

**MARCUM-ILLINOIS UNION SCHOOL DISTRICT
REGULAR BOARD MEETING**

**MINUTES
Monday, December 12, 2022**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Meeting was called to order at 7:20pm.

**2. OATH OF OFFICE, EMILY DADDOW & KEITH TURNER
NEW BOARD MEMBER HOUSE SELECTION**

Emily Daddow and Keith Turner took the oath of office. Emily Daddow will be a member of the Gold House.

3. ROLL CALL

PRESENT: Jeff Moore, Jill Bramhill, Josh Wanner, Keith Turner, Emily Daddow.

Absent: None.

4. APPROVAL OF THE AGENDA

Occasionally an item requiring attention will arrive in the office after the agenda is posted. Items may be added to the agenda with 2/3-majority approval of the board. Items to be added will be made available to the public at the meeting.

Keith Turner moved to approve the agenda as proposed. Jill Bramhill seconded. Roll call vote 5-0.

5. Wildcat Contributor, Alan Menigoz

Award was presented to recipient at prior reception honoring Alan Menigoz's 17 years of service on the Board and countless contributions to the school and community.

6. SOUTH SUTTER CHARTER SCHOOL

Patrick Ratcliff provided an updated year to date actuals financial report for South Sutter Charter School for the Board's review.

Cynthia Rachel shared that South Sutter is continuing to enroll for the current school year. There are some students coming in for second semester.

Planning of the timeline for next year's open enrollment has begun. There will be a two-week enrollment window, the lottery will be held one week later, and then open on a first come first served basis.

This has been year 2 of the High School Academy program, which is a single cohort of students that share an online homeroom class with the same teacher for all 4 years. This model offers a more traditional high school opportunity in addition to focused collaboration. As the program expands, South Sutter is seeking a designated principal for the High School Academy.

Some California School Dashboard data has been posted. South Sutter did not exceed the state achievement level for English Language Learners but did exceed the state achievement level for graduation rate.

The live class selection period is active. Teachers have been very excited about this different style of teaching and the program is moving forward positively.

There is a need to relocate the Knox Box installed for building access by emergency personnel. The door glass has broken and been replaced multiple times as a result of winds and the Knox Box's placement.

Jeff Moore inquired about the reserve indicated in the provided financial report. Jodie Jones, the CEO for IEM, shared that the net operations reserve is a healthy monetary balance. Some of it comes from restricted one-time monies, like the ESSER III funds, which will roll over to next year.

7. STUDENT COUNCIL PRESIDENT'S REPORT

Katie Benson, student council President, shared that student council is hard at work on several holiday activities such as selling winter-grams and secret popcorn cones, and coordinating cookies and cocoa for the student body on the last day before break.

Student council has begun discussion of new ideas for 2023, and Katie asked the council to consider ideas for taking on a student council sponsored community service project in the spring.

8. SUPERINTENDENT'S REPORT

Maggie Irby shared that last week Marcum hosted a parent information night for digital citizenship presented by Sutter County Probation. All 4 South Sutter schools were invited. This was an informative event with timely information that could benefit our families, but the event was not well attended. We will keep trying to offer these opportunities and find topics that are valuable to families.

Winter program is coming up. This year preschool is joining the program and we are excited to be hosting it in person again. There will be a song from each class and various fundraisers for 8th grade, 6th grade, and Parents Club. Some amazing prizes have been collected by ambitious parent club parents, and there will be classroom raffle baskets too.

Several community service field trips are taking place this week. GATE is going to a local senior citizen community to play bingo, do a craft, and deliver grippy socks collected from their sock drive. Mrs. Brazil is taking CJSF students to the Yuba Sutter Food Bank to help sort donations. Jeff Moore asked about the entry requirements for CJSF, and Mrs. Brazil described the application and entrance requirements.

Mrs. Irby reminded everyone that winter break is coming at the end of the week, and that there will be no DEN Friday with a minimum day.

9. CONSENT AGENDA

Any item on the Consent Agenda may be considered separately at the request of a board member.

9.1 Approval of Minutes: November 14, 2022

9.2 Approval of Monthly Warrants: 7690, 7710, 7727, 7755, 7801

9.3 Williams Act Report: 0 Complaints

9.4 Enrollment Report:

Marcum-Illinois Elementary School Enrollment

TK	K	First	Second	Third	Fourth	Fifth	Sixth	Seventh	Eighth	Total
10	20	16	19	20	19	22	23	20	21	190

Marcum-Illinois Preschool Enrollment

Full Time 17

Part Time 5

**As of 12-6-22*

Jeff Moore motioned to approve the consent agenda. Josh Wanner seconded. Roll call vote 5-0.

10. ITEMS PULLED FROM THE CONSENT AGENDA FOR DISCUSSION

None.

11. INFORMATION ITEMS

11.1 BP 5141.21 Administering Medications and Monitoring Health Conditions

First read of recommended updated policy.

Maggie Irby shared that this recommendation comes from our local law enforcement organizations. The proposed change would allow the school to maintain supply and administer Narcan to individuals on campus who may be experiencing fentanyl overdose. This is an update to the policy that also includes things like administration of Epi Pens and doctor-approved medications to students, which has already been board approved.

Jeff Moore asked Board member Josh Wanner, who works in law enforcement, for input. Josh shared about the unfortunate prevalence and risk associated. He said the recommendation would likely mean keeping 2-3 Narcan on campus, and he shared that Narcan is very safe and has no side effects, even if used unnecessarily.

Maggie shared that if the Board policy is approved, training will be offered to any staff interested in addition to the few staff members that would be required to train.

11.2 Fund 25 Capital Facilities Fund (Developer Fees) Report

The District will report transactions from Fund 25 to the Board and for public record.

Maggie presented that the developer fees remain in the designated account, but the funds are available and could be used for a capital purchase. The current developer fee justification study is in progress and results should be brought to the board in the spring.

12. ACTION ITEMS

12.1 Annual MIUSD Board Reorganization

The Marcum-Illinois Board of Trustees will elect a President, Clerk, and set meeting dates and times for the 2023 calendar year. Ed Code 35143 and Ed Code 35023

Keith Turner moved to nominate Jeff More for Board President. Jeff Moore accepted the nomination. Josh Wanner seconded. No additional nominations. Roll call vote 5-0.

Jeff Moore moved to nominate Jill Bramhill for Board Clerk. Jill Bramhill accepted the nomination. Keith Turner seconded. No additional nominations. Roll call vote 5-0.

Jeff Moore moved to establish the second Monday of each month at 6pm as the regular Board meeting time. Emily Daddow seconded. Roll call vote 5-0.

12.2 2021-2022 Audit

In accordance with Assembly Bill 3627, Chapter 1002, as it pertains to Education Code section 41020, the Governing Board must review and accept the prior year's Financial Report/Audit at a public meeting.

Keith Turner moved to accept the 2021-2022 Audit Report. Jill Bramhill seconded. Roll call vote 5-0.

12.3 First Interim Report BR 2022-2023-5

The FEMAC state accounting system requires the Superintendent to advise the Board, the Public and other interested agencies of the district's financial condition at periodic intervals during the fiscal year. This report includes revisions to the original budget and shows a Positive Certification by Sutter County Superintendent of Schools.

Maggie Irby reviewed the income sources and anticipated expenditures shared in the first interim report.

Emily Daddow moved to approve the First Interim Report BR 2022-2023-5. Jill Bramhill seconded. Roll call vote 5-0.

12.4 School Board Authorization

The Marcum-Illinois School Board of Trustees is asked to approve the authorization of Maggie Irby and Courtney Brazil to sign warrant orders, cash transfers, and payroll authorization.

Jeff Moore moved to approve the authorized signers. Keith Turner seconded. Roll call vote 5-0.

12.5 Authorized Signers for CSPP for CSPP BR 2022-2023-6

The Marcum-Illinois School Board of Trustees is asked to approve the authorization of Maggie Irby and Courtney Brazil to sign documents necessary for continued participation/funding related to the CSPP (California State Preschool Program).

Jeff Moore moved to approve the authorized signers. Emily Daddow seconded. Roll call vote 5-0.

12.6 Reinstatement of Special Reserve Fund 40 for Capital Outlay Projects BR 2022-2023-7

It is recommended that the Marcum-Illinois School Board reinstate the Special Reserve Fund 40 to allow for proper accounting of any future Board Approved Capital Outlay Projects.

Jeff Moore moved to approve the reinstatement of Special Reserve Fund 40 for Capital Outlay Projects. Jill Bramhill seconded. Roll call vote 5-0.

13. COMMENTS FROM THE PUBLIC

“No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Marcum-Illinois Union Elementary School District Staff may briefly respond to statements made or questions posed. As the Board discusses agenda items, audience participation is permitted. The president will recognize those members of the audience who wish to speak. If necessary, each person wishing to speak will be asked to identify himself prior to speaking. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The president shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. Generally, the president will ask board members for their remarks prior to recognizing requests to speak from the audience. At the president’s discretion, agenda items may be considered in other than numerical order.” Board Policy (Bylaws) 9323

Keith Turner thanked Mrs. Lucas and Mrs. Brazil for pushing community service opportunities with the students. He greatly values these experiences for the students.

Jennifer Akins thanked Mrs. Brazil for coordinating the CJSF trip to the food bank. This trip is what inspired her daughter, Katie, to bring a community service focus to student council.

Emily Campouris shared that Parents Club’s Polar Express movie night event was a great success. They were able to pay for the goodies, craft, and Santa visit, and still profited from the event.

Robin Kyle expressed appreciation for the Board members and the time they commit to serving our school. She also welcomed Emily Daddow.

Staci Lucas shared that she intends to bring student council fund financial details to the Board in January. She reminded everyone that there is still time to purchase a secret popcorn delivery.

Courtney Brazil congratulated Jeff Moore and Jill Bramhill on their reelection to President and Clerk.

Jeff Moore shared he is excited to have Emily Daddow joining the Board, and he congratulated both Emily and Keith for winning the recent Board election.

14. NEXT BOARD MEETING

- January 9, 2023 at 6pm

15. CLOSED SESSION

- *Government Code 54957* – Public Employee Discipline/Dismissal/Release/Complaint

16. REPORT OUT FROM CLOSED SESSION

None.

17. ADJOURNMENT

Meeting adjourned at 9:33pm.