Elementary
School District

Contact Name: Maggie Irby

Contact Email: Maggiel@sutter.k12.ca.us

Contact Phone: (530)656-2407

Instructions: Please list the school sites that your LEA selected to operate the Expanded Learning Opportunities Program (ELO-P). Add additional rows as needed.

1. Marcum-Illinois Union Elementary School District

Purpose

The purpose of the program plan is to create an operational design of an expanded learning program within the framework of the requirements defined in *EC* Section 46120(b)(2). and to describe program activities which support students' development of Social and Emotional Learning (SEL) skills. The SEL is about helping students develop a range of skills they need for school and life. Social-Emotional skills include the ability to:

- Set and achieve positive goals;
- Feel and show empathy for others;
- Establish and maintain positive relationships;
- Make responsible decisions; and
- Understand and manage emotions.

All of these skills are necessary—both for educators and students—to function well in the classroom, in the community, and in college and careers.

Definitions

“Expanded learning” means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. It is the intent of the Legislature that expanded learning programs are pupil-centered, results driven, include community partners, and complement, but do not replicate,

learning activities in the regular school day and school year. (*EC* Section 8482.1[a])

“Expanded learning opportunities” has the same meaning as “expanded learning” as

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defined in *EC* Section 8482.1. “Expanded learning opportunities” does not mean an extension of instructional time, but rather, opportunities to engage pupils in enrichment, play, nutrition, and other developmentally appropriate activities. (*EC* Section 46120[e][1])

Instructions

This Program Plan needs to be approved by the LEA’s Governing Board in a public meeting and posted on the LEA’s website.

The program plan template guide is considered a living document that is periodically reviewed and adjusted to reflect the needs of the community, updates in the law, and to provide continuous improvement in the development of an effective ELO-P.

The LEA is responsible for creating, reviewing, and updating the program plan every three years in accordance with *EC* Section 8482.3(g)(1). LEAs are encouraged to work collaboratively with partners and staff to develop and review the program plan. The LEA is responsible for the plan and the oversight of any community partners or subcontractors. The LEA should include any partners in the development and review of the plan. It is recommended that the plan be reviewed annually.

The Expanded Learning Division adopted the *Quality Standards for Expanded Learning in California* (Quality Standards) and introduced requirements for Continuous Quality Improvement (CQI) to help programs engage in reflection and be intentional about program management practices and activities delivered to students. To create the program plan, provide a narrative description in response to the prompts listed under each Quality Standard below. The LEA may customize and include additional prompts, such as describing SEL activities, or refining the plan. In addition to the narrative response, it may be useful to include tables, charts, or other visual representations that contribute to the understanding of the ELO-P. LEAs are encouraged to download and reference the Quality Standards in order to provide ongoing improvements to the program. The Quality Standards can be found on the California Department of

Education’s (CDE) Quality Standards and CQI web page, located at

<https://www.cde.ca.gov/ls/ex/qualstandcqi.asp>.

1—Safe and Supportive Environment

Describe how the program will provide opportunities for students to experience a safe and supportive environment. Include if the program will be offered on the school site or off campus. If not on site, describe where in the community it will be and how students will be supported to get there.

- Marcum-Illinois Union Elementary School District (MIUSD) ELOP will establish classroom agreements, rules, and expectations that align with regular day practices. Parents are notified of the program expectations at the beginning of each school year and are kept informed through regular communication with ELOP site coordinators throughout the school year.

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- ELOP site coordinators and expanded learning program line staff annually participate in professional learning opportunities, many of which are provided by the Sacramento County Office of Education (SCOE). These trainings are often focused on social emotional learning principles and mindfulness activities, as well as many other topics related to the social-emotional and other needs of students participating in Expanded Learning Programs. Expanded Learning Program coordinators and expanded learning program line staff utilize information gained from their participation in these sessions to ensure a safe and supportive environment for students participating in ELO Programs.
- Marcum-Illinois Union Elementary's ELO Program will operate on site only.

2—Active and Engaged Learning

Describe how the program will provide opportunities for students to experience active and engaged learning that either supports or supplements, but does not duplicate, the instructional day.

- Alignment of the regular school day and ELO programs is evident by: 1) instructional content and sharing of instructional resources, 2) tracking student participation and transitions, 3) sharing classrooms and other areas, 4) reinforcing the same rules, classroom management, and common courtesies, 5) identifying ways to overcome obstacles, 6) refining systems to make them compatible. This alignment will result in an expanded learning program that is well coordinated with the regular school day program and a policy that students must attend the regular school day in order to attend expanded learning programs on any given day.
- Program goals are implemented by expanded learning program staff maintaining program consistency and quality. Enrichment and recreational activities vary and include: tutoring/mentoring systems, service learning opportunities, gardening classes, Family Literacy opportunities, and collaborations with community agencies.

Homework/Academic Intervention: This time of the expanded learning program day is a priority above all other activities. Homework Support classes offer quiet, safe environments for students to complete their homework in a timely manner with staff who can assist students. Appropriate time and support are provided to increase homework completion rates. As students complete their homework, this time is also used for daily reading and other literacy activities. Some students attend parallel intervention sessions at this time. Research-based academic interventions in reading and math are provided by site certificated teaching staff to those students with deficits in reading and math. Every effort is made to ensure homework completion by these students when they return to the expanded learning program from their intervention classes.

Enrichment Activities: Expanded learning program staff focus on making connections to the regular school day curriculum, introducing students to new

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ideas, and developing the talents and interests of each student. Enrichment activities encourage exploration and learning in creative ways. The activities are based on students' needs and interests. Activities include science, arts, crafts, music, career awareness, technology, and community service learning. An annual parent and student Expanded Learning Program survey will be used to identify new enrichment activities that could be added.

Recreation/Physical Activities: Students learn and grow through play. Play provides students with an opportunity to learn while engaging in fun activities, discover themselves, and build social skills and recreational and physical activities. Some of the activities that will be offered are: soccer, volleyball, and dance. Parent and student Expanded Learning Program survey results will also be used to determine new recreation activities/sports that could be added.

- ELO program staff treat students in a fair and impartial manner by modeling the appropriate behaviors of mentors and teachers when leading instruction and activities with students. Student behavior is monitored to ensure that all students are safe, treated with respect, and valued for their individuality. Marcum's ELO program has simple, clearly defined rules that align with the regular day, but are flexible and accessible to ensure inclusion for all students participating in the program. Rules and expectations are outlined in the Marcum-Illinois Parent Handbook that goes home to parents and is reviewed and modeled with students in expanded learning program classes throughout the school year. "Positive discipline" and Positive Behavior Interventions and Supports (PBIS) protocols are used to redirect students to avoid disruptive behavior and increase responsible choices and student cooperation.
- In our ELO program, students will build self-confidence by participating in hands-on, project-based learning activities which introduce them to new ideas and develop the talents and interests of each student. Project based learning activities invite students to explore and learn in creative ways. The activities are based on students' individual needs and interests. Some examples include:
 - KidzScience Kits
 - Skillastics
 - 4H Robotics and Nutrition Activities
 - Cubelets, Scribblers and Bee Bots/Blue Bots Robotics Programs
 - SPARK
 - KidzMath
 - Makey, Makey

3—Skill Building

Describe how the program will provide opportunities for students to experience skill building.

- Alignment of the regular school day and ELO programs is achieved by: 1) instructional content and sharing of instructional resources, 2) tracking student participation and transitions, 3) sharing classrooms and other areas, 4) reinforcing

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the same rules, classroom management, and common courtesies, 5) identifying ways to overcome obstacles, 6) refining systems to make them compatible. This alignment has resulted in an academic program that is well coordinated with the regular school day program and a policy that students must attend the regular school day to attend the expanded learning programs on any given day.

- ELO program delivery is designed around a common vision to strengthen school and community coordination, communication, and implementation with enough flexibility to adapt to slight design variations to best meet the needs of families and students. The ELO Program strives to develop and maintain collaborative ties with community agencies. Collaborative partners include but are not limited to, 4 H Programs, CalFresh, UC Cooperative Extension, and Sutter County Office of Education.
- County and site administrators, along with the ELO program coordinators will meet with partners at least once a year to share ideas, coordinate services, and plan additional offerings or services that could be provided. Partners provide presentations, special classes and activities, supplies, and staff development for ELO Program and staff.

4—Youth Voice and Leadership

Describe how the program will provide opportunities for students to engage in youth voice and leadership.

- Students provide informal feedback to ELO Program Coordinators and Expanded Learning Program daily and will have an opportunity to provide more formal feedback through annual surveys. Administrations, ELO Program coordinators, and teachers review students' academic performance based on state standardized test scores, district benchmarks, and site assessments to determine student needs. ELO Program coordinators and expanded learning program staff also communicate with teachers on a regular basis to determine students' needs. As student needs and interests are determined, adjustments to homework and enrichment time is made.
- Expanded learning program staff participate in site and county training as determined by students' needs and interests. Examples of staff professional learning opportunities including Positive Behavior Interventions and Supports (PBIS), Classroom Management strategies, STEAM, and enrichment program opportunities.
- The Marcum-Illinois ELO Program is designed to allow for student choice and voice for most enrichment activities, which includes youth leadership classes that allow students to select and create projects they are interested in, as well as other positive youth development choices for the program.
- Annual student surveys are reviewed and requests/questions/concerns are

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addressed through collaboration with ELO site coordinators and additional training opportunities.

- All grade levels are able to vote on activities that interest them for each enrichment cycle.
- Students in higher grades strengthen their leadership skills through participation in leadership classes, classroom meetings, and through project based and/or service learning projects. Students collaborate to determine the needs of their school site and develop plans to address them.

5—Healthy Choices and Behaviors

Describe how the program will provide opportunities for students to engage in healthy choices and behaviors. Describe how students will be served nutritious meals and/or snacks during the ELO-P hours of programming.

- The health and safety of all students begins with a seamless transition from the regular school day to the expanded learning programs. Student attendance in expanded learning programs is tracked immediately at the end of the regular school day when the expanded learning programs start and is monitored throughout the expanded learning program sessions. Expanded learning program staff monitor student behavior to ensure that all students are safe, treated with respect, and valued for their individuality. Rules and expectations are outlined in the that go home to parents and are reviewed with students in expanded learning program classes.
- Nutritious snacks are provided daily for every student in attendance at expanded learning programs. The snacks are prepared based on CA state guidelines for child nutrition.

6—Diversity, Access, and Equity

Describe how the program is designed to address cultural and linguistic diversity and provide opportunities for all students to experience diversity, access, and equity. Describe how the ELO-P will provide access and opportunity for students with disabilities.

- Marcum-Illinois' ELO Program is inclusive of a diverse student population. The ELO Programs promote cultural events such as Flag Day, Cinco de Mayo and the celebration of other cultural holidays. All cultures are welcome and encouraged to share their holidays, foods, and traditions so students can learn from each other.
- ELO Programs serve both as an academic safety net and a social springboard. All students are eligible to join the ELO program. Priority enrollment is given to unduplicated students, which includes, Homeless, Foster youth, English Language Learners, and Economically Disadvantaged Students. ELO Programs strive to

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meet the academic and emotional needs of all students, through structured, creative approaches that engage all students in the learning process.

- EXLP staff work with site nurses and site health aides to stay abreast of student food allergies and other health concerns. Expanded learning program staff are also provided with specific training, as needed, to meet the needs of ELOP students with disabilities. The County Coordinator also works to ensure that additional resources are provided to applicable students in the program. Through Administrator, teacher, and staff referrals, EXLP staff are able to reach out to and provide individualized support to students that may otherwise have barriers to participating in the ELO program.

7—Quality Staff

Describe how the program will provide opportunities for students to engage with quality staff.

- Marcum-Illinois Union Elementary School District Expanded learning programs adhere to high quality staffing standards by ensuring that employees meet the same federal, state and district requirements to work with students as regular day program instructional aides.
- Expanded learning program staff are recruited using Edjoin, as well as through referrals by existing staff and word of mouth. Prospective employees are interviewed and reference checks are completed. SCSOS Human Resources staff process employee paperwork following current policies and procedures. ELOP Site Coordinators work with their expanded learning program line-staff to offer enrichment opportunities that reflect the experience, talent, and interests of the staff members who will lead/facilitate the session.
- MIUSD will provide annual training opportunities for ELO Program Site Coordinators and their staff. Training topics will include First Aid/CPR (general first aid and First Aid/CPR certification), School Safety, Youth Development, Classroom Management, Mandated Reporter, and STEAM and other enrichment programs.
- In addition to these formal training opportunities, Expanded Learning Program personnel receive on-going coaching and support from site administrators, the County Expanded Learning Coordinator, site ELO Program coordinators, and peer to peer training and collaboration.
- ELO Programs do not sub-contract for any services - all services are provided by MIUSD or other District and County staff. Many sites, however, do have volunteers who assist staff in providing services to students. The use of volunteers allows for smaller groupings and more individual attention to students. Volunteers complete health and background screening as required by the district. Volunteers always work hand-in-hand with highly qualified staff to assist in

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monitoring activity stations and to model positive social skills.

8—Clear Vision, Mission, and Purpose

Describe the program's clear vision, mission, and purpose.

- ELO Programs strive to align with the goals and needs of the sites' regular day programs. MIUSD assesses the needs of the students, parents, schools, and community through multiple sources including analysis of state assessment data (e.g. California Assessment of Student Performance and Progress, English Language Proficiency Assessments for California, Physical Fitness Testing, and Healthy Kids Survey and/or Panorama), local benchmark assessment data, and student and parent surveys. The annual surveys specifically ask parents, students, and collaborative agencies for their feedback regarding safety, academic quality, enrichment, and extracurricular activities. Illuminate, the District's data management system, provides the ability to link state, District, and school assessments with the Common Core State standards in all content areas. Illuminate data reports are used by district and site staff to disaggregate state, district, and site assessment data to ensure that ELOP programs are providing appropriate instruction to meet the academic needs of students in all subgroups. Frequent input, including relevant data analysis, and outcome-based decision making related to program administration are ongoing with a collaboration of stake-holders who include district administrators, site Administrators, district and site ELOP Program coordinators, teachers, parents, students, county office staff, and community members.
- The following data was used in identifying the target student populations and determining the Marcum-Illinois ELOP Program goals:
 - California Assessment of Student Performance and Progress (CAASPP) results for all students in grades 3rd-8th
 - CA Healthy Kids Survey and/or Panorama Survey results
 - English Language Proficiency Assessments for California (ELPAC) results
 - Physical Fitness Testing (PFT) results
 - Teacher and Administrator recommendations and requests
 - Assertive discipline data from Student Information System
 - District SARB data
 - Annual Parent and student surveys
 - Ongoing communication with the district's Homeless/Foster Liaison
- ELO Programs will strive to align with the goals and needs of the sites' regular day programs. MIUSD will assess the needs of the students, parents, schools, and community through multiple sources including analysis of state assessment data (e.g. California Assessment of Student Performance and Progress, English Language Proficiency Assessments for California, Physical Fitness Testing, and Healthy Kids Survey and/or Panorama), local benchmark assessment data, and student and parent surveys. The annual surveys specifically ask parents, students, and collaborative agencies for their feedback regarding safety, academic

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quality, enrichment, and extracurricular activities. The District's data management system provides the ability to link state, District, and school assessments with the Common Core State standards in all content areas. Illuminate data reports are used by district and site staff to disaggregate state, district, and site assessment data to ensure that after school programs are providing appropriate instruction to meet the academic needs of students in all subgroups. Frequent input, including relevant data analysis, and outcome-based decision making related to program administration are ongoing with a collaboration of stake-holders who include district administrators, site Administrators, district and site ELO Program coordinators, teachers, parents, students, county office staff, and community members. The Expanded Learning Program Plan will be reviewed annually in the process of continuous improvement and program development.

- Annual Site Stakeholders Meeting – Site Coordinators arrange meetings with Administrators, staff, teachers, and community members to review the ELOP programs
- End-of-Year Survey – An end-of-year survey is given to all stakeholders including site staff, EXLP staff, parents, and students. Data is reviewed and evaluated to assist with program development and improvement.

9—Collaborative Partnerships

Describe the program's collaborative partnerships. Local educational agencies are encouraged to collaborate with non-LEA entities to administer and implement ELO-P programs.

- Site Administrators and Teachers – Provide leadership and training to site coordinators and staff to connect the instructional day with expanded learning, including site-specific needs and vision.
- ELOP Families – Through parent meetings and daily interactions, site coordinators and front line staff get feedback from families with questions and concerns regarding the ELO program.
- UC CalFresh Nutrition Education Program – Provide nutrition and recreation support to ELOP sites.
- Sacramento County Office of Education (SCOE) - Provide technical assistance in areas of grant compliance, professional development, and program design/offerings.
- Sutter County Superintendent of Schools Office - Provide technical assistance in areas of grant compliance, professional development, and program design/offerings.
- ELOP Staff Meetings - Coordinators meet each month. Administrators and Coordinators meet four times a year to collaborate, plan, and achieve program goals.
- Site Staff Meetings - ELOP site coordinators attend the regular scheduled teachers meetings at their school when necessary. This allows for feedback and to assure the ELO program is an integral part of the school's instructional day.
- Program Staff Meetings - ELOP site coordinators facilitate monthly meetings with

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all site line staff.

10—Continuous Quality Improvement

Describe the program's Continuous Quality Improvement plan.

- In order to follow the CQI process and assess, plan, and improve, Marcum-Illinois ELOP program staff, ELOP Site Coordinators, and site Administrators work together to complete the Quality Self Assessment every other year. They create a CQI plan by identifying 1-2 standards to focus on. Additionally, they:
 - Review the End-of-Year Surveys (June-August)
 - Collect evidence for each of the identified CQI standards (September-June)
 - Provide an End-of-Year Survey to all stakeholders (May-June)
 - Reflect and score programs in all CQI areas (June)

- The overall program is evaluated by the district coordinator, school site Administrators, and ELOP site coordinators as to its effectiveness. Modifications are made to the program when needed and revisions to the plan are made each year.

- A major criteria in evaluating the ELOP programs' effectiveness will be monitoring student growth and success in the areas of classroom academics, behavior, attendance, and homework completion rates. CAASPP scores are reviewed by expanded learning program staff to check for academic growth and modifications are made to instructional plans in association with the regular classroom teacher. Behavior logs on district Aeries and feedback from regular day classroom teachers are reviewed and student behavior contracts are developed, modified, or eliminated. Attendance issues are addressed on a student-specific basis. Grade level teachers and EXLP staff communicate regularly on homework performance of students.

- Plans to improve the program:
 1. Continue to focus on academic growth in ELA and Math through homework support, academic interventions, technology-based learning supports, and ongoing implementation of common core curricula and strategies.
 2. Continue to develop strategies with classroom teachers to improve homework completion rates. Adopt a system that includes incentives to students, daily homework completion requirements and monitoring, as well as a communication system with parents on homework support at home.
 3. Develop a solid plan to gather stakeholder input - to collaborate, get feedback, and work to address areas that need improvement/refinement.

11—Program Management

Describe the plan for program management.

- Describe how the program funding will relate to the program vision, mission, and

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goals for each site or groups of sites.

Funding is primarily used to ensure quality ELOP programs and to recruit and maintain qualified staff. Remaining funding is used to bring enriching programs and experiences to students and to purchase basic supplies.

- Provide the program organizational structure including succinct description of staff roles (e.g., “Staff responsible for homework support for grade three and science activities for grades three through five.”), lines of supervision for each site or groups of sites, frequency of meetings, and methods of communication.

Line Staff: Responsible for taking attendance throughout the day. Supervise homework support for students in grades JK-8. Plan and oversee enrichment and recreation activities, monitor free play, provide lesson plans and feedback to the site coordinator. Meet daily with the site coordinator. Communication via email, phone, two-way radio, or in face-to-face meetings.

Site Coordinator: Plan site program, work with Administrator and staff to coordinate daily schedules, communications, and student behavior. Meet regularly with Administrators, teachers, staff, and district coordinator to plan and develop programs. Communicate with ELOP families and handle any discipline for students in the program. Assist in program budgets and oversee site attendance. Meet daily with line staff, weekly with Administrator, and monthly with district site coordinator. Communication through email, phone call, or in-person meetings.

County Coordinator: Oversee district programs including budgets, attendance, training, staffing, communication, and all program areas. Oversea all site visits and Learning Circles. Meet with Administrators and site coordinators, community partners and county representatives monthly. Communication through email, phone call, or in-person meetings.

Intervention Teachers (when applicable): Provide weekly instruction to selected students and/or classes, act as liaison between instructional day staff and expanded learning staff. Meet with the site coordinator as needed. Communication through email, phone call, or in-person meetings.

Administrator: Meet regularly with site coordinators to plan programs and give updates. Conduct classroom walk-throughs to assist ELOP site coordinator with classroom management techniques and school policies and procedures. Communication through email, phone call, or in-person meetings.

Classroom Teachers: Provide feedback on student work, student concerns, daily routines, and support for program staff. Communication through emails, phone calls or meetings.

- Describe the process and time frames for periodic review of the program plan and how community partners and other external stakeholders were involved in the process.

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The ELOP District and Site Plans are reviewed and updated annually. The annual evaluation process includes site visits; “Learning Circle” meetings at each ELOP site with key staff including the site Administrator, regular day teachers, site coordinator, and key program staff; and parent and student surveys that assess their perceptions of the ELOP programs’ effectiveness. District administrators, and County Coordinator collaborate throughout each school year to ensure ongoing monitoring and assessment of the effectiveness of the Marcum-Illinois ELOP Programs.

ELOP District program plans are posted on the ELOP page of the Marcum-Illinois Union Elementary School District webpage. They are reviewed annually by the Administration and County Coordinator, and site ELOP coordinators. The District ELOP Plan and each site ELOP Program Plans are updated on an as needed basis.

The District Expanded Learning Program Coordinator meets monthly with the site ELOP Coordinators. Administrators participate in these monthly meetings four times each school year. Updates to the District and Site ELOP program plans are discussed at these meetings as needed.

Site ELOP Program Plans are reviewed and revised by site coordinators, site Administrator, district coordinator, and school level stakeholders throughout each school year. The updated plans are posted annually on each site’s ELOP webpage.

- Describe the system in place to address the following program administration requirements:
 - Fiscal accounting and reporting requirements.
 - Under the leadership of the superintendent, Marcum-Illinois Union Elementary School District’s Accounting director, and district administrators, the ELOP Program implements sound fiscal planning and management with clear adherence to local, state, and federal audit requirements and ensures that 85% of the ELOP funding is used for direct services to ELOP students. Evidence is provided through internal documents, external audits, and CDE reports. SCSOS coordinates with federal, state, and local programs to achieve the most effective use of public funds and resources.
 - The County Coordinator oversees and manages the SCSOS operating budgets for the ELOP Programs and meets monthly with each ELOP site coordinator and reviews each site’s budget and financial activity report. Budget compliance is monitored monthly to ensure that all ELOP monies are spent properly and in a timely manner. All financial activity is reported to CDE by the district Accounting Analyst in compliance with ELOP Grant requirements.
 - SCSOS Accounting Department staff oversee fiscal accounting and reporting for the ELOP Grants. The County Coordinator prepares and submits the data for attendance reporting (semi-annually) and the Annual Outcome-Based Data Report (annually).

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- Obtaining local match (cash or in-kind services) of one-third of the state grant amount (*EC* Section 8483.7[a][7]).
 - In-kind matching funds are tracked by site Administrators, site coordinators, and the County Coordinator. All ELOP programs are supported by in-kind contributions and services from various agencies as well as with site and district in-kind contributions, human resources, and participation. This can be attributed to the active alignment between district, school, county, and program goals, and community, student, and parent needs. ELOP programs successfully share school classrooms, restrooms, computer labs, libraries, multi-purpose rooms, kitchen facilities, playgrounds, staff and office spaces. Regular support services are provided by District administrators, site administrators, school secretaries, school custodians, District and site Nutritional Services staff, District payroll department, District Human Resources department, District warehouse staff, and District Accounting staff. Marcum-Illinois staff pride themselves on working as a team to provide fiscal services that ensure success, effectiveness, and consistency of District ELOP programs.

Source	Category	In-Kind Amount
School Site Facilities	Facilities Report(25%)	MPR-\$ per hour Classrooms-\$ per hour
Food Service	Snack Report	\$ per child, per meal
Site Administrator/VP Time	Administrative Time Report	Hourly rate for 1 hr or more per week
Site Custodial Time	Custodial Report	Hourly rate for 1 hr per day
Community	Special Programs, Volunteers, Presentations	Regular cost of activities, volunteers time minus actual cost paid by EXLP

- Attendance tracking, including sign-in and sign-out procedures
 - The health and safety of all students begins with a seamless transition from the regular school day to the expanded learning programs. Student attendance in the ELOP program is tracked immediately at the end of the regular school day when the expanded learning programs start and continues to be monitored until program closure at 6 pm. Students leaving the program are either signed out (by an individual who is 18 years of age

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or older and is on file in our Student Information System database as someone to whom the student can be released) or have a parent permission form on file that allows the student to walk home independently. MIUSD uses Alma for the attendance tracking of our ELOP programs.

- All attendance records, including daily sign in/out sheets, for each site are kept on file for 5 years and then destroyed.

General Questions

Existing After School Education and Safety (ASES) and 21st Community Learning Centers (21st CCLC) Elementary and Middle School grantees.

ASES, 21st CCLC Elementary/Middle School, and the ELO-P should be considered a single, comprehensive program. In coordinating all these funding streams to move towards a single program, the expectation is that the most stringent requirements will be adopted for program guidance. If one or both grants are held, please describe how the ELO-P funding will be used to create one comprehensive and universal Expanded Learning Program.

Transitional Kindergarten and Kindergarten

Programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil to-staff member ratio of no more than 10 to 1. (EC Section 46120[b][2][D]). Please address the proposed schedule and plan for recruiting and preparing staff to work in the program, including supporting them to understand how to work with younger children. How will the lower pupil-to-staff ratio be maintained? How will the curriculum and program be developmentally-informed to address this younger age group?

Programs will maintain the 10-1 ratios by adding an additional staff to the Kindergarten Program. Students will be combined to offer a program to 20 students total.

Staff will attend regular PD designed to support the needs of younger students. An emphasis will be put on retaining staff with current ECE units and preschool experience, when possible. Staff will also be current in Infant/Child CPR and First Aid.

ELOP staff will work closely with regular day teachers to ensure the ELO program is developmentally-informed to address the younger students' needs.

Sample Program Schedule

Please submit a sample program schedule that describes how the ELO-P or other fund sources, including the California State Preschool Program for children enrolled in transitional kindergarten or kindergarten, will be combined with the instructional day to create a minimum of nine hours per day of programming (instructional day plus ELO-P or other supports). Also, submit a sample schedule for a minimum nine-hour summer or intersession day.

Regular Day Program Schedule

Time	Activity
3:00-3:30	Roll/Free Play

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3:30-4:30	Academic Time/Stations
4:30-4:45	Snack
4:45-5:30	Physical Activity
5:30-6:00	Group Activities/Dismissal

7:30-8:30	Roll/Breakfast/Bathroom
8:30-9:00	Recess
9:00-10:00	Academic Time/Stations
10:00-10:30	Story Time
10:30-10:45	Bathroom Break
10:45-11:45	Art
11:45-12:15	Lunch
12:15-12:45	Free Play
12:45-1:45	Quiet Time/Inside Activities
1:45-2:00	Bathroom Break
2:00-3:00	Small Group Activities
3:00-3:15	Snack
3:15-4:00	Physical Activity
4:00-4:30	Group Activities/Dismissal

Intersession Program Schedule	
Time	Activity

Below are additional legal requirements for the ELO-P. Please ensure your Program Plan meets all of these legal requirements:

EC Section 46120(b)(2):

[LEAs] operating expanded learning opportunities programs may operate a before school component of a program, an after school component of a program, or both the before and after school components of a program, on one or multiple school sites, and shall comply with subdivisions (c), (d), and (g) of Section 8482.3, including the development of a program plan based on the following;

(2) [LEAs] operating expanded learning opportunity programs pursuant to this section may operate a before school component of a program, an after school component of a program, or both the before and after school components of a program, on one or multiple schoolsites, and shall comply with subdivisions (c), (d), and (g) of Section 8482.3, including the development of a program plan based on all of the following:

(A) The department's guidance.

(B) Section 8482.6.

(C) Paragraphs (1) to (9), inclusive, and paragraph (12) of subdivision (c) of Section 8483.3.

(D) Section 8483.4, except that programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than

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10 to 1.

EC Section 46120(b)(1)(A):

On schooldays, as described in Section 46100 and Sections 46110 to 46119, inclusive, and days on which school is taught for the purpose of meeting the 175-instructional-day offering as described in Section 11960 of Title 5 of the California Code of Regulations, in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, are no less than nine hours of combined instructional time and expanded learning opportunities per instructional day.

EC Section 46120(b)(1)(B):

For at least 30 non school days, during intersessional periods, no less than nine hours of in-person expanded learning opportunities per day.

EC Section 46120(b)(3):

[LEAs] shall prioritize services provided pursuant to this section at schoolsites in the lowest income communities, as determined by prior year percentages of pupils eligible for free and reduced-price meals, while maximizing the number of schools and neighborhoods with expanded learning opportunities programs across their attendance area.

EC Section 46120(b)(4):

[LEAs] may serve all pupils, including elementary, middle, and secondary school pupils, in expanded learning opportunity programs provided pursuant to this section.

EC Section 46120(b)(6):

[LEAs] are encouraged to collaborate with community-based organizations and childcare providers, especially those participating in state or federally subsidized child care programs, to maximize the number of expanded learning opportunities programs offered across their attendance areas.

EC Section 46120(c):

A [LEA] shall be subject to the audit conducted pursuant to Section 41020 to determine compliance with subdivision (b).

EC Section 8482.3(d):

[LEAs] shall agree that snacks made available through a program shall conform to the nutrition standards in Article 2.5 (commencing with Section 49430) of Chapter 9 of Part 27 of Division 4 of Title 2.

[LEAs] shall agree that meals made available through a program shall conform to the nutrition standards of the United States Department of Agriculture's at-risk afterschool meal component of the Child and Adult Care Food Program (42 United States Code [U.S.C.] Section 1766).

EC Section 8482.6:

Every pupil attending a school operating a program . . . is eligible to participate in the program, subject to program capacity. A program was established . . . may charge family fees. Programs that charge family fees shall waive the cost of these fees for pupils who are eligible for free or

reduced-price meals, for a child that is a homeless youth, as defined by the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Section 11434a), or for a child who the program knows is in foster care. A program

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that charges family fees shall schedule fees on a sliding scale that considers family income and ability to pay.

EC sections 8483.4 and 46120(b)(2)(D):

The administrator of every program established pursuant to this article shall establish minimum qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the school district. Selection of the program site supervisors shall be subject to the approval of the school site Administrator. The administrator shall also ensure that the program maintains a pupil-to-staff member ratio of no more than 20 to 1. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in current law and district policy for school personnel and volunteers in the school district, except that programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1.

EC Section 8482.3(c)(1)(A–B):

Each component of a program established pursuant to this article shall consist of the following two elements:

(A) An educational and literacy element in which tutoring or homework assistance is provided in one or more of the following areas: language arts, mathematics, history and social science, computer training, or science.

(B) An educational enrichment element that may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities.